

**AGENDA**  
**STRASBURG BOROUGH**  
**REORGANIZATION AND COUNCIL MEETING**  
**MONDAY, JANUARY 4, 2016 – 7:30 P.M.**

**-Mayor Henry Miller will administer oath to:**

**BOROUGH COUNCIL**

<b>Raymond Garraffa</b>	<b>4 year term (2019)</b>
<b>William Hutchinson</b>	<b>4 year term (2019)</b>
<b>James Rice</b>	<b>4 year term (2019)</b>
<b>Bruce Ryder</b>	<b>4 year term (2019)</b>
<b>Robert Bennethum</b>	<b>2 year term (2017)</b>

**Call to Order and Pledge to the Flag**

**Nominate President (Mike), Vice President (Brian) and Chairman Pro Tem (Ray)**

**Appoint Contacts and Alternates:**

	<b>Public Works</b>	<b>Finance</b>	<b>Personnel</b>
<b>Contact</b>	<b>(Hutch)</b>	<b>(Ray)</b>	<b>(Ray)</b>
<b>Alternate</b>	<b>(Brian)</b>	<b>(Mike)</b>	<b>(Bruce)</b>

**Appoint Borough Solicitor (Morgan, Hallgren, Crosswell & Kane)**

**Appoint Borough Engineer (ELA Group)**

**Appoint depository of Borough funds (PNC)**

**Appoint Chairman to Vacancy Board (Gail Anderson)**

**-Executive Session**

**-Consideration of HRG's Proposal to Provide Engineering Consultation Services**

**-Adoption of Fee Schedule – Resolution #2016-1**

**-Adjournment**

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, JANUARY 12, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG  
ROLL CALL  
REQUESTS TO BE HEARD

MINUTES OF DECEMBER 8, 2015 AND JANUARY 4, 2016

REPORTS:

MAYOR	POLICE
PRESIDENT	PUBLIC WORKS
BOROUGH MANAGER	ZONING OFFICER

CONSENT AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

FLOODPLAIN ORDINANCE – AUTHORIZATION TO FORWARD IT TO THE BOROUGH AND  
LANCASTER COUNTY PLANNING COMMISSIONS AND THE PA DEPARTMENT OF  
COMMUNITY AND ECONOMIC DEVELOPMENT

PAYMENT OF BILLS

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, FEBRUARY 9, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

M & G REALTY (RUTTER'S FARM STORE) CONDITIONAL USE HEARING

MINUTES OF JANUARY 12, 2016

REPORTS:

MAYOR

POLICE

PRESIDENT

PUBLIC WORKS

BOROUGH MANAGER

ZONING OFFICER

CONSENT AGENDA

PAYMENT OF BILLS

HISTORIC ARCHITECTURAL REVIEW BOARD CERTIFICATES OF

APPROPRIATENESS – 214 MILLER STREET, 17 WEST MAIN STREET  
AND 204 MILLER STREET

ACCEPTANCE OF HISTORIC ARCHITECTURAL REVIEW BOARD ANNUAL  
REPORT

ACCEPTANCE OF CIVIL SERVICE COMMISSION ANNUAL REPORT

APPROVAL OF STRASBURG FIRE POLICE TO ASSIST AT BART TOWNSHIP'S  
FIRE COMPANY SALE

UNFINISHED BUSINESS

NEW BUSINESS

REVIEW OF EMPLOYEE HEALTH INSURANCE COVERAGE

OTHER BUSINESS

CITIZENS' COMMENTS

EXECUTIVE SESSION - PERSONNEL

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, MARCH 8, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

ANNUAL MS4 PUBLIC AWARENESS PRESENTATION

ANNUAL LEMSA REPORT – BOB MAY, EXECUTIVE DIRECTOR

ANNUAL FIRE COMPANY REPORT – JOHN STOLTZFUS, FIRE CHIEF

MINUTES OF FEBRUARY 9, 2016

REPORTS:

MAYOR

PRESIDENT

BOROUGH MANAGER

PUBLIC WORKS

ZONING OFFICER

CONSENT AGENDA

UNFINISHED BUSINESS

CONSIDERATION AND POSSIBLE ENACTMENT OF FLOODPLAIN ORDINANCE 2016-1

NEW BUSINESS

RUTTER'S FARM STORE – REQUEST FOR WAIVER OF PRELIMINARY PLAN PROCESS

FIRESIDE RESTAURANT – REQUEST FOR WAIVER OF PRELIMINARY PLAN PROCESS

PAYMENT OF BILLS

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, APRIL 12, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG  
ROLL CALL  
REQUESTS TO BE HEARD

RECOGNITION OF BOROUGH'S 200 YEARS OF INCORPORATION (MARCH 13, 1816)

MINUTES OF MARCH 8, 2016

REPORTS:

MAYOR	POLICE
PRESIDENT	PUBLIC WORKS
BOROUGH MANAGER	ZONING OFFICER

CONSENT AGENDA

PAYMENT OF BILLS  
HISTORIC ARCHITECTURAL REVIEW BOARD CERTIFICATES OF APPROPRIATENESS –  
2 EAST MAIN STREET AND 123 MILLER STREET  
APPOINTMENT OF LISA M. BOYD AS PA STATE ASSOCIATION OF BOROUGH'S' VOTING  
DELEGATE  
AUTHORIZATION TO PUT 2010 POLICE CRUISER OUT FOR BIDS  
2016 PAVING PROJECT – AUTHORIZATION TO BID WILTON DRIVE (SHENK AVENUE TO  
STONINGTON WAY)

UNFINISHED BUSINESS

FIRESIDE RESTAURANT – CONSIDERATION OF WAIVERS AND FINAL PLAN  
RUTTER'S FARM STORE – CONSIDERATION OF WAIVERS

NEW BUSINESS

ACCEPTANCE OF COUNCILMAN AND VICE-PRESIDENT BRIAN BARNHART'S  
RESIGNATION  
APPOINTMENT OF A VICE-PRESIDENT  
APPOINT LISA M. BOYD AS PEMA SNOW REMOVAL GRANT REPRESENTATIVE –  
RESOLUTION 2016-2

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, MAY 10, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

PRESENTATION OF 2015 BOROUGH AUDIT – MARK ZETTLEMOYER

MINUTES OF APRIL 12, 2016

REPORTS:

MAYOR

PUBLIC WORKS

PRESIDENT

ZONING OFFICER

BOROUGH MANAGER

TREASURER

POLICE

CONSENT AGENDA

PAYMENT OF BILLS

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF APPROPRIATENESS –  
109 MILLER STREET AND 39 EAST MAIN STREET

APPROVAL OF STRASBURG FIRE POLICE TO ASSIST AT THE BOB BARD 5K/10K RACE IN  
QUARRYVILLE

HOLIDAY INN EXPRESS – REQUEST FOR REDUCTION IN LETTER OF CREDIT

UNFINISHED BUSINESS

RUTTER'S FARM STORE – CONSIDERATION OF REMAINING WAIVERS AND FINAL PLAN  
REVIEW OF HISTORICAL ARCHITECTURAL REVIEW BOARD ORDINANCE UPDATE

NEW BUSINESS

CONSIDER APPOINTMENT TO BOROUGH COUNCIL – POSSIBLE ADOPTION OF  
RESOLUTION 2016-4

APPOINTMENT OF A PRESIDENT PRO-TEM

OTHER BUSINESS

CITIZENS' COMMENTS

EXECUTIVE SESSION – PERSONNEL ITEM

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, JUNE 14, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG  
ROLL CALL  
REQUESTS TO BE HEARD

MINUTES OF MAY 10, 2016

REPORTS:

MAYOR	POLICE
PRESIDENT	PUBLIC WORKS
BOROUGH MANAGER	ZONING OFFICER

CONSENT AGENDA

PAYMENT OF BILLS  
HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF APPROPRIATENESS –  
313 MILLER STREET, 239 MILLER STREET AND 20 WEST MAIN STREET

UNFINISHED BUSINESS

NEW BUSINESS

AWARD OF 2016 PAVING PROJECT BID  
AWARD OF 2010 POLICE CRUISER BID  
AUTHORIZATION TO BEGIN UPDATE PROCESS OF TRAFFIC ORDINANCE

OTHER BUSINESS

CITIZENS' COMMENTS

EXECUTIVE SESSION – PERSONNEL ITEM

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, JULY 12, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG  
ROLL CALL  
REQUESTS TO BE HEARD

WELCOME NEW COUNCIL MEMBER – DAVID DUNN

MINUTES OF JUNE 14, 2016

REPORTS:

MAYOR	PUBLIC WORKS
PRESIDENT	ZONING OFFICER
BOROUGH MANAGER	TREASURER
POLICE	

CONSENT AGENDA

PAYMENT OF BILLS  
HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF APPROPRIATENESS –  
122 EAST MAIN STREET AND 22 WEST MAIN STREET  
APPOINTMENT OF UNIFORM CONSTRUCTION CODE BOARD OF APPEALS  
APPOINTMENT COMMITTEE MEMBER – LISA M. BOYD  
APPOINTMENT OF UNIFORM CONSTRUCTION CODE BOARD OF APPEALS MEMBER –  
KEN JOHNSON  
APPROVAL OF LANCASTER COUNTY CONSERVATION DISTRICT MEMORANDUM OF  
UNDERSTANDING

UNFINISHED BUSINESS

NEW BUSINESS

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) COMPLIANCE DISCUSSION  
MID-YEAR FINANCIAL OVERVIEW

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT



Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, AUGUST 9, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG  
ROLL CALL  
REQUESTS TO BE HEARD

MINUTES OF JULY 12, 2016

REPORTS:

MAYOR	POLICE
PRESIDENT	PUBLIC WORKS
BOROUGH MANAGER	ZONING OFFICER

CONSENT AGENDA:

PAYMENT OF BILLS  
HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF APPROPRIATENESS –  
132 MILLER STREET AND 144 EAST MAIN STREET  
ADOPTION OF 2017 BUDGET CALENDAR

UNFINISHED BUSINESS:

BASKETBALL HOOPS DISCUSSION  
ENACTMENT OF UPDATED HISTORICAL ARCHITECTURAL REVIEW BOARD  
ORDINANCE # 2016-2

NEW BUSINESS

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audio taped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, SEPTEMBER 13, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

PROPOSED AMENDMENTS TO LANCASTER FAMILY YMCA LEASE/LAMPETER-  
STRASBURG BRANCH – JEFF KENDERDINE

PROPOSED ZONING ORDINANCE UPDATE IN STRASBURG TOWNSHIP REGARDING DOG  
KENNELS – BARB RATHBONE-FRANK AND LAJUNE RANCK

MINUTES OF AUGUST 9, 2016

REPORTS:

MAYOR

PRESIDENT

BOROUGH MANAGER

POLICE

PUBLIC WORKS

ZONING OFFICER

CONSENT AGENDA:

PAYMENT OF BILLS

RATIFY AND CONFIRM MEMBERSHIP OF SAFETY COMMITTEE

SCHEDULE TRICK-OR-TREAT DATE – MONDAY, OCTOBER 31 FROM 6 – 8 P.M.

ACKNOWLEDGEMENT OF 2017 PENSION MINIMUM MUNICIPAL OBLIGATIONS

APPROVAL OF STRASBURG FIRE POLICE TO ASSIST AT 2017 RAILS AND ALES CRAFT  
BEER TASTING FESTIVAL

UNFINISHED BUSINESS

NEW BUSINESS

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audio taped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, OCTOBER 11, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

CONTINUED DISCUSSION REGARDING PROPOSED AMENDMENTS TO LANCASTER  
FAMILY YMCA LEASE/LAMPETER-STRASBURG BRANCH – JEFF KENDERDINE

MINUTES OF SEPTEMBER 13, 2016

REPORTS:

MAYOR

PRESIDENT

BOROUGH MANAGER

POLICE

PUBLIC WORKS

ZONING OFFICER

CONSENT AGENDA:

PAYMENT OF BILLS

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATE OF APPROPRIATENESS –  
11 EAST MAIN STREET

UNFINISHED BUSINESS

NEW BUSINESS

ADOPTION OF TRAFFIC SIGNAL APPLICATION APPROVAL RESOLUTION 2016-5  
REVIEW OF 2017 DRAFT BUDGET AND CAPITAL IMPROVEMENTS PROGRAM

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, NOVEMBER 8, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

CONTINUED DISCUSSION REGARDING PROPOSED AMENDMENTS TO LANCASTER  
FAMILY YMCA LEASE/LAMPETER-STRASBURG BRANCH – JEFF KENDERDINE

MINUTES OF OCTOBER 11, 2016

REPORTS:

MAYOR

PRESIDENT

BOROUGH MANAGER

POLICE

PUBLIC WORKS

ZONING OFFICER

CONSENT AGENDA:

PAYMENT OF BILLS

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF APPROPRIATENESS –  
115 EAST MAIN STREET AND 124 SOUTH DECATUR STREET

REDUCTION IN LETTER OF CREDIT – NORTHFIELD PARTNERS

ADD ROTH OPTION TO EXISTING EMPLOYEE PAID DEFERRED COMPENSATION  
PROGRAM

UNFINISHED BUSINESS

NEW BUSINESS

RUTTER'S FARM STORE'S REQUEST FOR LIQUOR LICENSE – SCHEDULE HEARING DATE  
FOR DECEMBER 13, 2016 AND AUTHORIZE THE ADVERTISEMENT OF THE  
HEARING

APPROVAL OF CAPITAL IMPROVEMENTS PROGRAM

APPROVAL OF 2017 PRELIMINARY BUDGET AND AUTHORIZATION TO ADVERTISE FOR  
PUBLIC INSPECTION

2017 TAX LEVY ORDINANCE 2016-6 - AUTHORIZATION TO ADVERTISE

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**TUESDAY, DECEMBER 13, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

REQUESTS TO BE HEARD

RUTTER'S FARM STORE'S LIQUOR LICENSE HEARING – RESOLUTION 2016-8

MINUTES OF NOVEMBER 8, 2016

REPORTS:

MAYOR

PRESIDENT

BOROUGH MANAGER

POLICE

PUBLIC WORKS

ZONING OFFICER

CONSENT AGENDA:

PAYMENT OF BILLS

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATE OF APPROPRIATENESS –  
144 EAST MAIN STREET

APPROVAL OF 2017 MEETING SCHEDULE

ADOPTION OF FIRE COMPANY ACTIVITIES RESOLUTION 2016-6

ADOPTION OF POLICE PENSION PLAN CONTRIBUTION RESOLUTION 2016-7

REAPPOINTMENT OF LISA M. BOYD TO THE LANCASTER COUNTY TAX COLLECTION  
BUREAU BOARD OF DIRECTORS

REAPPOINTMENT/APPOINTMENT OF BOROUGH BOARD MEMBERS

APPROVAL TO PROCEED WITH BOND ISSUE FOR AUTHORITY SEWER PROJECT

UNFINISHED BUSINESS

NEW BUSINESS

APPROVAL OF 2017 FINAL BUDGET

ENACTMENT OF 2017 TAX LEVY ORDINANCE 2016-3

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT

Meetings are audiotaped and maintained for the Borough's use until the minutes are prepared.

**AGENDA**  
**STRASBURG BOROUGH COUNCIL**  
**MONDAY, DECEMBER 19, 2016 – 7:30 P.M.**

CALL TO ORDER AND PLEDGE TO FLAG

ROLL CALL

RESCHEDULED MEETING MEMORANDUM (President directs that memorandum be made part of minutes of this meeting)

MOTION TO RATIFY AND CONFIRM RESCHEDULING OF MEETING AND HEARING

REQUESTS TO BE HEARD

RUTTER'S FARM STORE'S LIQUOR LICENSE HEARING – RESOLUTION 2016-8

MINUTES OF NOVEMBER 8, 2016

REPORTS:

MAYOR

PRESIDENT

BOROUGH MANAGER

POLICE

PUBLIC WORKS

ZONING OFFICER

CONSENT AGENDA:

PAYMENT OF BILLS

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATE OF APPROPRIATENESS –  
144 EAST MAIN STREET

APPROVAL OF 2017 MEETING SCHEDULE

ADOPTION OF FIRE COMPANY ACTIVITIES RESOLUTION 2016-6

ADOPTION OF POLICE PENSION PLAN CONTRIBUTION RESOLUTION 2016-7

REAPPOINTMENT OF LISA M. BOYD TO THE LANCASTER COUNTY TAX COLLECTION  
BUREAU BOARD OF DIRECTORS

REAPPOINTMENT/APPOINTMENT OF BOROUGH BOARD MEMBERS

APPROVAL TO PROCEED WITH BOND ISSUE FOR AUTHORITY SEWER PROJECT

REQUEST FOR REDUCTION IN LETTER OF CREDIT – RUTTER'S FARM STORE

UNFINISHED BUSINESS

NEW BUSINESS

APPROVAL OF 2017 FINAL BUDGET

ENACTMENT OF 2017 TAX LEVY ORDINANCE 2016-3

OTHER BUSINESS

CITIZENS' COMMENTS

ADJOURNMENT