

**STRASBURG BOROUGH AUTHORITY**  
**JANUARY 11, 2018 – 8:00 A.M.**  
**MINUTES**

**Members Present:** Harold Wiker Ray Reeder Ray Garraffa

**Others Present:**

Lisa M. Boyd, Borough Manager

Ed Zalewski, Public Works Director

Jeff Sweater, ELA Group

Steve Read, Read & Associates, LLC.

Harold Wiker announced that the meetings are audiotaped and maintained until the minutes are approved.

**REQUESTS TO BE HEARD:** None.

**REORGANIZATION:**

**CHAIRMAN (HAROLD WIKER)**

**VICE-CHAIRMAN (KEN JOHNSON)**

**SECRETARY/TREASURER (RAY REEDER)**

**SOLICITOR (APPEL & YOST)**

**BANK (EPHRATA NATIONAL)**

**ENGINEER (ELA GROUP)**

A motion was made by Ray Garraffa, seconded by Ray Reeder and passed unanimously keep all the appointments the same for 2018.

**WELLS 100' RADIUS – DISCUSS SURVEY:** Jeff Sweater stated that his surveyors can complete the exhibits for \$1,200 per site. He stated that if we do not do this, this will be a DEP comment every three years. It was the consensus to table this matter until after the discussion with SRBC.

**PUBLIC WORKS REPORT – DECEMBER:** A motion was made by Ray Reeder, seconded by Ray Garraffa and passed unanimously, to approve the Public Works Report for December 2017. It was noted that the ratios for water and sewer were good. Harold Wiker asked about the jetting of the sewer line on Clover Avenue and Ed Zalewski stated that it is being done as maintenance to avoid a sewer backup. The Borough Manager will verify with the Fireside Tavern that they are maintaining their grease traps. Harold Wiker suggested checking with Rutter's and Smokestack Barbeque regarding their grease handling.

Jeff Sweater stated that he began the research into replacing the sewer line on Clover Avenue and he is planning to have the project out to bid in April.

Harold Wiker stated that Paul Miller Jr. has a video of a section of pipe on Village Road that is not in very good shape. Jeff Sweater will view the video and provide his opinion.

Jeff Sweater reviewed the plans for replacing the sewer line connecting to Pump Station #2. In light of the possible need to bore underneath of the pond, it was discussed that it is also possible to bore underneath the tree. Mr. Sweater will develop a rough draft for Harold Wiker to use to talk to the property owner.

**PAYMENT OF MONTHLY BILLS:** A motion was made by Ray Reeder, seconded by Ray Garraffa and passed unanimously, to approve the list of bills for the period of December 19, 2017 through January 2, 2018.

**MINUTES OF DECEMBER 21, 2017:** A motion was made by Ray Garraffa, seconded by Ray Reeder and passed unanimously to approve the minutes of the December 21, 2017 meeting as submitted.

**STEVE READ – RENEWING PERMITS FOR WELLS THROUGH SUSQUEHANNA RIVER BASIN**

**COMMISSION:** Steve Read was in attendance and stated that the SRBC is a Federally-operating program that regulates sources which have water withdrawals of more than 100,000 gpd for a consecutive 30-day period. Our Fisher Well permit is up for renewal. He stated that for renewal applications, aquifer tests may be required but waivers can be applied for if satisfactory evidence is submitted. He reviewed the application process for the aquifer test. Mr. Read stated that operational data for the Fisher Well is needed for the waiver application. He also stated the possibility that SRBC may review our wells as a “well field.” It was the consensus that it would be a good idea to have them all renewed at the same time. Mr. Read stated that the maximum amount of water needed from the wells for any 30-day period should be evaluated and then add a percentage of increase and determine if we would exceed 288,000 gallons for any 30-day period.

**OTHER BUSINESS:**

**Bank Statements** – As recommended by Authority auditor Mark Zettlemyer, Ray Reeder will open, review, and initial the bank statements next week.

**CITIZEN COMMENTS:** None.

**ADJOURNMENT:** A motion was made by Ray Garraffa, seconded by Ray Reeder and passed unanimously, to adjourn the meeting at 10:00 a.m.

Respectfully Submitted,

---

Lisa M. Boyd, Borough Manager