

**2017-5**  
**STRASBURG BOROUGH COUNCIL**  
**FEBRUARY 14, 2017**  
**MINUTES**

Members Present:     Mike Chiodo                     Ray Garraffa  
                               Bruce Ryder                     Jim Rice  
                               Bob Bennethum                 David Dunn

Others Present:

Henry Miller, Mayor                     Ann Marie Steele, Lancaster Newspapers  
Lisa M. Boyd, Borough Manager         F. Steven Echternach, Chief of Police

**CALL TO ORDER AND PLEDGE TO THE FLAG:** Council President Mike Chiodo called the meeting to order at 7:30 p.m., followed by the salute to the flag. President Chiodo announced that the meeting is being audiotaped and maintained until the minutes are approved. The Borough Manager took the roll call.

**REQUESTS TO BE HEARD:** None.

**MINUTES OF JANUARY 10, 2017:** A motion was made by Dave Dunn, seconded by Ray Garraffa and passed unanimously to approve the minutes of the January 10, 2017 meeting as printed.

**REPORTS:**

**MAYOR** – Mayor Miller had nothing additional to report.

**PRESIDENT** – President Chiodo had nothing additional to report.

**MANAGER** – The Borough Manager provided her written report dated February 10, 2017 and reported that the bond sale went very well and the Authority’s 2017 payment will be approximately \$125,000 and we had budgeted \$140,000. Additional donations to the Strasburg Fire Company, Strasburg-Heisler Library and Strasburg Community Parks Foundation were discussed and it was the consensus to not make any additional donations because the 2016 ending balances were lower than budgeted and projected. Mike Chiodo also noted that it was recommended during the bond issuance that we have a larger than 5% fund balance and that will be discussed during the 2018 Budget discussions. She also reported that the land swap between Stephen Smoker and Charter Homes to resolve lot coverage and street location issues has finally been scheduled for February 21, 2017.

**POLICE** – The Police Department’s report for January 2017 received and accepted.

**PUBLIC WORKS** – The Public Works report for January 2017 was received and accepted.

**ZONING OFFICER** – The Zoning Officer’s report for January 2017 was received and accepted.

**2017-6**

**CONSENT AGENDA:** A motion was made by Bruce Ryder, seconded by Jim Rice and passed unanimously to approve the following items on the Consent Agenda:

PAYMENT OF BILLS IN THE AMOUNT OF \$ 93,583.74

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF  
APPROPRIATENESS – 11 EAST MAIN STREET AND 19/21 SOUTH  
DECATUR STREET

ACCEPTANCE OF HISTORICAL ARCHITECTURAL REVIEW BOARD ANNUAL  
REPORT

ACCEPTANCE OF CIVIL SERVICE COMMISSION ANNUAL REPORT

APPROVAL FOR STRASBURG FIRE POLICE TO ASSIST AT BART TOWNSHIP'S  
FIRE COMPANY SALES

APPOINTMENT OF LISA M. BOYD AS PA STATE ASSOCIATION OF  
BOROUGH'S VOTING DELEGATE

ADOPTION OF FEE SCHEDULE – RESOLUTION 2017-1

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**APPROVAL OF ELA GROUP AND LAND STUDIES MS4 POLLUTANT REDUCTION  
PLANS PREPARATION PROPOSALS:**

The Borough Manager stated that the three completed plans need to be sent in September with our Notice of Intent to apply for the new 2018 MS4 General Permit.

Ray Garraffa made a motion, seconded by Dave Dunn and passed unanimously to approve the ELA Group \$12,500 and Land Studies \$9,000 MS4 Pollutant Reduction Plans Preparation Proposals.

**APPROVAL FOR BOROUGH TO SERVE AS THE APPLICANT FOR THE  
LANCASTER FARMLAND TRUST'S RAINGARDEN PROJECT GRANT**

**APPLICATION:** The Borough Manager stated that the Lancaster Farmland Trust has had stormwater runoff issues for many years and they are seeking a grant to install a raingarden in the back of their property on land owned by Lancaster General. She added that they need the Borough's support in order to apply for the grant and she supports the application. The neighboring residential property owner has agreed to participate financially and she has reached out to another property owner to see if he would be willing to be a participant as well. She also stated that the borough does receive credit with our MS4 program if this project gets installed.

Ray Garraffa made a motion, seconded by Dave Dunn and passed unanimously to approve the Borough to serve as the applicant for the Lancaster Farmland Trust's raingarden project grant application.

**AUTHORIZATION TO WORK JOINTLY WITH THE PEQUEA CREEK MAPSHED  
GROUP TO DETERMINE A LOCATION/LOCATIONS FOR AN MS4 PROJECT TO  
MEET OUR 10% REDUCTION REQUIREMENT:**

The Borough Manager stated that because our streams all tie into the Pequea Creek, a multi-municipal project can be done on the Pequea Creek to satisfy the 10% reduction requirement. A potential project site has been located

2017-7

in East Lampeter Township and the group is planning to apply for a grant. She is asking for Council to approve the Borough continuing to work with the Pequea Creek Mapshed Group, be part of the grant application, and assist in funding the project utilizing the MS4 budgeted funds. She has verified with DEP that a multi-municipal improvement meets the Borough's requirement.

Bruce Ryder made a motion, seconded by Ray Garraffa and passed unanimously to approve the Borough working jointly with the Pequea Creek Mapshed Group to determine a location/locations for an MS4 project to meet our 10% pollutant reduction requirement, to partner with them on a grant application, and cost sharing above the grant amount.

**OTHER BUSINESS:** On behalf of the Scout House Association, Bruce Ryder reported that they will be remediating the remainder of the original tile floor and the Scout House will be closed for approximately one week in April while the work is being completed.

Dave Dunn reported that he was one of the representatives who attended a legislative breakfast with Rep. Greiner. Mr. Dunn stated that Rep. Greiner offered his assistance with grant applications and suggested we invite him to a future Borough Council meeting.

**CITIZENS' COMMENTS:** None

**EXECUTIVE SESSION – PERSONNEL:** The meeting was adjourned into an Executive Session at 7:55 p.m. to discuss personnel items.

The regular meeting was reconvened at 8:08 p.m. at which time Dave Dunn made a motion, seconded by Jim Rice and passed unanimously to increase Ed Zalewski's hourly rate by \$2 per hour effective 4/1/17 when he becomes the Public Works Director in Training.

Ray Garraffa made a motion, seconded by Bob Bennethum and passed unanimously to send a letter to the Strasburg Police Officers Association indicating the desire to begin contract renewal discussions.

Bob Bennethum made a motion, seconded by Jim Rice and passed unanimously to appoint Bruce Ryder, Ray Garraffa, Jim Rice and Dave Dunn as the alternate for the Negotiating Committee.

**ADJOURNMENT:** A motion was made by Bruce Ryder, seconded by Bob Bennethum and passed unanimously to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Lisa M. Boyd  
Borough Manager