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STRASBURG BOROUGH COUNCIL
MARCH 21, 2017
MINUTES

Members Present: Mike Chiodo Ray Garraffa
 Bruce Ryder Jim Rice
 Bob Bennethum David Dunn
 Will Hutchinson

Others Present:
 Henry Miller, Mayor Denise Waller
 Lisa M. Boyd, Borough Manager Andrew Kehl, RKL
 F. Steven Echternach, Chief of Police

CALL TO ORDER AND PLEDGE TO THE FLAG: Council President Mike Chiodo called the meeting to order at 7:30 p.m., followed by the salute to the flag. President Chiodo announced that this meeting was rescheduled from March 14, 2017 due to the snowstorm and advertised. He also stated that the meeting is being audiotaped and maintained until the minutes are approved. The Borough Manager took the roll call.

REQUESTS TO BE HEARD:

PRESENTATION OF 2016 BOROUGH AUDIT – ANDREW KEHL, RKL:

Andrew Kehl, representing the Borough's Auditor, Reinsel Kuntz Leshner, was in attendance and reviewed in detail the 2016 Borough Audit and Report to Borough Council. Mr. Kehl stated that the staff was well prepared, very responsive, and great to work with. Mr. Kehl suggested investigating diversifying the Pension Fund investments. Mr. Kehl also reviewed the letter to Borough Council regarding the 2016 Audit and stated that they found no issues with the Borough's accounting records and the comment regarding segregation of duties has been lowered because of additional controls that have been put in place.

ANNUAL MS4 PUBLIC AWARENESS PRESENTATION – CHARITY

KADWILL: The Borough Manager noted that Charity Kadwill was unable to attend the meeting due to it being rescheduled for the snowstorm. Ms. Kadwill provided a written update and the Borough Manager reminded the members of the many things that are done regarding MS4 which include: Council recently authorized ELA and LandStudies Inc. to complete some reporting requirements, an annual report is filed as required, all employees are involved and participate in training as requested, the Fire Company and Police Department will participate in some training put on by Charity Kadwill in the beginning of April, all departments participate as a team for spills, we work with the Conservation District and the Pequea Creek Watershed, the mapping has been finalized, the outfalls have been re-evaluated and reduced from 16 to 13, and we continue to do everything to be in compliance with the MS4 regulations. The Borough Manager reminded the members that a rain garden will be installed between the Lancaster General Medical Group and the Lancaster Farmland Trust and they are also planning to incorporate an educational aspect there as well.

MINUTES OF FEBRUARY 14, 2017: A motion was made by Ray Garraffa, seconded by Dave Dunn to approve the minutes of the February 14, 2017 meeting as printed. Motion carried

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with members Chiodo, Garraffa, Ryder, Rice, Bennethum and Dunn casting assenting votes. Member Hutchinson abstained from voting because he was not in attendance for the meeting.

REPORTS:

MAYOR – Mayor Miller stated that there was a recent article in the newspaper regarding the rates of reassessment and that he believed the municipal rates seemed arbitrary to him. He stated that West Lampeter’s rate was significantly lower than Strasburg Borough and Strasburg Township’s rate, which puts a greater tax burden on us rather than West Lampeter Township and he believes that West Lampeter Township’s developments have a greater impact on the School District.

PRESIDENT – President Chiodo thanked the staff for their preparation for the audit.

MANAGER – The Borough Manager provided her written report dated March 10, 2017 and she stated that the Borough’s Pension Actuary will be in attendance at next month’s meeting to review his biennial actuarial update. She also stated that the borrowing for the Authority’s sewer lining project has been completed and after paying the bond fees, there is \$2.5 million for the project. The Authority opened the sewer lining bids today and she is pleased to announce that the preliminary bids, which have yet to be reviewed, have a low bid of \$1.6 million.

POLICE – The Police Department’s report for February 2017 received and accepted. Chief Echternach stated that March 22, 2017 will be the 145th anniversary of police service to Strasburg Borough. He stated that a new uniform patch design is being considered and reminded the members that the proceeds from the patch sales fund a scholarship for a L-S graduating senior who is pursuing a career in law enforcement but the scholarship has had to be reduced recently because of limited patch sales. Preliminary new patch designs were distributed for Council’s review with the hope that sales will increase and he stated that he has received approval from the Railroad. It was the consensus of the members that they liked the preliminary designs.

PUBLIC WORKS – The Public Works report for February 2017 was received and accepted. Will Hutchinson stated that he was very impressed with the way our streets were cleared of snow last week and knows that the Public Works Department is to be thanked for the plowing and Police Department to be thanked for getting the cars off the snow emergency routes. He added in the days following the snowstorm, he was working in Chester County and their streets were a mess. Chief Echternach stated that one property owner was cited for not shoveling their sidewalk in the business district.

ZONING OFFICER – The Zoning Officer’s report for February 2017 was received and accepted.

CONSENT AGENDA: A motion was made by Bruce Ryder, seconded by Will Hutchsinson and passed unanimously to approve the following items on the Consent Agenda:

PAYMENT OF BILLS IN THE AMOUNT OF \$168,077.07 AND \$1,526.02
HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATE OF
APPROPRIATENESS – 17 SOUTH DECATUR STREET

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UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

OTHER BUSINESS: None.

CITIZENS' COMMENTS: Denise Waller stated that she was concerned that vehicles that were left sitting on the street during the snow emergency were not ticketed, and noted that she was aware of at least one truck that was parked on East Main Street. She also complained that there is a section of sidewalk on East Main Street that is still not shoveled. Mrs. Waller asked if the notification system could be used to notify people of other events in town and Chief Echternach advised her that if she subscribes to the Strasburg Police Department's Crimewatch page that special event notifications are sent out via that site. Mrs. Waller also complimented the Borough for keeping their website up-to-date and having an awesome website.

EXECUTIVE SESSION – PERSONNEL: The meeting was adjourned into an Executive Session at 8:20 p.m. to discuss personnel items.

The regular meeting was reconvened at 8:24 p.m. at which time Bruce Ryder made a motion, seconded by Ray Garraffa and passed unanimously to correct Ed Zalewski's raise from \$2.00 per hour to \$2.50 as also recommended and approved by the Authority effective April 1, 2017.

ADJOURNMENT: A motion was made by Ray Garraffa, seconded by Bob Bennethum and passed unanimously to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Lisa M. Boyd
Borough Manager