

BOROUGH COUNCIL

1995

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**STRASBURG BOROUGH COUNCIL  
Minutes of January 10, 1995 - 7:30 P.M.**

**MEMBERS ATTENDING:** Lindsay Lutz Penatzer Haug  
Penatzer Barnett Ferber

**OTHERS ATTENDING:** Bruce Ryder, Mayor  
William Crosswell, Solicitor  
Gene Osmun, Borough Manager  
M.R. Myers, Chairman, Strasburg Authority  
Harold Wiker, Member, Strasburg Authority  
Ray Miller, HRG, Inc.  
Barbara Karmulowiz  
Amy Shirk  
Carol Kennedy  
Suzanne Keene  
Gary Myers  
Larry Wixson  
Larry Book  
Jim Johnson  
Ken Rettelack  
Susan Dreyer  
Lenny Weitz  
Allen Brutzman  
Gordon Book  
Jonas K. Smucker  
Paul Miller, Foreman  
Donald Bachman  
Robert Ham, Chief of Police

**CALL TO ORDER.** President Lindsay called the meeting to order by leading those assembled in the Pledge of Allegiance to the Flag.

**REQUESTS TO BE HEARD.** Allen Brutzman, on behalf of the Strasburg Ambulance Corps, asked about the possibility of renting space in the Municipal Building for conducting bingo 3 nights of the week, as their current location is going to be closed. President Lindsay referred this to the Facilities Committee for a recommendation.

**MINUTES OF DECEMBER 13, 1994, DECEMBER 20, 1994, AND HEARING OF SEPTEMBER 20, 1994.** John Penatzer made the motion to approve the minutes as presented, seconded by Dorisann Haug, the motion carried 7-0.

**SOLICITOR'S REPORT.** Attorney Crosswell reported on his efforts at corresponding with SLSA regarding the current status of the outstanding debt, his efforts at preparing the documents for the street dedications for Chatham Commons, and that the Ordinance has been advertised. He advised the only remaining item is the Letter of Credit, for the dedication to be completed on January 24th. He prepared a Resolution at the December 13th Meeting, for the fees to be charged for review of a Land Development Plan, and for inspection of Improvements, described both Ordinances, and that the fees of the Engineer and Borough personnel need to be determined and included. He also reported that the Authority Lease Agreement includes provisions for a twice a year payment to the Authority for administrative costs.

President Lindsay thanked the Solicitor, and asked the Borough Manager and the Solicitor to get together and make a proposal regarding the fees for the next meeting.

**MAYOR'S REPORT.** Mayor Ryder had nothing specific to report.

**ENGINEER'S REPORT.** Ray Miller said that his firm had been reviewing the draft of the Proposed Subdivision Ordinance, and had also been working with Gene and Paul on the water situation, and will assist with Gene's report on the situation.

**PRESIDENT'S REPORT.** President Lindsay said that he has been giving some attention to the Water problem. There was some discussion about the testing and sampling, and the initial stages of the problem. Dorisann Haug asked that we respond to all letters sent to us regarding the water emergency. President Lindsay said that he believed that our response throughout the emergency was in accordance with the requirements and is confident we have done all that is necessary to be done. Velma Lutz agreed to a point, but said that many people do not appreciate the risk that is involved.

President Lindsay emphasized that the Borough was in compliance with the mandated requirements. Mayor Ryder said that he believes the advisory is a precautionary one, that although bullhorns and use of the police car was considered, which we would have done if it had been an emergency, the level of this situation did not call for that. He felt it worked fairly well, although not 100%. Velma Lutz said there is a trade off, and is satisfied we followed the procedures. Joe Coleman asked if there is provision for shutting the system off, in event of emergency. President Lindsay said that there is, but a significant quantity of water exists in the lines at any one time, so it is difficult. He continued that it is fortunate that the President of the Pennsylvania American Water Works (Marilyn Ware Lewis) lives in Strasburg, and offered the assistance of her company, that we utilized not only their resources, but AWWA and Hesco, to consult with us.

#### **OTHER REPORTS.**

**MANAGER'S REPORT.** Gene Osmun reported briefly that the computer installation had been completed recently, the audit as well was underway and nearly complete, he had met with Mark Lauriello, of Rettew, regarding South Jackson Street, and Lancaster Avenue, the Recreation Grant had been submitted to DCA. He also reported that Status of the Water Situation, that they had worked closely with D.E.R., HRG, and other consultants during the

recent problems, and that a number of recommendations and improvements are being followed at stabilizing the situation, and insuring the situation does not reoccur.

**PUBLIC WORK'S REPORT.** Foreman Paul Miller had not submitted a written report, but reported they had been very busy the last few days, in dealing with the water problems.

**POLICE.** Chief Ham reviewed the Monthly and Annual Activities for his Department, and had submitted both reports for Council's review. Joe Coleman asked if we knew the reasons that general calls are up, but traffic calls have been cut in half. Chief Ham reported that traffic calls are a direct result of enforcement, warnings or citations are given; that general calls have been just growing for the past 20 years.

**UNFINISHED BUSINESS:**

**REAPPOINTMENTS TO BOROUGH OFFICES.** The following individuals were presented for reappointment to Borough Boards and Offices:

John Pratt, Planning Commission, 4 year term;  
Herb Austin, Strasburg Authority, 4 year term;  
Ken Kreider, Historic Architecture Review Board, 4 year term;  
Charles Fleming, Zoning Hearing Board, 4 year term.

Len Ferber made the motion to approve the reappointments, and seconded by Dorisann Haug, the motion carried 7-0.

Lynn Underhill and John Penatzer, appointment as representatives to the Recreation Task Force.

Velma Lutz made the motion to appoint these two individuals as the Borough representatives for continuing the recreational program for the Borough. Seconded by Susan Barnett, the motion carried 7-0.

**LEASE RENEWAL - SPACE IN THE MUNICIPAL BUILDING.** The County had submitted a request for a continuation of the monthly lease for the space in the Municipal Building, for the storage of voting machines. Len suggested the Committee meet again before next month's meeting, to review other requests. Velma Lutz made the motion to approve the resolution for the County renewal as proposed. Seconded by Dorisann Haug, the motion carried 7-0.

**SOUTH JACKSON STREET - AUTHORIZATION TO PROCEED.** President Lindsay agreed to defer this matter until the next meeting, for further discussion.

**NEW BUSINESS.**

**RESOLUTION - DCA CIRCUIT RIDER GRANT APPLICATION.** John Penatzer described the Circuit Rider application that was recently drafted for submission to DCA, regarding funding for the Recreation Director, with the idea that funding would be received for the position to begin in 1996. President Lindsay said that we had received a letter of support from the Superintendent of Schools, and should include the School in the funding, that it was prudent to solicit the School Board's support for this endeavor. John Penatzer advised that the School Board was a voluntary participant, but not officially a part of the plan. Velma Lutz wondered if the school had been expected to participate with in kind contribution, in the use of their facilities, rather than with cash. John said the school had originally been expected to contribute 10%. President Lindsay said he was interested in getting the School Board's commitment to this project. John Penatzer made the motion that the Resolution for proceeding with the Circuit Rider Grant Application to DCA be approved as presented. Seconded by Velma Lutz, the motion carried with six votes in favor, President Lindsay voting nay.

**SLSA AGREEMENT.** Correspondence from CDM, on behalf of SLSA, had proposed an agreement for 5 years, for additional capacity for the sewer system. President Lindsay asked if the additional \$15,000 per year guaranteed capacity. Attorney Crosswell said that the agreement guarantees contractually capacity, but it is not permanent for the City plant, that he has a great reluctance to rely on it, but it is a cushion. Mayor Ryder said we need to go back to DER and get their reading of the situation and get a 537 Plan in place, to see if this is a plan for capacity that meets 537 regulations. Bill Crosswell said that the existing sublease gives the Borough the option to get out by paying one month payment. He suggests we wait to monitor this availability. Ray Miller asked about the relationship of this to development, that considering the time to go through preliminary and final plans, and the possibility of not utilizing capacity, he wonders how we can consider it to protect the Council. Bill Crosswell said that Harnish and Goberman had agreed to not proceed until the sewer issue has been resolved. He added that waivers from the developers might be needed regarding temporary capacity. President Lindsay wondered if we needed additional capacity for I & I and that's all, do we need insurance larger than we really need. Attorney Crosswell suggested the Borough Manager contact CDM and determine if SLSA would sublease to us a smaller amount, and determine how long we have to respond. After further discussion, it was agreed to see if we can go through the spring season to determine what capacities we need to actually request. Gene Osmun suggested that we might want to compare the potential penalties versus the capacity costs that might be involved for the same quantity under the agreement. Council concurred that this might be fruitful. Mayor Ryder asked that Gene be allowed to contact CDM and get answers about the possibilities of leasing a lesser amount, and the time frames involved. John Penatzer added that we look at opting out in less than 5 years as well.

**POLICE OFFICER APPOINTMENT.** Council had received copies of the application information for the individual recommended for appointment. Len Ferber made the motion that Bradley Klunk be appointed to the position of patrolman on the Police Force, at the established level of pay and benefits for the position. Seconded by John Penatzer, the motion than was opened for discussion. Velma Lutz expressed concern that the information requested in November to justify the position had not been provided, that this had nothing to do with the candidate. President Lindsay expressed his

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concern about the information about the candidate not being in enough detail, and that he would like a more detailed resume' for the entire Council before he would vote on it. After obtaining the detailed resume from Chief Ham, Gene Osmun copied and distributed it to the Council for review. With a roll call vote, the motion carried 6 votes in favor, Velma Lutz voting nay.

**PAYMENT OF THE BILLS.** Len Ferber made the motion to approve the bills list as presented. Seconded by Susan Barnett, the motion carried 7-0.

**CITIZEN'S COMMENTS.** Joe Coleman asked about the status of the Kenwar Building. Gene Osmun explained that the Township had become involved in sponsoring the Commerce Department application for Mr. Robert Campbell, that the Grant had been approved, and they were proceeding with the environmental assessment. Velma Lutz suggested that we honor the request for a brainstorming session regarding the Committee work, and organization, that it would improve our communications, and that a Saturday meeting would be in much more humane fashion. After some discussion about the need for a series of meetings, and the benefits of brainstorming and goalsetting, it was agreed to meet on February 4th, at 8:00 A.M.

Mr. Jonas Smucker, who lives in the area of the Mowrer Springs, asked about water coming down from across Borough fields, and the need to turn the surface water over into the woods. He wondered if he could get a right of way above the Springs to do that, and to provide better access to it. President Lindsay asked that Paul and Gene meet with him, and review the matter, for a report to Council in the near future.

One lady from the audience expressed here concern about the methods of notification during the water restrictions, that notifications should be provided more often. Another lady said that she was concerned about the information that was given out, regarding boiling water, and felt that it should have been more specific.

President Lindsay thanked them for their comments, that the Borough staff had issued what D.E.R. had provided and recommended, and that we would look at the matter further.

**ADJOURNMENT.** With no further matters for discussion, the meeting was adjourned at 9:30 P.M.

Respectfully submitted,



Gene Osmun, Secretary

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STRASBURG BOROUGH COUNCIL  
Minutes of January 24, 1995 7:30 P.M.

MEMBERS PRESENT: Ferber Lindsay Haug Penatzer  
Lutz Coleman

OTHERS PRESENT: Bruce Ryder, Mayor  
Brian Franco, BFI  
Allen Goberman  
G.P. Devery, GPD Engineering  
Ray Miller, HRG, Inc.  
Larry Book  
Jim Johnson  
Suzanne Keene, Lancaster Newspapers  
Ken Retillack  
Larry Wixson  
Jim Breon  
Gordon Book  
Robert N. Ham, Police Chief  
Paul Miller, Public Works Foreman  
Lisa Boyd, Administrative Assistant  
Donald Bachman

The meeting was called to order by President Carroll Lindsay followed by the salute to the flag.

**PRESIDENT'S RESIGNATION.** President G. Carroll Lindsay announced that he is resigning the position of President of Council, due to family reasons, and said that he would turn the meeting over to the Mayor, to handle the reorganization of officers.

**ELECTION OF NEW OFFICERS. PRESIDENT.** Mayor Ryder accepted a nomination from Dorisann Haug that John Penatzer be selected as President. Velma Lutz seconded the motion, and it carried by a vote of 6-0. **VICE PRESIDENT.** Velma Lutz nominated Joe Coleman to the position of Vice-President. Dorisann Haug seconded the motion, and it carried 6-0.

**REQUESTS TO BE HEARD.** Larry Wixson asked that the Council consider adopting a noise ordinance in the Borough, and also asked that the Council reconsider getting into the trash business, that they should consider just doing the recycling, and licensing haulers, rather than assume all of the problems that go with it.

**CHATHAM COMMONS.** Gene Osmun said that all items are complete with the exception of a final letter of credit from Mr. Kingsley's bank, which is expected, and a sign on Cambridge Drive. He recommends that the Ordinance for Dedication of the Streets be approved, subject to those conditions. Bill Crosswell reviewed the enactment, that the Ordinance has been advertised, and that it could be

approved with the conditions. Len Ferber made the motion to adopt the Ordinance as presented, and with the two conditions cited. Seconded by Dorisann Haug, the motion carried 6-0.

**SOLID WASTE.** Attorney Crosswell reviewed the issues involved with the Option E recently proposed, and passed out a letter with his comments, in particular the concerns about the use of toters, and the option of the single bag pickup.

Joe Coleman recommended that Tim Breneisen and Gene get together and incorporate the changes suggested. Mayor Ryder suggested we move ahead, and return to Council on February 14th with the recommendations.

#### **NEW BUSINESS.**

**UPDATE ON SLSA AGREEMENT.** Gene Osmun reviewed the letter received from CDM, engineering firm for SLSA, which outlined a proposed extension of the Sublease Agreement for sewer capacity for the Borough for the next five years. Answers to the Council's questions about whether a reduced quantity could be leased, and for a shorter term, were affirmative, and a letter from the Borough was suggested. Council agreed to proceed with sending the letter advising of the Council's intent to review the Agreement after the Spring season is complete, to better establish quantities needed.

**SOUTH JACKSON STREET.** Ray Miller reviewed the drawing that was recently revised by his firm, with regard to drainage, street width, sidewalk locations, and extent of the project. Concerns were expressed about the water along the George Groff house, and the trees along the park. Two options were presented regarding the work along the trees, either to replace the trees, or to install retaining wall. Mayor Ryder suggested a study be done to insure sufficient capacity in the storm water piping. Gene Osmun reviewed a letter from Rettew, advising that it would cost approximately \$3000 to finish the design, and that a schedule had been outlined for completing the design by Rettew, with review by HRG. Len Ferber made the motion to authorize Rettew to finish the design, that the design endeavor to save the trees, and provide the proper capacity for the drainage, and the additional water north of Franklin Street. Seconded by Velma Lutz, the motion carried 6-0.

**GOBERMAN DEVELOPMENT - STATUS.** Pat Devery described the status of "Parkland in Strasburg" and the problem they have encountered in obtaining an unopened right of way at Murl Avenue. The possibilities were reviewed. Bill Crosswell said that the Borough may be unable to open it if it is over 21 years, and suggested that the developer might come back with an alternative design to look at before we amend the sketch plan. Pat Devery said that although this is the only thing affecting the sketch plan, they would have to redesign the lots in the development if they "bag" the proposed layout. President Penatzer suggested, and Len Ferber agreed, that we look at a redesign as suggested, with a park in the location of the col de sac, with a sidewalk to it, for access. The consensus of Council was that the Developer would redesign it, and block out the property, for next month's review.

**REPORT ON WATER SYSTEM.** A copy of D.E.R.'s report on the water system had been distributed to all members on receipt. Gene Osmun summarized the findings of the report, and the status of the recommendations. He said he believes it would be prudent to follow through and get the cattle off the properties around the wellheads. Ray Miller addressed the need for the flow paced chlorinator, the emergency backup at the treatment plant, that in 1974 or 1975 similar recommendations had been made, and that testing equipment is also necessary to proceed with the modifications. He advised that DER is asking that the ozonator demonstrate the ability to disinfect at the level required. In summary, increased testing, and equipment for chlorination and filtration will be required, and we may be headed for the SWIP program. President Penatzer wondered if it would be advantageous to disinfect the water closer to town, given the problems with maintaining a residual. Mayor Ryder said that the nature of the system has changed over the years, and now, with too much dwell time in the system, we need to look at the system as a whole and design it back to the principals of ozonation.

**SUBDIVISION RESOLUTION - FOR REVIEW.** Bill Crosswell reviewed the proposed resolution, which establishes fees for development work done by officials and employees of the Borough, and that it is in accord with the Municipal Planning Code. With a motion by Velma Lutz, and a second by Len Ferber, the Resolution carried 6-0. Bill Crosswell commented that filing fees are located in the other Ordinances, and that they can be credited against the Subdivision Fee. All fees should be in accord with their attendant costs.

**FEE RESOLUTION - FOR REVIEW.** President Penatzer referred this to the Administration Committee for further review.

**SUSPEND POLICE PENSION CONTRIBUTIONS FOR 1994 & 1995.** Gene Osmun described the need to do this on an annual basis, and that the required actuarial study had been completed. Mayor Ryder questioned whether it could be done in advance of the year. Velma Lutz recommended that the Pension Committee should review this and make a recommendation. President Penatzer concurred and referred it to the Committee.

**COMPREHENSIVE PLAN HEARING DATE.** Chairman Penatzer said that at the recent Joint Public Hearing, the only issue concerned whether the Industrial Zone at Historic Strasburg was appropriate. After further discussion, it was agreed to set the proposed Borough Hearing date at March 28th, at 7:00 P.M. It was also agreed that we let the Township know of our interest and concern regarding the Industrial Zone and its relationship to the zoning in the Township.

**VETERAN'S MEMORIAL - OWNERSHIP.** Don Bachman described the need for perpetual care at the new Memorial, and asked if the Borough would consider assuming the responsibility. The consensus after discussion was that the land could be dedicated to the Borough, as long as the Borough doesn't incur any costs. Len Ferber made the motion to recommend to the Odd Fellows that a deed be written up, for the Borough to accept the dedication of the property, including the monument, at no cost to the Borough, with the Odd Fellows to do the survey, the subdivision, and meeting any other requirements involved. Seconded by Dorisann Haug, the motion carried 6-0. Chairman Penatzer referred this to the Finance Committee for further consideration.

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**WATER AND SEWER BILLS.** Gene Osmun advised that the Staff was considering the options available for the sewer and water bills, and asked to present this to the Finance Committee.

**OTHER BUSINESS.** Mayor Ryder advised that the Parade for the housing of the new Fire Truck requested by the Fire Company is scheduled for March 26th, at 2:00 P.M. and he recommends approval. Len Ferber made the motion it be approved as presented, and seconded by Dorisann Haug, the motion carried 6-0.

**CLOSING STREET.** Velma Lutz inquired about closing Franklin Street for the Fire Company Sale. Chief Ham recommended it be done. Len Ferber made the motion to approve the request, and with a second by Velma Lutz, the motion carried 6-0.

**AUTHORITY REQUEST FOR COMMITTEE.** Gene Osmun described a request made by the Strasburg Authority, for a Committee to be set up, to work with the Authority in investigating the possibility of building a new sewage treatment plant. Mayor Ryder asked if it should be part of a 537 Plan. Ray Miller said that if they wish to move ahead, then it should be part of such a plan. He said that it is a natural adjunct to look at doing it, for comparison, for the community, with the SLSA proposal. After discussion, the consensus was that a 537 Plan would be needed, and this study should be done and added to it, in the same time frame as the SLSA 537 Plan. President Penatzer directed the Public Works Committee to work closely with the Authority to get the study underway.

**REAPPOINTMENT TO CIVIL SERVICE COMMISSION.** Len Ferber made the motion to reappoint David Penman to a 6 year term on the Civil Service Commission. Seconded by Velma Lutz, the motion carried 6-0.

**TREASURER'S REPORT.** Gene Osmun stated a memo is attached to the Treasurer's Report for review, and asked if the Finance Committee could review it with him.

**ELECTION REFILEING.** President Penatzer reminded anyone wishing to refile for election should do so in the appropriate time frame.

**FINANCE COMMITTEE.** It was agreed that Monday, February 13th at 7:00 P.M. would be suitable for a meeting of the Committee.

**CITIZEN'S COMMENTS.** None.

**ADJOURNMENT.** With no further matters for discussion, the meeting was adjourned at 9:45 P.M.

Respectfully submitted,

  
Gene Osmun, Secretary

**STRASBURG BOROUGH COUNCIL**  
**Minutes of February 14, 1995 - 7:30 p.m.**

**MEMBERS PRESENT:** Penatzer Coleman Lindsay Haug  
Lutz Barnett Ferber

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Sue Keene, Lancaster Newspapers
Gene Osmun, Borough Manager	Norm Lutz, Strasburg Ambulance Assoc.
Bob Ham, Police Chief	Tim Breneisen, LCSWMA
William Crosswell, Solicitor	Pat Devery, GPD
Chuck Haley, HRG	Dottie Howell, BFI Waste
Dick Mentzer	Larry Book
Donald Bachman	Gary Myers
John Homsher	Larry Wixon
Doreen Klunk	Gorden Book

The Regular meeting was called to order by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:** Gordon Book of 165 Beddington Lane questioned the status of the recent water problem.

**MINUTES:** A motion was made by Len Ferber, seconded by Dorisann Haug and passed unanimously to approve the minutes of the January 10th and 24th meetings as printed.

**SOLICITOR'S REPORT:** Bill Crosswell reported on the following items:

1. Attended a Council Executive Session on January 24th.
2. Responded to Auditors letter in regards to annual Audit.
3. Responded to Loss Contingency Letter.
4. Reviewed Waste Management Plan.
5. Reviewed draft Subdivision and Land Development Ordinance.
6. Reviewed PennDER's violation letter in regards to the water system.
7. Reviewed Chatham Commons street dedication.
8. Attended SLSA Sub-Committee meeting on February 7th.
9. Reviewed Allan Goberman's proposed revised plan.
10. Reviewed calculations of the capital payments to SLSA with Gordon Walker and SLSA's Solicitor.
11. Reviewed pretreatment regulations of SLSA and the City of Lancaster.

**ENGINEER'S REPORT:** Chuck Haley, of HRG Engineers reported on the following items:

1. Hand-out prepared by Harry Darby of HRG regarding water system.
2. Reviewed PennDER Violation Letter.
3. Received for review Allan Goberman's revised plans.
4. Received for review Traffic Impact section of draft Subdivision & Land Development Ordinance.
5. Met with Gene Osmun regarding S. Jackson Street improvements.

**MAYOR'S REPORT:** Mayor Bruce Ryder had no report.

**PRESIDENT'S REPORT:** President John Penatzer stated that he received notification from Ken Underhill that effective immediately he is resigning from the Zoning Hearing Board. This matter was forwarded to the Personnel Committee.

## **OTHER REPORTS:**

**MANAGER'S REPORT:** Gene Osmun submitted his written report for January.

It was the consensus of Borough Council to participate in the Small Water System Program provided by PennDER.

**TREASURER'S REPORT:** Due to computer software problems, no written report was submitted. Ending Balances of all accounts as of January 31st were presented.

**PUBLIC WORKS REPORT:** The Public Works Foreman submitted his written report for January. The status of the Mentzer Sewer backup was questioned. The claim has been submitted to the Mr. Mentzer homeowner insurance company and also the Borough has submitted the claim to their insurance company. Both have denied the claim. Bill Crosswell explained the Borough position under the tort claims law and the municipal immunity. The Borough Manager will follow-up with this matter. Dialers will be looked at for installation on all present and new pump station.

**POLICE REPORT:** Chief Ham submitted his written report for January and reported that the new cruiser has been ordered, at \$16,005. Sergeant Echternach has spent a considerable amount of time investigating juvenile robberies.

## **UNFINISHED BUSINESS:**

**SWEARING-IN OF NEW POLICE OFFICER:** Bradley A. Klunk was sworn-in by Mayor Bruce Ryder.

**GOBERMAN REVISED SKETCH PLAN:** Pat Devery, on behalf of Allan Goberman, presented two (2) revised sketch plans for Borough Council's review and comment. The N. Murl Ave. cul-de-sac has been eliminated. The first revised sketch plan utilizes the area as a 2.4 acre neighborhood park. The second revised sketch plan utilizes the area as two (2) additional building lots. Mr. Devery confirmed that this is not a formal plan submission and there is no time line involved.

Borough Council had the following questions and concerns:

1. No vehicular access to the park. (emergency)
2. Who would be responsible for the maintenance of the park.
3. Solicit opinion of park from adjoining property owners.
4. Verification of present owner of strip of land adjoining N. Murl Ave.
5. Rerouting of stream between property lines.

Bill Crosswell suggested the Planning Commission review the changes proposed, as it is in essence revising an approved sketch plan.

It was the consensus of Borough Council to have the Planning Commission review both revised alternates to the sketch plan and make a recommendation.

**SOLID WASTE/RECYCLING:** Tim Breneisen of the Lancaster County Solid Waste Authority updated Borough Council on the status of the Solid Waste Plan. In order to proceed with the next step, several items need to be finalized.

It was the consensus of Borough Council:

- To not include curb carts (toters) and the low volume user option in the bid.
- To not allow the haulers to be self insured.
- To proceed with the bidding process at different levels of participation.

The revised plan will be on the February 28th meeting agenda for ratification.

**PENSION RESOLUTION:** The Police Pension resolution to suspend contributions to the pension fund for the years 1994 and 1995 was forwarded to the Pension Committee for its review.

## **NEW BUSINESS:**

**AMBULANCE ASSOCIATION PRESENTATION:** Norm Lutz, President of the Ambulance Association, presented an overview of the Association. Currently there are 22 volunteers and one paid EMT. Mr. Lutz reviewed the financial status and the call volume for 1994. An additional 20 hrs. per week paid coverage is now being sought. Mr. Lutz indicated that the future will bring integration and consolidation of Associations and a fully paid system.

**COMMITTEE ASSIGNMENTS:** It was the consensus of Borough Council to approve the newly restructured Committees.

A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously appointing Gene Osmun as the Borough's representative to the SLSA Sub-Committee.

**APPOINTMENT TO THE LIBRARY BOARD:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously appointing Robert Sommers to the Library Board.

**1995 PAVING SCHEDULE:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the 1995 Paving Schedule which includes, S. Jackson Street, Washington Street, Denlinger Avenue and the completion of Hampden Drive.

**ACT 537 PLAN:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to authorize the Borough Manager and Borough Engineer to proceed with the 537 Plan. Clarification will be obtained from PennDER to make sure the Borough can proceed with their own 537 Plan at the same time being involved with other municipality on a Joint 537 Plan.

**CERTIFICATE OF APPROPRIATENESS:** A motion was made by Len Ferber, seconded by Sue Barnett to approve the Certificate of Appropriateness for Donald Heiser for painting to be done at 1 Miller Street and 116 East Main Street.

**1995 BUDGET ADJUSTMENT:** Several options were discussed to balance the 1995 budget. This matter will be reviewed further by the Administration Committee and then discussed at a future Council meeting.

**OTHER BUSINESS:**

Velma Lutz questioned whether the Snow Removal Ordinance will be enforced. Crosswalks and fire hydrants also need the snow cleared from them. This will also be mentioned in the newsletter.

**PAYMENT OF BILLS:** A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously approving payment of the list of bills as presented with exception of check #9852 to Chase Partners.

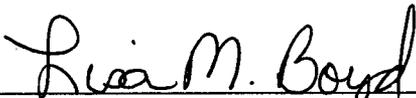
**CITIZEN'S COMMENTS:**

Larry Wixon of Susan Avenue stated that the Borough should not get involved in the trash business and asked the status of the water problem. Gene Osmun explained the recent problems encountered and the work with PennDER and the engineer that has been undertaken to address the problem. It was agreed that additional communications with the public was needed to inform them of the status of the system.

Gordon Book of Beddington Lane questioned who would enforce the recycling plan.

The meeting was adjourned at 10:20 p.m.

Submitted by,

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

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STRASBURG BOROUGH COUNCIL  
Minutes of February 28, 1995 - 7:30 P.M.

MEMBERS PRESENT:      Lindsay      Haug      Barnett      Penatzer  
                                 Coleman      Lutz

ATTENDING:            Gary Myers  
                                 Larry Book  
                                 Gordon Book  
                                 Richard Mentzer  
                                 Larry Wixson  
                                 Paul Miller, Jr., Public Works Foreman  
                                 Robert Ham, Chief of Police  
                                 Gene Osmun, Borough Manager

**REQUESTS TO BE HEARD.** Gordon Book advised that he believes that the water tastes better this month than it did last.

**POLICE PENSION RESOLUTION WAIVING CONTRIBUTIONS.** President Penatzer advised that the Pension Committee had met, and reviewed the proposed resolution, and the letter from MMC&P advising that sufficient funds are available. The Committee recommends waiving the police contributions for 1994 and 1995, and will be attempting to answer some other questions between now and September. Doris Ann Haug made the motion to approve the Resolution as presented, and seconded by Velma Lutz, the motion carried 6-0.

**BUDGET AMENDMENT.** Velma Lutz said the Administration Committee had met and reviewed its original proposal, and she wanted to make the motion to make the changes to the Budget, as proposed. The purpose is to bring the 1995 Budget back into balance, due to the year ending deficient in the General Fund. The motion was seconded by Joseph Coleman. President Penatzer queried the Board as to whether there was any intention to restore those funds in the next budget cycle, that are being removed. Mrs. Lutz advised that the Sidewalk Fund has sufficient funds, that the only other one - the Police Reserve Fund, the Committee is suggesting that the purchase of cruisers be changed to a three year rotation. President Penatzer said that with \$170,000 in the other reserve funds, Mayor Ryder suggested taking 10% from each fund. Doris Ann Haug said that the Funds in the Building Reserve are really not available, that the Sidewalk Fund is in much better shape. With discussion concluded, the original motion carried 6-0.

**SOLID WASTE - REVIEW PLAN & AUTHORIZATION TO BID.** Gene Osmun advised that prior to the Meeting, he received the comments from the solicitor on the Bid documents and the Ordinance, and reviewed the specific items he noted. Among them was the suggestion that a renewal for additional years beyond the three years, be considered, in the event a good contract is in hand. Another issue was whether to have Borough refuse picked up as part of the agreement price, or separate. Another was whether to include language addressing a change in ownership. Still another was whether to include language requiring refuse to be hauled to LCSWA. It was the consensus to

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put the option in for the option to renew. It was also agreed to show the Borough refuse as a separate price, and it was also agreed that the change in ownership issue was dealt with last year in that contract consideration. After some discussion, it was also agreed to remove any reference to where refuse would be hauled to, to leave the options open to the haulers. Joe Coleman suggested that Bill Crosswell review the bid documents to remove any reference to specific hauling destination requirements. Mr. Coleman then made the motion to proceed, with the plan to authorize the ordinance for adoption, and to go out to bid for refuse collection. Velma Lutz seconded the motion, and it carried, 6-0.

**CERTIFICATES OF APPROPRIATENESS.** Velma Lutz made the motion to approve the certificates for Glass, at 124 S. Decatur Street, Leininger, at 11 South Decatur Street, Keim, at 8 East Main Street, and with a seconde by Carroll Lindsay, the motion carried 6-0.

**ADJOURNMENT.** President John Penatzer advised that a bomb threat has been received for the Municipal Building, by phone, and asked all present to quietly leave the building. The meeting was then adjourned at 8:12 P.M.

Respectfully submitted,

  
\_\_\_\_\_  
Gene Osmun, Secretary

1995-16

**STRASBURG BOROUGH COUNCIL  
Minutes of March 14, 1995 7:30 P.M.**

**MEMBERS PRESENT:** Lindsay Coleman Lutz Ferber  
Penatzer Haug Barnett(8:00)

**OTHERS PRESENT:** Bruce Ryder, Mayor  
William Crosswell, Solicitor  
C. Ray Miller, HRG Engineers  
Gene Osmun, Borough Manager  
Lori VanIngen, Local Ledger  
Dan Sigman, Scouts  
Ben Raub  
Bob Pasternacki  
Dave Hawk  
Suzanne Keene, Lancaster Newspapers  
Larry Wixson  
Donald Bachman  
Charles Book  
Jim Johnson  
Larry Book  
Gary Myers  
Gordon Book  
Patrick Devry, GPD Engineering  
Robert Ham, Chief of Police

**CALL TO ORDER AND SALUTE TO FLAG.** The meeting was called to order President Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD.** None

**MINUTES OF** December 13, 1994, February 14th, 1995, February 28th, 1995. Dorisann Haug made the motion to approve the minutes as submitted. Seconded by Len Ferber, the motion carried 6-0.

**TREASURER'S REPORT.** Gene Osmun advised the Council that the Software consultant had advised that the budget line items will need to be adjusted, to eliminate negative numbers currently being shown, with the actual amounts collected for the discount, the face amount, and the penalty periods. Another change involves the comments from our Auditor, who advised that the refinancing last year has some impacts on our budget. We will keep Council advised as we become aware of them. The audit has been completed and submitted to DCA. Len Ferber made the motion to approve the report as submitted, and seconded by Joe Coleman, the motion carried 6-0.

**SOLICITOR'S REPORT.** Bill Crosswell described his work for the month: the trash ordinance is completed, and advertised for the March 28th enactment, the opt out/opt in notice has been prepared, prepared comments of the draft subdivision ordinance for the Planning commission, reviewed the Harnish and Goberman subdivisions, looked into the rates charged for our sewer flows by SLSA and determined they are charging us too high a rate, followed up on the status of the semiannual payments balance, is preparing right of way agreements for South Jackson Street for the park and the school properties, as well as temporary entry for construction work, prepared a memo regarding capacity for the Regional Sewer Committee for presentation to Council, (in that regard it becomes very important to have accurate metering and monitoring equipment to track the sewage flows), and submitted the dedications of Chatham Commons to PennDot for Liquid Fuel reimbursement.

**MAYOR'S REPORT.** Mayor Ryder emphasized the need of Council to address the sewer capacity issue when it is presented. He also presented four activity requests for: Historic Strasburg for a Jazz and Balloon Festival on September 3rd, Railroad Heritage Days for May 20 and 21st, the annual fishing derby on May 6th, and for a one day tool auction on April 22nd. All were approved as presented, with specific conditions regarding parking and signage to be in compliance with Borough ordinances.

**ENGINEER'S REPORT.** Ray Miller said that the Chapter 94 had been completed and submitted. He added that the data from the sewage meters indicated a much reduced average flow, and that by June we may be able to give SLSA an answer regarding the additional capacity agreement which could save us money. He went on to say that the first step in the 537 plan has been initiated, that the meeting of the Authority on the 20th is important, regarding future planning, and the agencies he has talked to have not raised any concern. His firm has reviewed South Jackson Street drawings and will meet with Gene to finalize them. He explained an issue at the Funk Street intersection regarding the one way barrier, and after some discussion, the consensus of Council was to keep it uniformly in line with the existing curblin. The issue of the tree removal and the proposed retaining wall was addressed, and the options in the Bid document outlined.

#### **OTHER REPORTS:**

**MANAGER'S REPORT.** Gene Osmun outlined the agreement that had been tendered by Rettew regarding South Jackson Street, which included contract and bid administration. After review, Council agreed to delete this from the agreement. Gene described the proposed project to repair the roads into the springs, that because of the ruts in the road they have become nearly impassable, and it appears necessary to make some needed repairs. The Township had agreed to help us. After some discussion about the desirability of improved access, and whether any other ways were available into the springs, with the cost estimated at approximately \$3000, it was agreed to go ahead. He described the proposed purchase of a laptop computer, for use in the Infiltration and Inflow Program. After some discussion, it was the consensus to go forward with the purchase, at a cost not to exceed \$2500.

**PUBLIC WORKS REPORT.** Paul Miller had submitted a written report. Velma Lutz questioned the cost of the proposed dialers. The quotes are still expected.

**POLICE REPORT.** The Chief reported that the officers are working on another juvenile report, with 76 more complaints. He and the Mayor recently attended a ceremony recognizing the officer's work, which he supports. This is the training time of year, and he anticipates letting Officer Klunk go to work at the end of the month, after completion of his VASCAR training.

**UNFINISHED BUSINESS:**

**SCOUT HOUSE EXPANSION.** Gene Osmun advised that improvements concerning the drainage and the parking were recommended at the last Planning Commission Meeting, that it was approved, with the understanding those would be addressed. He had talked with Chuck Haley of HRG, and H. Dale Kaufmann, who drew up the design. Both felt that working with what is there, we can draw up some improvements that should work.

Mayor Ryder emphasized the need to work on this, so the Committee can proceed to publicize their effort to gain the support of the Borough.

Bill Crosswell had brought along a memo outlining the procedures recommended by the County in handling Land Developments, and waivers. He advised that an official legal action is needed to adopt a waiver.

After review, Dorisann Haug made the motion to grant the waiver for the Scout House development with regard to the submission of Land Development Plans, with the provision that they designate parking and drainage improvements for the property, with parking to comply with provisions of the Zoning Ordinance. Seconded by Joe Coleman, the motion carried 6-0.

Mayor Ryder said he didn't think much if any additional parking or people are involved, that common sense would tell us to allow parking on the grass, if needed.

**WATER REPORT.** Gene Osmun described the steps taken to date in complying with the requirements established by D.E.R. The flow paced chlorination equipment is due any day, the permit amendment has been applied for, work with the County on a Wellhead Protection Program begun, and a cooperative effort underway with D.E.R.'s Small Water System Consulting Program. We also have looked at cul de sacs and deadends in the Borough, determined there are at least 23, and that these do not do us any good in circulating water. Also looked at was cross connections, and there is a need for this type of program as well.

Velma Lutz raised the question of the need to continue chlorination.

Ray Miller advised the requirements are very clear, that D.E.R. wants to see a chlorine residual in the water to guarantee disinfection. He said we can talk to Bill about the legal issues if we choose.

President Penatzer asked if the Council wanted to spend money to fight D.E.R. to maintain ozonation.

Mayor Ryder said he feels it is a timing issue, that it is better to make the improvements to our system, and work to perfect the situation so we do not have a problem.

Dorisann Haug said she believes the citizens want us to go back to ozonation.

Velma Lutz said we need a program to address all of the issues with the system.

Gene Osmun said all of the things we have addressed are necessary and will work towards achieving those goals.

Ray Miller explained the SWIP Program, and that we will need to address it. Rather than working to remove the chlorine, the flow paced system will even it out, removing the peaks and the valleys, introducing it according to the consumption, so it will not be as noticeable. A long term comprehensive water plan is needed, including perhaps looking for a new source. After we get our system into compliance with the regulations, we may want to develop a schedule and a plan for the needs of the system.

**SOUTH JACKSON STREET.** A resolution had been prepared for adoption of the Agreement with the Redevelopment Authority, agreeing to accept the CDBG funds for restoring the street. Bill Crosswell had reviewed the agreements during the meeting, and said the only issues remaining were the policies involved with the use of excessive force, and with civil rights. He said these need to be adopted as policies of the Borough for the Agreement to be valid. Len Ferber made the motion to adopt the proposed policies as policies of the Borough. Seconded by Susan Barnett, the motion carried 7-0. The Redevelopment Authority had included a schedule for the proposed work, and it was agreed to administratively change our schedule to coincide with the one provided. Len Ferber made the motion to adopt the proposed resolution as drafted, and seconded by Susan Barnett, the motion carried 7-0.

Velma Lutz asked if there had been any word on the adjustment of the PennDot boundaries on South Jackson Street. Gene Osmun advised they had originally responded to the letter sent, had looked at it, and said they would get back to us.

**GOBERMAN DEVELOPMENT - SKETCH PLAN REVISION.** President Penatzer said the question comes down to whether the Council wants a park or not. A survey had been taken of the adjacent property owners, and Mr. Penatzer read a summary of each of the 11 responses. Many said that the area is never dry. Velma Lutz asked if we could do either as an alternate, until after the sketch plan phase. Bill Crosswell said that the Borough could offer an alternate, without the Borough being committed at this time.

In response to the question of the wetland study, Pat Devery said that the 1992 Wetland Study was revised this past fall.

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Len Ferber said we need a copy of the Study, that he would prefer to accept it as recreation, as the Borough needs it. Parks aren't normally acceptable in wetlands, although he did provide a right of way to it.

Velma enquired whether the Borough should go forward or not, and whether the park could be dedicated to the homeowners.

Pat Devery said that the homeowners association was not an option.

Dorisann said that it might be time to put the park in that area with some stipulations.

President Penatzer said that there should be no organized activities there. That type of recreation, in creating an open space for a neighborhood park might be possible.

Joe Coleman said he would like us to stop talking about it, to divide it up among the homeowners and let the homeowners take care of it, and he made a motion to approve the area as homeowner lots, with no open space or recreation.

Carroll Lindsay seconded the motion.

Dorisann Haug disagreed with the motion as presented.

President Penatzer said that this area is not the type of recreation land that the Recreation Commission had in mind in the plan.

Dorisann said this type of area would get a lot of use.

Velma Lutz asked who would take care of it.

Dorisann asked if every park has to have activities.

President Penatzer said we should go into this with the idea that the Borough will maintain it, to not count on the Recreation Commission doing it.

Len Ferber said that for the sake of the kids, we can maintain it.

Bill Crosswell said that regardless of the option you take, eighteen conditions were imposed, to be accepted by the developer. They are asking to change the conditions as delineated before. The lot numbers need to be changed, and the location of the sewer pump station has not been resolved.

President Penatzer said (to Joe Coleman) that your motion only applied to these lots.

Joe Coleman said the wording of his motion was to approve it for 3 lots alone.

Bill Crosswell said that this is essentially a different plan, that we need to approve a revision to the sketch plan. He outlined two issues: we should modify it to reflect the lots, or the park; and, we should modify the previous conditions of the sketch plan to reflect the new proposal.

Pat Devery explained the need to make the revisions to the previous sketch plan - that we can subdivide this in either A, B or 93303. Basically, do you want a park or not? Will you accept the sketch plan as presented, but not forget the other 17 issues.

Carroll Lindsay said that it might be in order to amend the sketch plan previously adopted.

Joe Coleman said that we need to modify the previous conditions of what we previously changed.

President Penatzer said the policy decision we need to make is (they are) requesting relief from Murl Avenue for lots or open space. He said the motion is that we accept the plan as building lots.

Bill Crosswell said that the Council needs to act on the policy whether recreation land or lots. Take that action. This doesn't revise the sketch plan. Then come back and present the modified plan for representation as changed. All the administrative details need to be cleaned up. Which of the concepts is acceptable?

President Penatzer said there is a plan on the floor, and the conditions need to be rewritten.

With discussion concluded, the vote for accepting the plan for the area as building lots was taken, with Carroll Lindsay, Velma Lutz, and Joe Coleman voting in favor, Dorisann Haug, John Penatzer, Susan Barnett and Len Ferber voting nay.

Len Ferber then made the motion that we consider the plans with open space area, subject to possible dedication (in the future) as parkland. Dorisann Haug seconded the motion. John Penatzer and Susan Barnett concurred; with the remaining three Council members voting nay. Motion was thus carried.

Mayor Ryder said that the policy adopted must be consistent with the wetland study.

Bill Crosswell said that solely to determine the policy, that we should say to the developer that we want this reserved on the plan for potential Borough usage, with the offer of dedication at a later date, if the Borough so desires.

Len Ferber so moved that the motion be approved with that language:

Pat Devery offered to write the amendment for the Borough.

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**AMENDMENT TO THE 95 BUDGET.** President Penatzer said that the amendment to the budget which had previously been acted on by Council as a resolution has not received the Mayor's approval.

Mayor Ryder outlined the three options, of vetoing it, overriding it, or letting it go unsigned. As he doesn't approve it, but it was approved by consensus, he chooses to let it go through unsigned.

**BOROUGH'S ASSOCIATION.** Velma Lutz said that the Lancaster County Borough's Association is trying to get reorganized, and is sending out notices for a meeting on March 29th, at 7:30 P.M. at our Borough Hall. Besides electing officers, they will be trying to get a survey started, so that we all can get a better handle on wages and salaries for 1996 budget.

**OTHER BUSINESS:**

**HARNISH PRELIMINARY PLAN SUBMISSION.** Gene Osmun advised the Council that the plans have been received and scheduled for review at next months' Planning Commission Meeting.

**VE & VJ DAY.** Don Bachman said there has been some discussions about having a community program for VE & VJ Day this year. It is an opportunity to hold a band concert in the Square, for about an hour. May 8th and August 14th, Monday evenings, would be the suggested dates. He is asking for permission, and a small donation from the Borough.

President Penatzer said that before Council could decide, they would need a more complete proposal with specific information.

Velma Lutz added that this is not the type of function she felt that we should fund, that other groups might be more appropriate.

**PAYMENT OF THE BILLS.** Len Ferber made the motion to approve the bills as presented. Seconded by Joe Coleman, the motion carried 7-0.

**CITIZEN'S COMMENTS.** Charles Book, in regard to the retaining wall proposed at the Playground, said that they would prefer not to have a wall, and would agree to sign the right of way for construction with that understanding it is bid without it. It was the consensus of Council to bid it without the retaining wall.

**ADJOURNMENT.** With no further items for discussion, the meeting was adjourned at 9:55 P.M.

Respectfully submitted,



Gene Osmun

1995-23

STRASBURG BOROUGH COUNCIL  
Minutes of March 28, 1995 - 7:30 P.M.

MEMBERS PRESENT: Lutz Penatzer Coleman Haug  
Lindsay Barnett

OTHERS PRESENT: Bruce Ryder, Mayor M.R. Myers  
Gene Osmun, Borough Manager R. Mentzer  
Ellis Bachman Gordon Book  
Edward Sklar Oscar Petters  
Larry Wixson Ray Witmer  
Larry Book Ann Schein  
Jim Breon Lori VanIngen, Ledger  
Ken Rettlack Frances Grabowski  
H.K. Andrews Gary Myers  
D.J. Kleintop Gerald Wischuck  
Lynn Simpson Brian Wischuck  
Naomi Horhman Michael Ranck  
Paul Miller, Jr., Foreman Amy Shirk  
Victoria Gianolla, LCPC Barb Karmelowitz  
Samuel Gast Suzanne Keene  
Joan Gast Thomas Connors  
Allen Goberman

COMPREHENSIVE PLAN PUBLIC HEARING. President Penatzer opened the meeting for testimony and public comment, regarding the proposed Strasburg Borough-Strasburg Township Comprehensive Plan. John Hohman, of Gehringer-Roth, Inc. the consultant who prepared the document, was available to answer any questions.

Gordon Book enquired as to the purpose of doing a Comprehensive Plan.

President Penatzer advised that it is to provide direction and vision for the future of the community. It will provide a long range planning document for the future construction needs of the Borough over the next 15 to 30 years.

Mr. Book asked what we would realize, why do we need it, and why not give a synopsis of the goals. Lets condense it.

Velma Lutz said that the plan will give us a basis for other planning documents, including our zoning and subdivision ordinances.

Mr. Book asked if any agreements had been made with Strasburg Township with regard to annexation.

President Penatzer said that this subject was not even mentioned. John Hohman said that what Gehringer-Roth Associates had tried to do was to assist with the preparation of the Plan. It is a document that sets provides analysis and basis for the future policies of the Borough - demographics, housing units, in determining capacities for schools, fire and ambulance services. There are 9 chapters that look at all of these elements to allocate resources, to dictate future needs. The Township and Borough did it jointly in a broad comprehensive fashion. It looked at transportation and sewer and water needs. The Comprehensive Plan analysis identifies needs, and paths for the Borough and the Township to follow.

John reviewed the population figures, and said that all recommendations regarding capacity, for facilities and services will be factored in.

Gene Osmun asked about state mandates, whether we are bound by law to do any of this.

John Hohman said that the Municipal Planning Code describes the need to do a comprehensive plan, as a basis for zoning and subdivision ordinances.

Jim Breon asked whether any joint projects are planned, and how the costs would be shared?

President Penatzer said that there are no projects planned, and no mandates at present. Any extension would be negotiated.

John Hohman said that a Comprehensive Plan is not a legal document, and it is not enforceable under the law. The document is a background and analysis for any projects the municipality may undertake in the next 15 years. No set way of doing it.

Oscar Petters had a couple of comments regarding historic preservation. Items of historic nature. Some are listed, and some are not. He has an old former school building. He has never been notified, and is very confused about the studies and the number of mistakes. Nobody can quite say it is real. He hopes in time they will be identified. 344 names were listed, apparently 15 % of structures in Lancaster County are considered historic, and it appears they will be preserved with tax dollars.

John Hohman said that through this, the Borough and the Township are meeting the requirements of the municipal planning code. He referenced the survey compiled by the

Lancaster County Planning Commission regarding architectural significance. The Historic Preservation Trust has assigned levels of significance. Some are named and some are not named. There are various levels of significance, regarding how important the sites are to the County. It is purely informational for those concerned with preservation of those structures worthy of protection for some entity.

Oscar Petters said that gives some background to it.

John Hohman said that all maps will be in the book, and will denote the significant sites.

Mr. Petters also commented on the Clean and Green Act, and how all taxpayers will be affected by the application of this Act.

Velma Lutz enquired as to the change in Highway Commercial, that had been previously proposed.

President Penatzer said that this still needs to be decided. It has been his information that the Township Planning Commission suggested that Gast Auto, on Route 896, be continued as Commercial. The Gast, and the Robert Groff property would continue as commercial.

John Hohman described the proposed change, in moving the Industrial Zone, in the Township, further to the north, to North Star Road, and that the Planning Commission would recommend this.

Velma said that it appears hazy as to its impact on this document.

President Penatzer said that we need to consider this, and to continue or change that. The issue is still in limbo, and tonight's meeting is to take public input.

Dorisann Haug asked if consideration had been given to our request to consider rezoning around our wells?

John Hohman said that the letter was entered into the comments for consideration - they were entered as a comment.

Doris asked if they would be talking to us about it.

John said that it is a Borough related issue, and they would need to address it.

With no further comments, President Penatzer said that we will table action on the plan, and take it up at a further time, saying that the next step appears to be possible adoption, with consideration of any changes suggested.

Carroll Lindsay made the motion to postpone action of the Plan, at this time, for consideration at a future meeting. Seconded by Joe Coleman, the motion carried 6-0.

President Penatzer said that we will iron out any corrections needed to the Plan, including the ones mentioned - the change in the Industrial Zone, and the inclusion of a change in the sewer pump sizes previously mentioned.

Velma Lutz also suggested that the front directory page also needs correction.

With no further discussion, the Hearing was adjourned at 7:29 P.M.

**REGULAR MEETING.** The regular meeting was called to order by President Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD.** none.

**UNFINISHED BUSINESS.**

**SOLID WASTE BIDS.** A tabulation of the bids received earlier in the day was read by President Penatzer. (tabulation included in the minutes). Gene Osmun explained the bid procedures, the tabulation, and what the prices included.

President Penatzer advised that Diehm Disposal is the apparent low bidder, at \$42 per year, for each of the three years bid.

Considerable discussion ensued about the costs involved with the Borough's involvement, estimated at \$20 per household per year.

Carroll Lindsay stated he feels that estimated cost of the labor is too high, that there will be no savings in the bid. Velma Lutz voiced a concern as to whether haulers are required to be licensed in the Ordinance, and also whether people should be either opting out, or opting in. President Penatzer advised that customers need to commit to at least one year in the Program, the intent is to encourage people to use the service - if they want in, they are in the Program.

Joe Coleman made the motion to authorize the Borough Manager to continue with the Program, and send the letters out. Velma Lutz seconded the motion, saying that we are still at a point where we can back out, if need be. The motion carried 5-1, with Carroll Lindsay voting naye.

**SOLID WASTE ORDINANCE.** Velma Lutz made the motion to table the Ordinance. Seconded by Joe Coleman, the motion carried 6-0.

**PAVING BIDS.** The paving bids were opened as received, with the following results:

Pflum Paving & Excavating	\$40.95 per ton	\$34,807.50 total
Kurtz & Sons	\$41.45 per ton	\$35,2332.50 total
McMinn's Asphalt	\$35.28 per ton	\$29,988.00 total
Macanga, Inc.		\$39,477.40 total

The bids will be considered at a subsequent meeting.

Michael Ranck questioned whether the State had any plans to pave state roads in the Borough, and that there are potholes needing attention on East and West Main Street. President Penatzer asked Gene Osmun to call PennDot and bring them to their attention.

Velma Lutz also questioned the painting along Borough streets, and asked that Bell Atlantic be called to see if they have any work planned.

GOBERMAN SKETCH PLAN REVISION. Kevin Werner was present and presented the most recent sketch plan. He said that the issues regarding the former subdivision (Feister) had raised a concern about the extension of Fulton Street. The Council looked at the proposed plan, and agreed to take no action until the next meeting, with the expectation that the sketch plan documents would be available, with the anticipated revisions.

NEW BUSINESS.

CONDITIONAL USE - GONDER RESIDENCE, W. MAIN ST. Gene Osmun described the application for conditional use that had been submitted, but after discussing the matter with Bill Crosswell and Harry Roth, it was agreed that an application for Special Exception to the Zoning Board was the more appropriate way to proceed. With that in mind, the applicant has been so advised.

ANNUAL FIRE COMPANY REPORT. Carroll Lindsay, in complimenting the Fire Company on an excellent report, noted that the preponderance of activities are outside of the Borough, and wondered if contributions were commensurate. He said that the Ambulance Corps has a similar history.

President Penatzer said that as we cooperate more with the Township, this will receive more attention. It was agreed that the report should go to the Townships for their information, and that a letter of commendation be sent to the fire company, acknowledging the report.

ANNUAL AUDIT REPORT. President Penatzer acknowledged the receipt of the annual audit report. Velma Lutz asked that the Management Letter be referred to the Personnel Committee for review and recommendation.

STATUS REPORT - WATER, SOUTH JACKSON ST. PROJECT. Michael Ranck addressed the water problem, and said there have been a lot of decisions made without much public input. The people don't want the water chlorinated if they can possibly avoid it. He asked how much money had been spent on chlorination, and was concerned we were going into this and making a commitment to chlorination. President Penatzer said that DER holds the license and we have to jump through their hoops. We need to look at the system, and evaluate it, looking at specific areas. He advised Mr. Ranck that the costs would be made available to him, and referred the matter to the Public Works Committee to see what can be done. He said we need to investigate and need to move towards that goal of good water quality.

SOUTH JACKSON STREET. Gene Osmun stated the Project is and believes it can proceed according to schedule.

**OTHER BUSINESS.**

**RECREATION TASK FORCE MEETING.** Carroll Lindsay asked if the meetings of the Recreation Task Force are open to the public. As someone had been denied access to the meeting, it was agreed to have the Solicitor address the question (regarding the Sunshine Law).

**SUBDIVISION ORDINANCE WORKSHOP.** It was agreed to have the Workshop at the second meeting in April, on April 25th.

**RESOLUTION FOR PURCHASE OF SURPLUS EQUIPMENT.** Carroll made the motion to authorize the following individuals to purchase surplus equipment and supplies at the State Surplus Agency: Gene Osmun, Bob Ham, Lisa Boyd, and Paul Miller. Seconded by Susan Barnett, the motion carried 6-0.

**AGREEMENT FOR SERVICES.** Gene Osmun advised that we have not had an agreement for services in place for HRG's engineering work, and suggested we approve a standard agreement of services, at the hourly rates previously approved. Velma Lutz made the motion to approve the Agreement, and seconded by Carroll Lindsay, the motion carried 6-0.

**RENEWAL OF LEASES - MUNICIPAL GROUNDS.** With the renewal of fields west of the municipal building due, it was agreed that both agreements, including the J.C. Park should be renewed.

**CITIZEN'S COMMENTS.** Victoria Gianolla, of the Lancaster County Planning Commission asked if she could meet with the Council regarding the Harnish tract, that she felt it is necessary to discuss the mutual interests of both the Borough and the Township, in that the plans had been submitted separately to each.

Mayor Ryder said he wants to see cooperation of both the Borough and the Township continued and not undone.

President Penatzer asked if it would be appropriate to refer this matter to the Planning Commission, and all members concurred with this approach.

Larry Wixson said he thinks it is time to hold a public hearing on the water problem. That perhaps that some of the facts and figures could be made available at that time. He also said that with the trash collection, with 880 families participating, the price is estimated to be \$131.00. With 770 families, the price goes up to \$164.00. At each bracket it becomes less and less attractive to do it.

1995-29

President Penatzer addressed this by saying that the disposal cost will be reduced accordingly as well, and that the question is that we now have a number that we can provide the collection for, do we want it, or don't we.

Gordon Book raised the question why we entered into an agreement with the County to provide our waste to the Authority. He also raised the question of how the hauler collecting commercial at the same time will be policed. He also questioned if the legal fees would be included in the price of the program.

Ted Grabowski said he supports Mike Ranck's comments about the water. He also questioned why BFI didn't bid, and whether they would be prevented from obtaining a license under the Ordinance, if insurance was the problem.

ADJOURNMENT. With no further comments for attention, the meeting was adjourned at 9:28 P. M.

Respectfully submitted,



Gene Osmun, Borough Manager

1995-30

STRASBURG BOROUGH COUNCIL

April 11, 1995 - 7:30 P. M.

MEMBERS PRESENT: Coleman Ferber Penatzer Lutz  
Haug Lindsay Barnett (7:45)

OTHERS PRESENT: Bruce Ryder, Mayor Larry Book  
Bill Crosswell, Solicitor Gordon Book  
Bob Ham, Police Chief Richard Mentzer  
Paul Miller, Public Works Foreman Larry Wixon  
Ray Miller, Engineer R. B. Campbell  
John Hohman, Gehringer-Roth Ken Rattalick  
Gail Knauer, Strasburg Weekly Naomi Hohman  
Sue Keene, Lancaster Newspaper Donald Bachman  
Lori VanIngen, Ledger Newspaper

The meeting was called to order by President John Penatzer followed by the salute to flag.

Requests to be Heard: None.

Minutes: A motion was made by Dorisann Haug, seconded by Velma Lutz and passed unanimously to approve the Minutes of the March 28th meeting with the correction of the starting time from 7:30 p.m. to 7:00 p.m.

Treasurer's Report: The report for the month ending March 31, 1995 was approved as printed.

Solicitor's Report: Bill Crosswell reported on the following:

1. Reviewed the "Parkland in Strasburg Plan". Requested Allan Goberman to submit plan to Lancaster County Planning Commission for their review and comments.
2. Reviewed and revised the draft Subdivision and Land Development Ordinance. Copies of the revisions have be submitted to the Borough and Dennis Gehringer of Gehringer-Roth Assoc.
3. Sent letter to the Suburban Lancaster Sewer Authority explaining that they have been charging the Borough to much for sewer flows. The Borough has been charged 82 cents per 1000 gallons, the Borough should have been charged 64 cents per 1000 gallons. When the City of Lancaster reduced their fees to SLSA, this reduction should have been passed onto the Borough, but it was not. SLSA has agreed to show the reduced rate on the Borough's next bill. At this time the Borough does not have an agreement in place that would automatically take into account what rate is being charged by the City of Lancaster.  
A motion was made by Carroll Lindsay, seconded by Velma Lutz and passed unanimously to have the Solicitor prepare an Interim Flow Charge Agreement.

It was the consensus of Borough Council to have the Solicitor pursue the recovery of past overcharges for sewer flow from the Suburban Lancaster Sewer Authority.

4. Reported that Gordon Walker miscalculated the number of payments needed to payoff the Borough's usage of SLSA's sewage collection and conveyance system. The last payment will be due in February of 1997.
5. Reviewed trash and recycling program with the Borough Manager and Tim Breneisen of the Solid Waste Authority. Suggested to Borough Council that the Solid Waste Ordinance should be adopted prior to mailing the opt-out letters. This matter will be discussed under Unfinished Business.
6. Reviewed the 1995 Paving Project Bids.
7. Reviewed the South Jackson Street reconstruction project.

Mayor's Report: None

Engineer's Report: Ray Miller reported on the following:

1. The sewer flow discharges to SLSA average 183,000 gallons per day. The ten month average is 178,000 gallons per day.
2. The meter at Sewer Pump Station #5 will be recertified to insure accuracy.
3. Met with the Strasburg Township Supervisors to discuss the possibility of the Borough building a sewer plant.
4. Explained that once we have wetter weather, the Inflow & Infiltration Program will begin.
5. The Borough met with the Outreach Program which will do an overview of the Borough's entire water system.
6. Making preparations for the Borough's involvement in the SWIP Program.
7. Continuing to evaluate different methods of disinfection and additional storage for the water system.

OTHER REPORTS:

President's Report: None

Manager's Report: The Borough Manager reported on the following items that were included in his written report:

1. Submitted a LATS grant application for the last two blocks of S. Jackson Street.

2. Met with representatives of PennDER regarding the SWIP Program. The testing required will evaluate the effects surface water is having on our water system. The Borough is required to submit a monitoring plan by the end of April. Plan must be ready for implementation by 1996.

Public Works Report: The Public Works Foreman submitted his written report for March.

Police Report: The Police Chief submitted his written report for March. The Police Chief stated that the Police Department has completed all mandatory training for 1995. The Police Department also attended a computerized fire arms training class at West Lampeter Township.

UNFINISHED BUSINESS:

Goberman Sketch Plan: Richard Mentzer, on behalf of Mr. Goberman stated that there is concern over Condition #7, the extent of responsibility.

Bill Crosswell stated that there are three options, (1) sign conditions and proceed, (2) revert back to approved sketch plan and proceed or (3) withdraw all formal plans and start over. Mr. Crosswell also suggested that the Borough Manager send a letter to Mr. Goberman requesting a written letter stating that the current plan is an "Unofficial Plan" since most of the requirements for plan submission outlined in the Borough's Subdivision and Land Development Ordinance had not been met. It was suggested that Mr. Goberman's engineer and the Borough's engineer meet to discuss and resolve the concerns with Condition #7.

A motion was made by Velma Lutz, seconded by Dorisann Haug and passed unanimously to have the Borough Manager request a written letter from Mr. Goberman stating that the current plan is an "Unofficial Plan" and have the two engineers meet to resolve all outstanding issues.

Comprehensive Plan: The Borough Manager stated that Historic Strasburg has submitted a written request for their property to remain zoned Commercial instead of Industrial as shown on the Future Land Use Map in the Comprehensive Plan. The Borough's Planning Commission did recommend that the Future Land Use Map be changed from Industrial back to Commercial. The Future Land Use Map shows the area around the water shed area located in Strasburg Township as Commercial. This is a concern, as the proposed Township Zoning Ordinance also shows the area zoned as commercial, the Zoning Ordinance has not been approved yet. It was decided to have the Borough Manager follow-up on this issue and keep the Council up-to-date on the matter.

A motion was made by Velma Lutz, seconded by Dorisann Haug and passed unanimously to have the portion of Historic Strasburg's property which is shown as Industrial changed back to Commercial.

It was the consensus of Borough Council to have the Solicitor prepare a resolution for adoption at a future meeting.

Paving Bids: The Borough Manager recommends to Borough Council to accept the low bid submitted by McMinn's Asphalt Paving Company.

A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to follow the Borough Manager's recommendation and to award the Bid to McMinn's Asphalt Paving Company.

Solid Waste Ordinance: The Borough Manager stated that the Solid Waste Ordinance should be adopted prior to mailing the opt-out letters.

A motion was made by Joe Coleman, seconded by Sue Barnett to adopt the Solid Waste Ordinance. The motion passed by a vote of six to one, members Penatzer, Coleman, Lutz, Ferber, Barnett and Haug cast assenting votes. Member Lindsay cast a dissenting vote.

#### NEW BUSINESS:

DCA Dissolution Resolution: A motion was made by Len Ferber, seconded by Velma Lutz and passes unanimously to appose the Resolution as presented. A letter will be sent in place of the Resolution.

LATS Resolution: The Borough Manager stated that a LATS application for road and drainage improvements for the last two blocks of S. Jackson Street was submitted last week. A motion is needed in retrospect to approve the grant application submittal. Velma Lutz stated that the tri-fold ownership at the south end of S. Jackson Street has not been clarified yet and that the matter needs further review.

A motion was made by Len Ferber, seconded by Carroll Lindsay to approve the LATS Grant Application submitted. The motion passed by a vote of six to one, members Penatzer, Coleman, Ferber, Barnett, Haug and Lindsay cast assenting votes. Member Lutz cast a dissenting vote.

#### OTHER BUSINESS:

Velma Lutz asked the status of the Scout house plans and funding.

Dorisann Haug asked the status of the Water Situation and suggested that the Borough Manager monitor a press release regarding this matter. The Borough Manager outlined the Outreach Program. Dorisann Haug also asked the status of the hiring of a part-time secretary to take minutes at evening meetings. The Borough Manager stated that we are in the process of interviewing.

PAYMENT OF BILLS: A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to approve the payment of bills as listed.

1995-34

CITIZEN'S COMMENTS: None

ADJOURNMENT: 9:30 p.m.

Submitted by:

  
Gene Osmun, Borough Manager

1995-35

STRASBURG BOROUGH COUNCIL  
Minutes of April 25, 1995 7:30 P.M.

MEMBERS PRESENT: Lindsay Haug Lutz Ferber  
Penatzer Coleman Barnett

OTHERS PRESENT: Bruce Ryder, Mayor  
Gene Osmun, Borough Manager  
Lori VanIngen, Local Ledger  
Amy L. Shirk  
Barbara Karmilowicz  
M. Robert Myers  
Gary R. Myers  
Larry Book  
Larry Wixon  
Richard Mentzer  
Gordon Book  
Suzanne Keene, Lancaster Newspapers  
Paul Miller, Jr., Public Works Foreman  
Donald A. Bachman

CALL TO ORDER AND SALUTE TO FLAG. The meeting was called to order by President Penatzer, followed by the salute to the flag.

REQUESTS TO BE HEARD. None

UNFINISHED BUSINESS.

I. STATUS - REFUSE PROGRAM. To date, 200 responses have been received and BFI is doing an outstanding job of contacting current customers to stay with them with incentives. Doing a lot to preserve their business. Velma Lutz posed a question if a person chooses to opt out of the Program and their current hauler is not licensed by the Borough, what happens. Pres. Penatzer states there is no guarantee who will be licensed by the Borough. She also posed a question as to what happens if a person wants to re-enter Program. Mr. Osmun indicated that there is a sign up period which must be given to the hauler for the annual year and then adjust accordingly. An adjustment period will be open. Pres. Penatzer indicated Program should be open ended and individual should commit to Borough till anniversary date, ie July 1996. Further discussion followed, ie an individual receiving a reimbursement from their current hauler to enter into the Program, getting into Borough Program if individuals's current hauler raises fee after cut off date of Borough Program. Mr. Osmun stated that the Borough will allow people to enter the Program at whatever time and will give adjustment to make it work. Pres. Penatzer indicated Borough can look at first year and if there is a problem, then entrance dates can be given. This will minimize administrative paperwork for Borough. Individual cannot be fluctuating back

and forth with chosen haulers. Pres. Penatzer asked if there was anything further to discuss and Mr. Osmun indicated none.

**II. RESOLUTION - COMPREHENSIVE PLAN.** Still unfinished business and Mr. Osmun stated information was faxed to him and each member received a copy for their perusal. Pres. Penatzer indicated that if Borough satisfied the advertisement, as per last meetings concern, it was the intent to have the resolution written with all the details. Mayor Ryder asked Mr. Osmun if Council can take action. He said it can but a postponement can be till next month. Question asked if there was any reaction from the Strasburg Township - no reaction from them as yet. All aspects should be in agreement with Comprehensive Planning by the Township. What pertains to the Borough should only be for the Borough and what pertains to the Township should only be for the Township. No decision should be given that would be in the interest of the other party. Changes previously talked about were changed in Industrial zoning, sewer questions, etc. Further discussion indicated that this document cannot be completely relied upon. Pres. Penatzer indicated that this is not a legally binding document but a planning one and one in which it is simply a suggestion as to where the Borough is going jointly. \$12,000 has been spent on this Study. Mayor Ryder indicated that this should be deferred till first meeting of the month. In the interim, he will contact the Township to see if they are in agreement with the plans that the Borough is about to approve and if they have made any changes to get Strasburg Township's feedback and then adopt it next month. Pres. Penatzer tabled till next month and Mr. Osmun will get response from Township and present it at that time.

#### **NEW BUSINESS.**

**I. COMMUNITY FACILITIES PROGRAM- RESOLUTION.** Resolution for Community to participate and submit a grant application for such a facility program with State matching funds. Can be used for upgrading water system, work on reservoir, backup system, disinfectant system, etc. Improve water line in Borough, perhaps improvements in dead end water lines as well as problem area in Historic Strasburg Inn pipe line. May be a problem there as it is on private property with public money. Velma Lutz indicated Borough to get Engineer's planning. Money to be spent by July 1996 - program not put into Gov. Ridge's budget - not included in final budget - can be a longshot. Need more specifics before Borough can apply. Mr. Ferber indicated it should only be for water system in Borough. Additional discussions made till motion presented. Len Ferber made a motion for application to be made for water system purposes, seconded by Dorisann Haug. Motion carried 7-0.

**II. ACT 537 PLAN - DISCUSSION.** Pres. Penatzer indicated sewer study which Borough Council responsibility and no other agency. Needs to be actively involved. Velma Lutz indicated that Borough should do it with Strasburg Township and what is Township's 537 Plan. Mayor Ryder indicated that DER expressed a joint and regional plan. Question posed if there was a deadline. Mr. Osmun stated there was a discussion and agreed to approach Township and attorney on this. Currently, there is no plan at moment to build a joint plan by Strasburg Borough or Strasburg Township. Decision

making by Borough Council as indicated by the Mayor. Dorisann Haug stated that Borough should only do Borough for now and Mayor Ryder indicated that it cannot be done in pieces. It was indicated that the bottom line is that the Plan must be place and that the 537 Plan must be approved in order for construction to begin. DER has indicated that Borough must look at all alternatives, adhere to certain set DER criteria before Borough and DER can make a decision. Cost to citizens of Borough also an important factor. Mr. Ferber indicated that in order to have a sewage plant a 537 Plan must be done. Whatever the option, Borough must do a feasibility study before one is built. Velma Lutz put a motion on floor to a joint 537 Plan with Strasburg Township, seconded by Susan Barnett. However, before a final vote, it was discussed that Strasburg Borough and Township just each do their own. Additional comments were made.

Motion made by Mayor Ryder to approach Strasburg Township about a Joint 537 Plan, seconded by Susan Barnett. Motion carried 7-0.

III. ZONING ISSUES. Members were given zoning issues for perusal and discussion on certain paragraphs. Mr. Ferber questioned as to who is going to compromise the Study group. Velma Lutz indicated that Borough should get a commitment from Strasburg Township. Pres. Penatzer indicated a revision in subdivision ordinances goes hand in hand with zoning and suggested issues be handed back to Planning Commission. The Review board would give Council the pros and cons with further discussion as to parking, proper verbage, etc. Since unavailability of Consultant at the meeting, it was tabled till next month.

IV. SUBDIVISION ORDINANCE REVIEW. Same as above. Tabled till next month due to unavailability of Consultant.

#### OTHER BUSINESS

I. ACTIVITY REQUEST. Request from Donald A. Bachman to celebrate 50th Anniversary of VE and VJ Days for Monday, May 8th and Monday, August 14th. Request to have a Commemorative Service at Center Square at the Memorial Monument with a roll call between East Main Street to Shenk Avenue. Starts at 7:00 pm for approx. 45 minutes. Requests approval from Council.

Motion made by Len Ferber to grant to grant the request made. Seconded by Joe Coleman. Motion carried 7-0.

II. TASK FORCE UPDATE CASH ADJUSTMENTS. Pres. Penatzer said no adjustments were made - reserves based upon Census of Borough. Discussion made and 537 Plan is responsibility of Council. Without undercutting these recommendations, Commission could be comprised of both Counsel representation and Authority representation and other members of Council for involvement. An accurate census will be received from the school district to see about number of population. It was also discussed that adjustment of population for various municipalities is based upon a 1996 census.

III. 896 STUDY GROUP. Chris Neumann indicated to Mr. Osmun that the Governor will be going to Strasburg Township for the Railroad Museum dedication in May. A lot of people anticipated to attend, more traffic congestion and time to regenerate interest for a Historic Drive, which is now very appropriate. It was PennDot and Historic Restoration Society who focused on this sort of Drive to alleviate some of the traffic. It was suggested that a meeting with key individuals from the 896 Study Group should be done.

IV. UNOFFICIAL STATEMENT. Mr. Alan Goberman went to the Borough Office to sign an unofficial statement addressed on sewer issues for an area that he is planning to develop. Still awaiting the report from the Engineer. Further discussion made on this matter. It was indicated that Mr. Harnish will review next Monday, May 1.

CITIZEN COMMENT: None

ADJOURNMENT. There being no further items for discussion, the meeting was adjourned at 8:55 p.m.

Respectfully Submitted,

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Mary T. DaLauro, Secretary

1995-39

STRASBURG BOROUGH COUNCIL

May 9, 1995 - 7:30 P.M.

MEMBERS PRESENT: Lindsay Lutz Penatzer Barnett  
Ferber

OTHERS PRESENT: Bruce Ryder, Mayor  
Bill Crosswell, Solicitor  
Bob Ham, Police Chief  
Ray Miller, HRG Inc.  
Lori VanIngen, Local Ledger  
William Deihm, Deihm's Disposal  
Floyd Brown  
Barbara Karmelowitz  
Rita Myers  
Amy Shirk  
John Homsher  
Larry Book  
Larry Wixson  
Richard Mentzer  
Bob Myers  
Ken Retallach  
Ernie Ferretti  
Truman Baxter  
Paul Miller, Public Works Foreman  
Victoria Giannola, Lancaster County Planning Commission  
Gordon Book  
Glenn & Ruth Johnson  
Suzanne Keene, Lancaster Newspapers

CALL TO ORDER & SALUTE TO FLAG. The meeting was called to order by President John Penatzer followed by the salute to the flag.

REQUESTS TO BE HEARD: Gordon Book said that despite a petition with over 400 signatures, the Council went ahead (with the recycling). Over 440 signatures were received opting out, and 4 out of 7 councilmen opted out, 3 of the 4 had voted for it. He asks that if the matter comes up for a vote, that all of the comments received be considered.

Ernie Ferretti noted that whichever way the recycling goes, the Council should carefully consider what they do. In Chambersburg they found out that recycling wasn't working. He advised the Council exercise caution in moving too fast, in spending tax dollars and working regionally. He also asked they keep the people informed.

Larry Wixson said that if majority rules, the (recycling) should be defeated, and they should give the recycling to the Lions and the Scouts, as there is a lot of money it it now. On another matter, he said that last Saturday, when the DER water team was here, the Borough provided only coffee, and he thought breakfast or lunch should have been provided for the members.

Another gentleman in the audience asked if more miles of streets now existed in the Borough. Last year, Prospect Road was closed for some time, and he thought the Borough should have gotten it open quicker.

Bill Diehm said he had looked at the recycling survey forms at the Borough, and felt some of the people had been misinformed, that his customers had to participate in the contract. He felt this was incorrect, that the Borough had been advising them inappropriately.

MINUTES: The minutes of April 11, 1995 and April 25, 1995 were approved unanimously on a motion by Velma Lutz, and a second by Len Ferber.

TREASURER'S REPORT. Len Ferber made the motion to approve the treasurer's report, and seconded by Susan Barnett, the motion carried 5-0.

SOLICITOR'S REPORT. Attorney Bill Crosswell reported that he had undertaken work on the following:

1. A resolution for the proposed adoption of the Comprehensive Plan had been prepared;
2. Reviewed and revised the recycling opt out letter, the insurance requirements, the bids, and the bonding requirements;
3. Prepared an interim flow charge agreement for tonight's meeting, retyping of the old agreement, making it retroactive to January first, 1993, the date of the change from the higher rate. The Council may want to review it for the next month's meeting.
4. Reviewed the semi-annual payments again, for the third time, in discussing this with SLSA.
5. Discussed the Subdivision Ordinance with the Manager.

MAYOR'S REPORT. Mayor Ryder reported that the Scout House Committee met last Wednesday, and looked at ways to formalize the organization, set up bylaws, and formalize ways to handle the expansion. Ellis Bachman and Gene came up with a section of the Borough Code, that provided a way to set up a Commission to oversee the House. He suggested Gene go over this with Bill, to review it, to see how we can set up a formal organization. The other idea was an independent commission, but it was hoped to do this before a fund raiser was undertaken.

Len Ferber said he thought a 501(c)3 corporation was needed, and the Borough would give the operating authority to the Scouts.

Bill Crosswell agreed to review the matter for future discussion.

**ENGINEER'S REPORT.** Ray Miller provided a flow history of the pump station, with the new meter. With 10 months to date, it is averaging 170,000 to 180,000 GPD. Gene had the meter recalibrated this week, and it is proving to be accurate. Although we have nearly one year's data, it has not been a wet year.

He presented a report on the water situation over the past several months, and described the initial stages of a comprehensive water plan update. The Capital Improvement Program will be looked at, and efforts will be directed at revising that. It had been suggested that we reduce to writing those things we have discussed, and asked that the Council review it for discussion next month.

Carroll Lindsay commended Ray on the thoroughness and the completeness of the report. There is one item missing, which the solicitor can provide, and that is the difference in the legal requirements now and in the past. It is a very useful report.

**PRESIDENT'S REPORT.** President Penatzer said that the Recreation Task Force had met and completed a draft of the Intermunicipal Agreement for the 3 municipalities. He reported the Circuit Rider Grant had been denied, but we can reapply in the next round, and we would likely be funded, for the first of April, 1996. It sets the program back a few months.

#### OTHER REPORTS.

**MANAGER'S REPORT.** Gene Osmun had submitted a written report. He also reported on the status of the Goberman development. They had been expected to come tonight, but in the interest of time, it was agreed to try to resolve any issues prior to coming to Council. The outstanding issues are the pump station question, and the review of the park by the County.

Victoria Gianolla, representing the Lancaster County Planning Commission asked the Council to consider "the fee in lieu of" idea, in setting aside parkland, for either this site, or an off site recreation area, in working with the developer.

Bill Crosswell suggested that the situation has become confusing due to the numerous plans received, and the 18 conditions. He suggested that it might be more productive to have everything withdrawn until we have a legitimate concrete submission.

**PUBLIC WORKS REPORT.** A written report had been submitted. Chairman Penatzer asked if anything had been resolved with the Smucker property. Gene advised he and Paul had looked at it, and it was their conclusion that the problem was due to the plowing practices, and was not something we were doing that needed correcting.

**UNFINISHED BUSINESS.**

**REFUSE/RECYCLING SURVEY.** The question raised by Mr. Diehm was addressed. Bill Crosswell pointed out the section of the Contract in which the successful bidder agrees to be bound by the contract, and is advised he "shall not enter any outside contracts."

President Penatzer addressed the question of majority rule, that there are at least 400 people in the Borough. He feels the people can save money over what they are currently doing. Some have opted out because of agreements that are expiring later.

Carroll Lindsay commented that with the choices of staying in or out, there are 4 Council people who opted out. President Penatzer said that it is a choice ordinance - that people have a right to make a choice.

Carroll Lindsay said we are asking to proceed in an activity that is better served by private activity. It will cost him more money, and the activity will take more time. It makes financial and management nonsense.

Velma Lutz said one concern she has is about the self insurance, and why it was different for a licensed hauler.

Bill Crosswell explained that the relationship of a contract hauler is different than a licensee. There are different consequences legally and with regard to liability. He had no personal view, and it was not a legal decision - the decision was Council's.

Velma raised another concern - that of whether grass clippings could be included in the 3 bag limit. She still believes in the Program, but we did not make some people happy with it.

Carroll Lindsay said that the cost of the grass clippings made his costs higher, and it was just something he could not support. The Borough is entering into a business it has no business in, that the Borough has endless improvements to make, and we are beating a dead horse to death.

Bill Diehm said that he was the lowest bidder, but we should throw the bond in the trash, that we should make everyone do it (recycling). He said the promises the County is making to you are not right. They are concerned only with themselves. It is his feeling to "throw it away."

Carroll explained why he felt that we should not have others under contract as well. There is a great deal of enforcement involved, and it is not the purpose of municipal government to look over the citizens.

Bill Diehm explained that with the recycling program, it is up to the standards that County supplies, and it is up to the haulers to report monthly to the Borough.

Mr. Lindsay reiterated his statement that the Borough has no business doing it.

President Penatzer said he would like to stay within our time frames, and would entertain a motion to proceed or to repeal the Program. He repeated the motion is to either go on, or repeal the Program. If we decide to not implement the contract or the ordinance, it does not negate the licensing part.

Bill Crosswell said if the decision is to proceed, we have until May 26th. To license, it would be necessary to amend the ordinance enacted, or repeal it. The easiest is to repeal it, rather than to correct it. We could pass a new one easier. It would be cleanest to repeal it and enact a new one.

Carroll Lindsay made the motion to authorize the drafting of an ordinance to repeal the Solid Waste Ordinance (1995-3). Len Ferber seconded the motion. Chairman Penatzer said he thinks we should go back to a licensed program and licensed haulers.

Velma said that we will need a separate motion to address the question of drafting a new ordinance for recycling.

With a roll call vote, the following votes were recorded in favor of passage, authorizing a repealing ordinance be drawn up: Ferber, Lindsay, Barnett, Lutz, Naye, Penatzer.

537 REPORT -- JOINT BOROUGH/TWP STUDY, FORMATION OF COMMITTEE & RESOLUTION. Gene Osmun reviewed the Township letter, indicating their interest in working with the Borough on a joint study, and recommending the Joint Committee as a possible group to begin the work.

Bill Crosswell advised an AdHoc Committee be appointed, with representatives from both municipalities, to work on the Plan.

Chairman Penatzer accepted a motion from Carroll Lindsay to appoint a Committee consisting of one Councilperson, one representative from the Planning Commission, one from the Sewer Authority to represent the Borough on the Joint Committee.

Len Ferber seconded the motion, and the vote carried 5-0.

Chairman Penatzer said that we need to involve the Authority, and Bob Myers, Chairman of the Authority, will need to appoint a representative. Carroll Lindsay agreed to represent the Borough Council, and the Planning Commission Chairman can designate a representative from that group.

After some discussion, it was the consensus of Council that we suggest to the Township that HRG, and Bill Crosswell might be willing to do the engineering, and the legal work, as they are already involved to this point. It was also agreed to ask the Township if they could supply the secretarial help for the Project.

BOUNDARY QUESTION AT SOUTH JACKSON STREET. Gene explained that PennDot had visited the Borough to look at South Jackson Street, and looked at the annexation papers for Bunker Hill Heights. They felt their figures from the turnback are correct, but they are reviewing them. They

also advised we may want to consider an annexation petition, if we want to proceed in correcting the boundary line with the Township.

Velma Lutz said that she hopes we can get it straightened out so that the road is not divided up between two jurisdictions.

Carroll Lindsay said it appears there is two possibilities: either proceed with a referendum, or to seek a new turnback that would be drawn in a new location.

After discussion, it was agreed that we should find out further information, and determine the next step for Council.

#### NEW BUSINESS:

**PENNDOT SIDEWALK PERMITTING.** Gene Osmun explained that the question came up as to whether the Borough needed to be handling PennDot permits for curbs and sidewalks, because of the difficulties that have been encountered recently. It was the consensus that this should be reviewed by the Finance Committee for a recommendation.

**RESOLUTION TO WORK WITH TOWNSHIP ON MUNICIPAL BYPASS.** A letter had been received from the Township indicating their interest iworking with the Borough cooperatively on the Bypass around the Borough. Bruce Ryder explained this has been an issue for twenty years, or better. He thinks we should accept their offer of cooperation, that they would like to set up a meeting with Borough representatives and Chris Newman.

Carroll Lindsay said he thought the Mayor should be the Borough representative.

Chairman Penatzer asked that we respond favorably to the Township's request, and work out a meeting date.

**SOUTH JACKSON STREET.** Gene Osmun explained that the meeting with the property owners had been held, and questions raised at the meeting addressed. He is recommending we proceed with bidding at this point, and finalize the plans.

Chairman Penatzer said we need to move ahead - that if we do not, it will be a lose/lose situation. We can proceed with the work within the right of way, and in the meantime, the property owners can return the releases. Len Ferber made the motion to proceed with going out to bid on South Jackson Street, with the Reconstruction Project. Seconded by Carroll Lindsay, the motion carried 5-0.

#### OTHER BUSINESS.

**STATUS OF SIDEWALK PROGRAM.** Velma Lutz said that she is not pleased with resurfacing streets without doing sidewalks, and the condition of the streets. We need to get busy and get going again on the sidewalk program. Chairman Penatzer agreed. Mayor Ryder said more and more people

are putting in sidewalks. Velma Lutz said that she thought a "White Paper" should be done, and public input provided for the plans. She would like to see that, with regard to what the people would really like.

Mayor Ryder agreed, saying the "White Paper" is the first step, then everyone has a chance to provide public input.

**WATER SYSTEM.** Velma Lutz said she is very heartened by the Outreach Program, and its work. Chairman Penatzer said that he thinks we need to take a realistic look at it in putting the "ozone" back.

**PAYMENT OF THE BILLS.** Velma Lutz said that she needs a little more time to review the income statements of the organizations that receive donations from the Borough, and asked the payments be held up until the next meeting, so the Finance Committee can review them. She made the motion to approve the Bills, with the donations deleted (Items 124-129). Carroll Lindsay seconded the motion. Velma Lutz said she is concerned about our financial situation. Carroll Lindsay said he thought we should reevaluate our Sewer and Water Report. Mayor Ryder said that he thought we should reevaluate all of them. The motion to approve the bills was carried 5-0, with the cited deletions. President Penatzer said that the deletions are not a denial, just a reevaluation of the financial situation.

**CITIZEN'S COMMENTS.** Ernie Ferretti asked about the need to expand the Scout House, wondering if there wasn't enough room in the Borough building for them. He cited the need of the Scouts to be sponsored by a sponsoring organization, and wondered why the Borough has to get into this.

Mayor Ryder responded by saying that the Scout House is used a number of times, by a number of groups, and as this facility is used frequently, there may be conflicts. He said that the Scouts are not asking the Borough to contribute - the Committee is handling that (contributions.)

Mr. Ferretti asked about Act 537, saying this is new, and wondered what all it involves.

Mayor Ryder explained that we don't know at this point - but it involves evaluating all of the alternatives with regard to sewerage. We have to do a 537 Plan to proceed.

Larry Book asked what the Recreation Plan will cost in the the long run.

President Penatzer said that in the initial year, it is expected to cost the Borough around \$14,000. The track record of others is that they become self sufficient, with user fees a large part. There is some expected contributions. The Borough hasn't made any recreation contribution for 250 years.

Larry asked if anything is mandating this.

President Penatzer explained there will be a public hearing on this, that the Recreation Plan has a lot of the information in it, and explained the part Strasburg is expected to play in it.

1995-46

VE DAY. Don Bachman said he wanted to thank the Police Department for their support for the VE Day ceremonies. He also reminded everyone of the ceremonies on VJ Day.

ADJOURNMENT. With no further business, or discussion, the meeting was adjourned at 9:50 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gene Osmun", written over a horizontal line.

Gene Osmun, Secretary

1995-47

**STRASBURG BOROUGH COUNCIL**

**Minutes - May 23, 1995 - 7:30 P.M.**

**MEMBERS PRESENT:** Lindsay Lutz Haug Coleman  
Penatzer Ferber

**OTHERS PRESENT:** Bruce Ryder, Mayor

Ernie Ferretti  
John Sigman  
Donald Bachman  
Rita Myers  
Barbara Karmilowitz  
Gary Myers  
Larry Book  
Jim Breon  
M. Robert Myers  
Gordon Book  
Larry Wixson  
Richard Mentzer  
Ken Retellack  
Suzanne Keene  
Robert Ham  
Lisa M. Boyd

**CALL TO ORDER AND SALUTE TO FLAG.** The meeting was called to order by President Penatzer followed by the salute to the flag.

**PROCLAMATION BY THE MAYOR.** Mayor Ryder read a Proclamation to those assembled recognizing Chief of Police Robert Ham for his dedicated and distinguished service for the past 25 years to the Borough of Strasburg. President Penatzer then presented a plaque from the Borough Council to the Chief, also recognizing his commitment to the Borough.

**UNFINISHED BUSINESS**

**ORDINANCE 1995-4--TO REPEAL TRASH COLLECTION AND RECYCLING PROGRAM**  
**ORDINANCE 1995-3.** Carroll Lindsay made a motion to approved the Ordinance, authorized at the last meeting, which would repeal Ordinance 1995-3, the Trash Collection and Recycling Program Ordinance. Len Ferber seconded the motion. Mayor Ryder asked if the Ordinance had been properly advertised, and Gene Osmun advised it had. After some discussion, a roll call vote was taken, with Carroll Lindsay, Len Ferber in favor of the repealing Ordinance, and DorisannHaug, Velma Lutz, John Penatzer, and Joe Coleman voting against. With the vote failing, President Penatzer opened the floor for discussion. Joe

Coleman then made a motion to award the bid for trash collection and recycling services in the Borough to Deihm Disposal. Dorisann Haug seconded the motion. With a roll call, voting in favor was Dorisann Haug, Velma Lutz, John Penatzer, and Joe Coleman; Carroll Lindsay and Len Ferber voting against. Chairman Penatzer asked that Mr. Deihm be notified that the bid has been awarded to him. Mayor Ryder said that if possible, he will veto that motion. Carroll Lindsay agreed with this proposal.

**HARNISH TRACT DEVELOPMENT - REQUEST FOR APPROVAL OF WATER AND SEWER CAPACITY.** Gene Osmun advised that this letter had been provided to the Council for information, and no action was required at this time.

**ZONING HEARING BOARD APPOINTMENT.** As the majority of Council had not had an opportunity to review the appointment, the matter was tabled for the Personnel Committee's review.

**PAYMENT OF 1995 DONATIONS & SOUTH JACKSON STREET BILLS.** Velma Lutz, as Chair of the Finance Committee, said that the donations as well as the Borough financial situation had been reviewed by the Committee, and it was their recommendation to pay the full amounts of the donations as proposed in the Budget. Len Ferber made the motion to approve the donations, and seconded by Dorisann Haug, the motion carried 6-0. Gene Osmun described the bills that had been incurred for the engineering services of Rettew Associates to date. Velma Lutz made the motion to approve the bills as presented, and seconded by Len Ferber, the motion carried 6-0.

**SEWER INTERIM FLOW CHARGE AGREEMENT.** Mayor Ryder asked that action be held on the Agreement until Solicitor Bill Crosswell can be available, with a final copy available for review.

**WATER SYSTEM REPORT.** Gene Osmun described the information that had been provided to the Water Systems Outreach Group, including water system flow and account data. In addition, the diffuser at the Ozonator had been pulled, inspected and cleaned and found to be in good condition. Mayor Ryder raised a concern about whether we should have been represented at a meeting held by the DER Outreach Group, and asked President Penatzer to verify with John Borland of that Group, that we would be kept informed and included in their Meetings.

#### **NEW BUSINESS**

**APPROVAL FOR BOROUGH TO HOST MANAGER/SECRETARY BREAKFAST IN SEPTEMBER 1995.** The consensus was this was an administrative matter requiring no Council action.

**REASSESSMENT CIVIL ACTION DISCUSSION.** This was provided for information, and Council did not discuss it further.

**AUTHORIZATION TO SUBMIT HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT APPLICATION(CDBG).** Council agreed to defer action until additional information is available.

**AUTHORIZATION TO SUBMIT RECREATION CIRCUIT RIDER GRANT APPLICATION.** President Penatzer said this is on the Agenda so we can proceed with the process, and get it started, with it due in July. Velma Lutz made the motion to proceed with the Grant Application as described, for the Circuit Rider Grant, for Recreation Funding. Seconded by Joe Coleman, the motion carried with five votes in favor, Dorisann Haug casting a nay vote.

**REVISION TO FINANCIAL REPORT.** Velma Lutz said that she would suggest moving the line item for rents for the Municipal Building from the General Fund, to the Building Reserve Fund, to make it consistent, that it wasn't something needed right now, but for consideration. Carroll Lindsay asked if the sewer and water revenues had been looked at, that substantial amounts from these funds are supporting this building. Mayor Ryder suggested there was no action needed at present, and could be looked at at Budget time.

**STREET SWEEPING.** Gene Osmun reported that several paving companies had been contacted, and they were waiting to hear from one who would be available to do the cleanup of the stone remaining from the crack filling.

**ACTIVITIES PERMIT - UNIFIED SPORTSMEN.** Mayor Ryder presented a request for an activity permit for the Unified Sportsmen, for the Jaycee's Park, for Saturday, July 8th, and recommended approval. Velma Lutz made the motion to approve the request, and seconded by Len Ferber, the motion carried 6-0.

**OTHER BUSINESS:**

**SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REVISION UPDATE -**

**DENNIS GEHRINGER.** Dennis Gehringer reviewed the status of the update, advising that the new ordinance has been drafted by the Planning Commission and reviewed by the Borough Solicitor, the Borough Engineer, DCA and the County Planning Commission.

He described three issues: whether to codify the ordinance or not; (Velma and Bruce both agreed that we should not codify it). The second issue involves who has jurisdiction, i.e. approval over plans. He said that the most common method the elected body adopts the ordinance and keeps jurisdiction to approve or deny plans. Or, the Council can appoint others to do it, such as the Borough Planning Commission or the County Planning Commission.

The third issue involves streets, whether to include vertical and slant curbs in the specifications. The consensus was to keep the authority for approvals with the Council, and to continue to include slant and vertical curbs in the specifications.

He said the work remaining is to have the proposed Ordinance undergo the process of adoption, public hearing, that the County Planning Commission has scheduled their review for June 12th. There is no certain time, but once started, the process needs to be concluded

within 60 days. He suggested the proposed zoning changes be considered for adoption the same night.

Mr. Gehringer described the discussions he had with Bill Crosswell as to whether to include references to subdivision requirements in the zoning ordinance, but Bill's opinion was to keep the requirements separate, because of the legal issues involved.

President Penatzer said the recommendation of the Borough Planning Commission was to approve it.

Dennis Gehringer advised the Planning Commission recommended proceeding with the process, and recommended getting Harry Roth in to give direction on the three items.

President Penatzer polled the Council on the three issues, and the consensus was to not do the codification, Council will maintain the authority for subdivision approvals, and vertical and slant curbs would remain in the specifications.

President Penatzer suggested that we go with the recommendation of the Planning Commission.

Carroll Lindsay had a glaring objection to proceeding until the zoning issues are resolved and the Township has completed their work.

Mayor Ryder suggested we hold up with the Ordinance adoption until the zoning issues are concluded. It was the consensus that the Zoning will be addressed at a future meeting. Mr. Gehringer described the two zoning issues that John Hohman asked be addressed, in order to conclude the comprehensive plan work: specifically, the question of what the comprehensive plan should show for the area of Historic Strasburg north of Historic Drive. This is currently shown as industrial on the comprehensive plan. It was agreed that this should be consistent with the zoning ordinance, and that it should be shown as commercial (reserved) similar to that of Historic Strasburg Inn.

The other question was the zoning of the Kenwar Building, and that will remain as Industrial.

**ACTIVITY PERMIT - MEMORIAL DAY PARADE.** Len Ferber made the motion to approve the VFW's permit request for the Memorial Day Parade. Seconded by Joe Coleman, the motion carried 6-0.

**CITIZEN COMMENT.** Barbara Karmelowitz asked how many persons had opted out of the trash collection, saying that the Council is not representing the people, although its their job.

Larry Wixson asked what would be wrong with a recycling program, that he didn't think we needed to get involved in (trash collection).

Gordon Book mentioned two issues - water, and trash. After the last meeting, everyone was told the trash issue was dead. He said that Mr. Lindsay should have gone even further (with

his comments). The Council has a jeopardy problem. 63% of the vote should have sent a message - the Council is not listening.

Larry Wixson asked if in the future, this Council sends a survey out, how are the citizens going to react. Their vote did not count. "You've ruined that for future Councils."

Mr. Book said that it is sad that you did it.

John Sigman said he received a letter regarding the cost of the trash, that it is to be \$131 to \$145, and it is easy for him. He sees nothing wrong with it.

Velma Lutz said she did not leave the room (at the last meeting feeling it (the trash) was a dead program.

Gordon Book said he has a very strong feeling you will end up in court with Mr. Deihm and it is a dead issue.

Gary Myers was the next one to speak and he said that Mr. Deihm's customers thought they would be separate from the program, at least 100 of them had opted out.

Larry Wixson asked if we could have a recycling program, and couldn't it be done without spending more money. It is a good way to get recycling in and give it to the community, we don't need to have to do the trash collection.

Ernie Ferretti said he is very upset about the trash and recycling, nobody comes to meetings because Council will do what they want to do. If tonight is any indication of the way it works, he wants no part of it. Council changes back and forth. He has no intention of coming (again), he has lost respect.

President Penatzer said that it is unfortunate that this has caused you to take that opinion and that people do need to get involved and discuss these things even though they may have differences of opinion.

Larry Book said that he thinks the Council should look into just passing the recycling.

Gordon Book said that he felt that some citizens did not know what opt out meant.

President Penatzer recessed the meeting at 9:28 P.M. for an executive session for the discussion of personnel matters. Council reconvened at 10:10 P.M. and with no further matters for discussion, the meeting was adjourned.

Respectfully Submitted,



Gene Osmun

STRASBURG BOROUGH COUNCIL

Minutes of June 13, 1995 - 7:30 p.m.

MEMBERS PRESENT: Penatzer Coleman Lindsay  
Haug Lutz Ferber

OTHERS PRESENT: Bruce L. Ryder, Mayor Richard Mentzer  
Gene Osmun, Borough Manager Allan Goberman  
Bob Ham, Police Chief Gordon Book  
William Crosswell, Solicitor Dan Sigman  
Ray Miller, HRG Larry Wixon  
Paul Miller, Public Works Foreman Gary Myers  
Kevin Werner, Shertzer Assoc. M. Robert Myers  
Lori VanIngen, Local Ledger Dorothy Fenninger  
Donald Bachman Amy Shirk  
Ernie Ferretti Mary Kehoe  
John Sigman Josephine Book  
Mary Jane Messner Rita Myers  
Barbara Karmilowz Ruth Secameglio  
Darryl Taylor Patricia Taylor  
Dottie Howie, BFI Emil Spak  
Robert Kann Roy Harnish  
Walter Pine Dorothy Raub  
John Raub Bill & Sandy Brotzman  
Mike Sollenberger

The Regular meeting was called to order by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:**

The following citizens commented on the Trash & Recycling Program:

Ruth Secameglio Gordon Book Darryl Taylor Barb Karmilowz

The following citizens commented on the Recreation Intergovernmental Agreement:

Larry Wixon Gordon Book Ernie Ferretti

Mary Kehoe, of 1108 Hampden Drive, stated at a prior Council meeting it was established that "No Truck" signs would be erected in the Hampden Meadows Development. Bill Crosswell, stated that this could only be done by a Traffic Study and Ordinance. Ms. Kehoe was told that the Borough staff will review the minutes.

**MINUTES:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to approve the minutes of the May 9th and May 23rd meetings as printed.

**TREASURER'S REPORT:** A motion was made by Joe Coleman, seconded by Dorisann Haug and passed unanimously to approve the Treasurer's Report for the period ending May 31, 1995.

**SOLICITOR'S REPORT:** Bill Crosswell reviewed the following items:

1. Reviewed a Police Training Program for the Police Department.
2. Prepared a letter regarding the Strasburg Scout House.
3. Recorded the Right-of Way Easement for the Strasburg Playground Assoc. and the Strasburg Elementary School for the South Jackson Street Project.
4. Met with representatives of the Allan Goberman Subdivision, the Borough Manager the Council President and the Borough Engineer to review the Parkland in Strasburg plan and conditions.
5. Reviewed the SLSA Sewer flow rate.
6. Reviewed and prepared a letter regarding House Bill 1601.
7. Reviewed the Borough's Trash & Recycling Plan.
8. Prepared procedures for enacting the Subdivision and Land Development Ordinance.
9. Reviewed the Recreation Intermunicipal Agreement.

**MAYOR'S REPORT:** Mayor Bruce Ryder reported that he attended the Memorial Day Services on behalf of the Borough. He received a photo of the original honor roll from Don Bachman. The photo was given to all municipalities in attendance and the Strasburg VFW. Mayor Ryder also reported that the Police Department is working with W. Lampeter Township, Conestoga Township and Pequea Township to share access to police training programs via a satellite dish in place of the past use of video training tapes. This should allow a 5 to 10% reduction in the Borough liability insurance rates.

**ENGINEER'S REPORT:** Ray Miller reported on the following items:

1. Monthly Sewage Flow Status
2. Explained in detail the chlorination levels, discoloration of water, Wellhead Protection, and SWIP Program.
3. Working to comply with PennDER's Violation Letter.

**PRESIDENT'S REPORT:** None

**MANAGER'S REPORT:** In addition to his written report, Gene Osmun reported on the following items:

1. The South Jackson Street Reconstruction Project should begin at the beginning of July.
2. The Act 537 Committee will meet on Thursday, June 22nd. Carroll Lindsay will attend on of Borough Council.
3. The next meeting with the PennDER Outreach Program will be Thursday, June 15th at 7:00. The topic of discussion will be treatment.

**PUBLIC WORKS REPORT:** In addition to his written report, Paul Miller commented on the following:

1. Dirty water calls mainly on East Main Street.

2. Fish ponds - suspect increased flows at East of town, old pipes and chlorination will be discussed with the Outreach Program.
3. Ray Miller outlined what steps are currently being taken to correct the problems.

**POLICE REPORT:** In addition to his written report, Chief Ham reported on the following:

1. Police cruiser has arrived and change-over has been completed. Old cruiser can be put out to bid.

A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to direct the Borough Manager prepare a Resolution for the disposal of the Police cruiser and the Public Works pick-up truck to be acted on at the next meeting. Members Ferber, Lutz, Coleman, Penatzer and Haug cast assenting votes. Member Lindsay cast a dissenting vote.

### **UNFINISHED BUSINESS:**

**GOBERMAN DEVELOPMENT - REVISED SKETCH PLAN:** A special meeting with the Borough Manager, Council President, Developers and their engineer, and the Borough Engineer and Solicitor was held on Monday, June 5th to address the 20 conditions and review the plan. The comments on Pump Station #2 prepared by HRG were received today and distributed to Council. The condition concerning the Pump Station may be able to be resolved once Council has had a chance to review HRG's comments. The Plan has been submitted to the Lancaster County Planning Commission for their comments.

A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to revert the Sketch Plan back to the Borough Planning Commission with complete information for further review.

**BIDS - SOUTH JACKSON STREET:** The Borough Manager distributed the Bid Tabulation Sheet and a letter prepared by Rettew Assoc. which outlined the bid tabulations. The low bidder is David Pflumm Paving and Excavating from Millersville.

A motion was made by Len Ferber, seconded by Dorisann Haug and passed unanimously to award the bid to the low bidder David Pflumm Paving and Excavating at a base bid of \$167,201.20, conditioned on a review and approval from the Lancaster County Housing and Redevelopment Authority.

It was the consensus of Borough Council to have HRG, Inc. supervise the entire project.

**SET DATE FOR 537 MEETING & ROUTE 896 GROUP MEETING:** The Act 537 Plan Committee will meet on Thursday, June 22, 1995 at 7:00 p.m. The 896 Planning Committed will meet on Friday, June 30, 1995 at 7:00 p.m.

**TRASH & RECYCLING PROGRAM RESOLUTIONS:** It was the conclusion of Borough Council that Deihm's Disposal was in default due to the fact that they did not submit the required documents within the required time limit.

1995-55

A motion was made by Dorisann Haug, seconded by Velma Lutz and passed unanimously to declare Deihm's Disposal in default under the executed contract.

A motion was made by Joe Coleman, seconded by Len Ferber and passed unanimously to make a written demand on the Bid Bond to Deihm's Disposal and the Bonding Company by July 1st.

A motion was made by Joe Coleman, seconded by Len Ferber and passed unanimously to approve the Trash and Recycling Repealing Ordinance 1995-4, which repeals Ordinance 1995-3.

### **NEW BUSINESS:**

**RECREATION - INTERGOVERNMENTAL AGREEMENT:** John Penatzer stated the Intermunicipal Agreement distributed to each Council member was a draft that was prepared without legal review. After a lengthy review and several concerns being stated by Council members and citizens, it was decided that written comments should be submitted to the Recreation Task Force by July 15th. Once comments are received and reviewed by the Task Force, a revised Agreement will be submitted to Borough Council.

**STATUS OF INTERIM FLOW CHARGE AGREEMENT:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to authorize the payment of the current Sewer Treatment bill at the reduced rate.

It was the consensus of Borough Council to have a representative of Borough Council to attend the SLSA meeting on Wednesday, June 21, 1995 at CDM's office at 10:00 a.m.

A motion was made by Velma Lutz, seconded by Dorisann Haug and passed unanimously, subject to SLSA proposal, to start new sewer treatment rate with current bill and to not proceed to collect any over charges of prior sewer treatment bills.

**1997 - 1998 BETTERMENT PROGRAM:** It was the consensus of Borough Council to have the Borough Manager submit a letter stating the Borough's interest in participating in the 1997 - 1998 Betterment Program to include the resurfacing of Rt. 741 from the west Borough boundary to east Borough boundary.

**PARTICIPATION IN WELLHEAD PROTECTION PROGRAM:** A motion was made by Carroll Lindsay, seconded by Len Ferber and passed unanimously to have the Borough Manager submit a letter stating the Borough's interest in participating in the Wellhead Protection Program.

**OTHER BUSINESS:** A brief discussion was held on House Bill 1601. PSAB has sent a response letter in opposition of Bill.

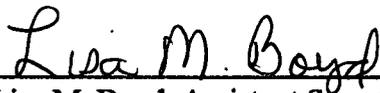
**PAYMENT OF BILL:** A motion was made by Carroll Lindsay, seconded by Dorisann Haug and passed unanimously to approve the List of Bills as presented.

1995-56

**CITIZEN'S COMMENTS:** Larry Wixon questioned whether the Recreation Intergovernmental Agreement should have been on the ballot. Gordon Book also questioned the chlorination process.

**ADJOURNMENT:** A motion was made by Dorisann Haug, seconded by Len Ferber and passed unanimously to adjourn the meeting at 10:50 p.m.

Submitted by:

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

**STRASBURG BOROUGH COUNCIL**

Minutes of June 27, 1995 - 7:30 p.m.

**MEMBERS PRESENT:** Penatzer Coleman Lindsay Haug  
Lutz Barnett Ferber

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Pete Kingsley
Gene Osmun, Borough Manager	Jeanne & Dave Roth
Bob Ham, Police Chief	Sandy Keyes
Paul Miller, Public Works Foreman	Mary Jane Fisher
Lori VanIngen, Local Ledger	Mike Sollenberger
Ray & Mary Jane Kruger-Eby	Bob Myers
Joe & Millie Cipalloni	Larry Wixon
Doug Parkins, Rettew Assoc.	Gary Myers
Gary Shirk, Rettew Assoc.	Ted Grabowski
John Gruber, Esquire	Bill Deihm
Ellis Bachman	John Pratt
Don Bachman	Tom Harnish
Dana Ormerod	Steven Lefever
Gordon Book	Bernadette Kelly
Ken Rettalack	John Sigman
Dan Sigman	Larry Book

The meeting was called to order at 7:30 p.m. by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:** Gordon Book stated he was told by someone in the Borough Office that there was a Recreation Task Force Meeting scheduled for last evening at 7 p.m. When Mr. Book came to the Borough Office there was no meeting. John Penatzer explained that the meeting was canceled by the Task Force at their last meeting because the Task Force is at a point where they do not need to conduct business until they receive comments from the participating municipalities on the Intergovernmental Agreement.

**UNFINISHED BUSINESS:**

**HARNISH TRACT PRELIMINARY PLAN APPROVAL:** John Gruber, Attorney for the developer and Doug Parkins of Rettew Assoc. were present on behalf of the developer, Thomas Harnish to seek Preliminary plan approval of Harnish Tract Plan. Mr. Parkins pointed-out that at this point there are two (2) major issues that need to be resolved prior to approval:

(1) **STREET WIDTH AND LAYOUT OF COPPERSMITH LANE WITHIN STRASBURG TOWNSHIP:** Mr. Parkins explained that the developer is requesting that condition #1 of the Sketch Plan be revised to state that the Borough will permit a 20' paved cartway without curbs, instead of a 34' paved cartway with curbs. The developer has agreed to comply with Borough Street

Specifications once it has been dedicated to Strasburg Township. The layout of the roadway within Strasburg Township has been revised to be a straight road through to Hager Road and Lime Valley Road to make a three-way intersection. The road will be 1100' feet in length from the Borough boundary to Hager Road and Lime

Valley Road and will have a 50' right-of-way. Hager Road and Lime Valley Road are narrower than 20'. The 20' paved cartway without curbs was recommended/approved by Lancaster County Planning Commission and conditional approval was given by the Strasburg Township Planning Commission, pending a review by their solicitor. The roadway would be privately owned by Tom Harnish the owner of the property and all liability lies with him. A Private Roadway Agreement, similar to a deed restriction, has been submitted to the Lancaster County Planning Commission, Strasburg Borough and Strasburg Township for their review. This agreement can be enforced by any affected adjoining property owners. Tom Harnish will be responsible for private roadway through the Township until dedicated to the Township. Tom Harnish will prepare a proposal for the erection of signs and barricades to restrict construction traffic through the Chatham Commons development until construction of the infra-structure has been completed and the first home is occupied. The Developer has stated that he will meet all other conditions of the sketch plan approval. The Developer has granted the Borough an additional 30-day extension (August 4th) to act on the preliminary plan.

A motion was made by Joe Coleman, seconded by Len Ferber to accept Borough Planning Commission recommendation to amend condition #1 of the sketch plan approval, to permit a 20' paved cartway without curbs and approve the revised roadway layout. Members Penatzer, Coleman, Barnett, and Ferber cast assenting votes. Members Lindsay, Lutz and Haug cast dissenting votes. Motion carried.

(2) STORMWATER – Mr. Parkins explained that the Borough engineer, their letter dated June 1, 1995, has recommend approval of the stormwater management plan. The Borough Solicitor, in his letter dated June 16, 1995 which states the Harnish Tract stormwater flows meet with the requirements of the Borough's Stormwater Ordinance. The developer has agreed to be responsible for the maintenance of the swales during the 18-month performance bond. Approved soil sedemination plan/erosion control plan have been submitted to the Borough. The Developer will indemnify the Borough from and against any damages forever, his insurance Carrier will provide insurance during the post-construction phase (18 months) and would name adjoining property owners as additional insured on the policy. The Borough Planning Commission has also recommend approval.

Several residents of the Chatham Commons development expressed concern about the additional stormwater that will run-off the Harnish Tract once developed. They also submitted pictures of their properties during heavy rains. Pete Kingsley, the developer of the Chatham Commons development explained the piping method that was used to control stormwater run-off. The Harnish Tract developer agreed to prepare another stormwater plan which will pipe the stormwater.

It was the consensus of Borough Council to review the revised stormwater plan at the next Council meeting.

**REPORT ON 537 PLAN/SLSA SEWER WORK:** The Borough Manager reported that the 537 Plan Committee met with the Borough's engineer and solicitor. Minutes of 537 Plan Committee meeting were distributed. The next meeting of the SLSA Sub-committee will be Thursday, June 29th. Minutes of the Sub-committee's last meeting were distributed.

**ZONING AMENDMENTS:** The Borough Manager reported that a Public Hearing on the Zoning Amendments will be held on August 22nd at 7:00 p.m. Subdivision and Land Development Ordinance Public Hearing will be held on July 25th at 7:00 p.m.

It was the consensus of Borough Council to have available, prior to their next meeting, the original list of zoning amendments to compare with the list prepared by Gehringer-Roth Assoc.

**INTERIM FLOW CHARGE AGREEMENT:** The Borough Manager reported that he along with a representative from the Suburban Lancaster Sewer Authority, Camp Dresser & McKee and their attorneys, Carroll Lindsay, and Bill Crosswell attended a meeting on Wednesday, June 22nd to discuss the Interim Flow Charge Agreement.

A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the Interim Flow Charge Agreement as prepared by the Borough Solicitor.

**SALE OF VEHICLE RESOLUTION:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve the Resolution for the disposal of the Public Works pick-up truck and the Police cruiser.

**S.W.I.P. PROGRAM UPDATE:** The Borough Manager gave an update on the status of SWIP Program. A meeting has been held with Ray Miller, Carroll Lindsay, Paul Miller and the Borough Manager discussed this matter at length and have decided that since the Borough's springs and wells are probably surface water influenced the Borough should proceed with SWIP Program testing. The disinfectant level that the Borough is providing is sufficient to meet PennDER's requirements. The approximate cost will be \$10,000 to \$12,000 to do SWIP Program testing with filtration to follow.

It was the consensus of Borough Council to have the Borough proceed with the SWIP Program testing.

**TRASH HAULING - FINAL RESOLUTION:** The Borough Manager explained that Deihm Disposal's Bid bond expires on June 30th. At last meeting a motion passed to declare Deihm Disposal in default and proceed with claiming bond. If Council takes no action, the letter will be filed to claim Bid Bond. No additional action was taken.

**NEW BUSINESS:**

**HAZMAT 2 - REQUEST FOR DONATION:** It was the consensus of Borough Council not to make a 1995 donation. The request will be reviewed during the preparation of the 1996 Budget. A letter explaining Council's action and expressing their support of Hazmat's efforts will be sent.

1995-60

**REGIONAL ADVISORY COUNCIL APPOINTMENT – MUNICIPAL REPRESENTATIVE:** The Council President expressed Council appreciation for Ted Grabowski many years of service as the municipal representative. The appointment of new municipal representative will take place at a future meeting.

**OTHER BUSINESS:**

**INTERGOVERNMENTAL AGREEMENT:** The Council President explained that the Recreation Task Force has requested that Borough Council submit an official response. Each Council member should be prepared to discuss this matter with suggestions for the official response at the next meeting.

**1996 - 1997 ENHANCEMENT PROGRAM:** It was the Consensus of Borough Council to have the Borough Manager submit an additional letter for participation in the 1996 - 1997 Enhancement Program to include the Lancaster Avenue Project.

**HISTORIC STRASBURG WATER SYSTEM:** It was the consensus of Borough Council that a meeting be scheduled, in the near future, with Historic Strasburg and PennDER to discuss this matter.

**COP'S:** Disregard, does not apply to Borough.

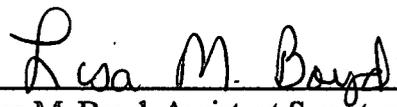
**ITEMS TO BE PURCHASED:** The Borough Manager requested permission to make the following purchases: Sewer Pump \$3500.00, Emery Trailigaz-to evaluate ozonator \$1250.00, and sewer flow meter.

It was Consensus of Borough Council to approve the above purchases.

**CITIZEN COMMENT:** Millie Cipalloni expressed her appreciation for Council listening and taking into consideration their concerns of the citizens of the Chatham Commons development.

**ADJOURNMENT:** 10:00 p.m.

Submitted by:

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

1995 -61

**STRASBURG BOROUGH COUNCIL**

**Minutes of July 11, 1995 - 7:30 p.m.**

**MEMBERS PRESENT:** Penatzer Lindsay Haug Lutz Barnett

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Sandy Keyes
Gene Osmun, Borough Manager	Steve Lefever
Robert Ham, Police Chief	Gary Myers
William Crosswell, Esquire	Larry Book
Ray Miller, HRG	Larry Wixon
Dan Sigman	Evelyn Sigman
John Sigman	John Yost
Garry Dunkle	Donald Bachman
Sue Keene, Lancaster Newspapers	Pete Kingsley

The meeting was called to order at 7:30 p.m. by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:** Doug Lynch, owner of Buddies Buggy Rides, requested permission for a temporary permit to hold Victorian Carriage Rides through the Borough. President Penatzer stated that the request will be considered later on the agenda. Don Bachman requested permission to hold a military salute at Historic Strasburg on August 14th on VJ Day. President Penatzer stated that the request will be considered under the Mayor's Report as a Special Events Request.

**MINUTES:** A motion was made by Dorisann Haug, seconded by Carroll Lindsay and passed unanimously to approve the minutes of the June 13th and June 27th meeting as printed.

**TREASURER'S REPORT:** A motion was made by Velma Lutz, seconded by Dorisann Haug and passed unanimously to approve and file for audit the Treasurer's Report for the period ending June 30, 1995.

**SOLICITOR'S REPORT:** Bill Crosswell reviewed the following items:

1. Advertised the proposed Subdivision & Land Development Ordinance for August 8th at 7 p.m.
2. Reviewed and prepared a letter to the Borough about North Fulton Street Extension.
3. Reviewed and prepared a letter to the Borough about the Trash/Recycling Program.
4. Attended a meeting with Carroll Lindsay, Borough Engineer, Borough Manager and SLSA representative at the office of CDM on June 21st to finalize the Interim Flow Charge Agreement.
5. Attended the Act 537 Plan Committee meeting on June 22nd at the Borough Office.
6. Reviewed and prepared a letter to the Borough about the Recreation Intergovernmental Agreement.

7. Reviewed and prepared a letter to SLSA about the Borough having representation on their Board.

**MAYOR'S REPORT:** Mayor Ryder reviewed Don Bachman's request to hold a military salute at the Historic Strasburg on August 14th. Don Bachman explained that there will be no visual display and no citizens will be located near the area. Citizens will remain in Center Square during the salute. Chief Ham reviewed the Borough's Ordinance, which states a permit must be obtained and the salute must be done by an expert. Bill Crosswell will forward additional information on the matter.

It was the consensus of Borough Council to approve the event as long as ordinances/conditions are met.

**ENGINEER'S REPORT:** Ray Miller reviewed the following items:

1. Distributed copies of sewer flows for June and 1995 Year-to-date flows. An annual sewer flow outline was also reviewed. Ray stated that we now have one full year of sewer flow information using the new meters at Pump Station #5. June flows averaged 195,000 gallons per day. The annual flows averaged 180,000 gallons per day. The meters at Pump Station #5 have been certified twice since their installation and the data is valid.
2. Attended a meeting with the Borough Manager, Public Works Foreman and Jim Novinger of PennDER to discuss the Act 537 Plan.

**PRESIDENT'S REPORT:** None

**MANAGER'S REPORT:** Gene Osmun reported on the following items:

1. 1995 Paving Project has been completed.
2. Ozonator evaluation has been completed. Findings are that generally the system is in excellent running condition. The evaluator was unable to get maximum volume out of the machine. The current volume is 3.4 versus 3.7 as outlined in the specifications.
3. Final report on Notice of Violation Letter and the Borough's ozonator report have been completed.
4. A Preconstruction meeting on the South Jackson Street Construction Project was held this morning, July 11th. Rettew will locate pins down centerline, PP&L will relocate poles, and contractor will begin in about 2 weeks.
5. Received notice that the Borough has been approved for funding for the lower end of South Jackson Street through the County LATS Program.
6. Met with Dave Wimer of PennDOT to discuss the Lancaster Avenue Project. Received a letter from Barry Hoffman of PennDOT stating they would be interested in overlaying Lancaster Avenue.
7. Also reviewed the Sidewalk Program, Zoning, and the Goberman and Harnish Development plans.

**PUBLIC WORKS REPORT:** Written report was submitted for review.

**POLICE REPORT:** In addition to his written report, Chief Ham reported that the Cruiser changeover has been completed.

**UNFINISHED BUSINESS:**

**GOBERMAN'S VARIANCE REQUEST:** The Borough Manager explained that Mr. Goberman has submitted a request for a Zoning Variance, from the front yard setback requirement, at the entrance to the North Fulton Street extension. The variance is necessary at Borough Council's insistence that the Fulton Street extension be constructed. John Penatzer stated that a letter outlining Borough Council's support of the granting of the Variance be sent to the Zoning Hearing Board and a Council member will attend the hearing. Gene Osmun, Velma Lutz and Dorisann Haug will attend the hearing to present the letter of support.

**RECREATION INTERGOVERNMENTAL AGREEMENT:** After a lengthy review of the Proposed Final Draft Recreation Intergovernmental Agreement and William Crosswell's comments, which were outlined in his letter of July 7, 1995, it was decided that all comments/changes will be documented and forwarded along with Bill Crosswell's letter to the Recreation Task Force for their review at their next meeting. A copy of the comments/changes are attached and will be filed in the Recreation Plan File.

**ZONING ISSUES:** Table until comments from the Lancaster County Planning Commission have been received. This item will be discussed at a future meeting.

**SIDEWALK PROGRAM:** It was the concensus of Borough Council to have the Public Works Committee review priorities of streets (phases) that were established.

**SEWAGE FLOW AND CAPACITY NEEDED:** Ray Miller reported that based on the recent sewer flows, the Borough may not need to participate in the next round of interim sewer capacity. SLSA will be notified that the Borough may want/need to participate at a later date. The Borough may also commit for a shorter renewal term rather than the existing 5 year term. Next month we will be able to evaluate this matter and the sewer moritorium, based on an entire year of sewer flow information.

**PUBLIC WORKS PICKUP AND POLICE CRUISER BID AWARD:** The Borough Manager stated that the Public Works Pick-up truck will need to be rebid. The ad did not state that the snow plow is included. Bill Crosswell suggested that the Borough Manager prepare a List of Bidders and than destroy the bids.

A motion was made by Velma Lutz, seconded by Sue Barnett and passed unanimously to award the bid to Larry Book of Strasburg for the Police Cruiser at a high bid of \$3,678.66.

Two bids were disqualified, due to they were not clearly marked as to which vehicle was being bid.

**NEW BUSINESS:**

**SEWER ISSUE:** The Borough Manager explained that a request has been submitted to the Borough Authority to allow a driveway cross-over the Borough's 12" sewer interceptor which is located in Strasburg Township. The Strasburg Township Zoning Officer has issued a building permit for the new home. A copy of the plan will be submitted to HRG, Inc for their review and recommendation.

**OTHER BUSINESS:**

**VICTORIAN COACH RIDES:** Doug Lynch, owner of Buddies Buggy Rides requested a temporary permit to have Victorian Coach Rides throughout the Borough. When not in use, the Coach will be parked in the parking lot of Fernari's Emporium on South Decatur Street. Parking requirements for that area will be reviewed. A formal zoning/use application will be submitted to the Zoning Officer and an application will be submitted to the Police Department for the use of Borough Streets.

A motion was made by Carroll Lindsay, seconded by Dorisann Haug and passed unanimously to deny the request for a temporary permit.

**PAYMENT OF BILLS:** A motion was made by Carroll Lindsay, seconded by Sue Barnett and passed unanimously approving the List of Bills as presented.

**CITIZEN COMMENTS:**

Don Bachman reported that the Honor Roll has been vandalized and has been removed for repairs.

Gordon Book stated that he is not against recreation. He feels there are many holes in the proposed Intergovernmental Agreement. No other Recreation Task Force member is aware of a \$125,000 Budget.

Questioned why the School District has two major people instead of one Board Member and one citizen Larry Wixon questioned whether the Borough will follow-up with ozonator evaluation and find out why the machine does not function at maximum capacity as stated in the specifications. The Borough Manager stated that that is the next item that needs to be done.

**EXECUTIVE SESSION:** To discuss possible litigation and personnel issues at 10:20 p.m. Reconvened meeting at 10:40 p.m.

A motion was made by Carroll Lindsay, seconded by Dorisann Haug and passed unanimously, that in order to preserve the integrity of the public bidding process, no Borough employee shall be permitted to submit a bid in response to any solicitation for bids relating to the purchase or sale of any Borough property by the Borough.

1995-65

**ADJOURNMENT:** With no further matters for discussion, the meeting was adjourned by President Penatzer at 10:40 p.m.

Submitted by,

Lisa M. Boyd  
Lisa M. Boyd, Assistant Secretary

1995 -66

## STRASBURG BOROUGH COUNCIL

Minutes of July 25, 1995 - 7:30

**MEMBERS PRESENT:** Penatzer Lindsay Haug Lutz Barnett

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	John Sigman
Gene Osmun, Borough Manager	Larry Wixon
Robert Ham, Police Chief	Donald Bachman
Paul Miller, Public Works Foreman	Bob Myers
Harry Roth, Gehringer-Roth Assoc.	Gordon Book
Lori VanIngen, Ledger Newspapers	Dick Mentzer
Sue Keene, Lancaster Newspapers	Ken Retallick
Doug Parkins, Rettew Associates	

The meeting was called to order at 7:30 p.m. by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:** None

**UNFINISHED BUSINESS:**

**HARNISH TRACT DRAINAGE PLAN PROPOSAL:** Doug Parkins of Rettew Associates presented a new drainage plan for the Harnish Tract. The retention basin located at the north east corner of the development has been eliminated. The bulk of the storm water drainage has been piped toward the Township. The only water running towards the north east corner, is approximately half an acre, which will be in a lawn condition and it has been graded in such a way as to not disturb the existing contours along the property boundaries. Sumping inlets have been installed in the back yard of lot #7 and the water has been piped toward the Township. Two inlets have been added on Coppersmith Lane and one additional inlet has been added in the cul-de-sac and the piping has been sized to handle the 100 year flow. The retention basin in the Township will be located at the intersection of Hagar Road and Lime Valley Road. The piping in some areas gets up to 8' deep. There will be one facility to control storm water which will be located in the Township.

The developer will submit a full set of preliminary plans, including this revised drainage plan, for approval at the August 8th meeting. Written comments will be requested from the Borough's engineer prior to the August 8th meeting. The consensus of Borough Council was that this revised drainage plan was better than the original one, but refrained from a formal decision until they have received written comments from the engineer.

**WELLHEAD PROTECTION PROGRAM:** The Borough Manager explained that the Borough has been selected by the County of Lancaster to participate in the Wellhead Protection Program. The

Borough is to appoint three representatives to serve on the steering committee and a motion to approve the Memorandum of Understanding is also needed. The work for the program will last approximately six months. The only cost to be incurred by the Borough at the planning stages is engineering time. HRG has been notified. The Borough Manager attended the first meeting on behalf of the Borough. The preliminary work has been completed and the time frame is already in motion. Velma Lutz volunteered to serve on the steering committee.

It was decided that Paradise Township, Strasburg Township and Eden Township will be contacted for representatives, since the Borough's water sources are located within their municipalities. This item will be finalized at the next Council meeting.

A motion was made by Dorisann Haug, seconded by Velma Lutz and passed unanimously to approve the Memorandum of Understanding as presented.

**ACCEPTANCE OF LATS FUNDS – S. JACKSON STREET:** A motion was made by Carroll Lindsay, seconded by Sue Barnett to accept the LATS funds for improvements to the lower section of S. Jackson Street for curbs, drainage and overlay of the street. Members Lindsay, Barnett, Haug and Penatzer cast assenting votes. Member Lutz cast a dissenting vote. Motion carried.

**ZONING AMENDMENTS:** Harry Roth of Gehring-Roth Associates reviewed the Lancaster County Planning Commission comments and William Crosswell's comments regarding the proposed zoning amendments:

After a thorough review of the Lancaster County Planning Commission Comments, the following additional revision will be made to the Zoning Amendments:

1. Revise sections 401.1, 401.2 and 401.3 to address the increase in permitted size of accessory buildings from 250 to 480 square feet.
2. Revise the range of shopping center size listed in Section 436.4.
3. Cross referencing between the Zoning Ordinance and Subdivision & Land Development will be reviewed with Bill Crosswell prior to any changes.
4. Section 436.6, Bus Stops, will be located in a convenient location with safe pedestrian access and with a means of shade.
5. Section 436, include backdoor access which demonstrates safe means for non-motorized vehicles.
6. Shopping Center Design Requirements, Required minimum setback for a shopping center with up to 20,000 square feet of gross floor area should be 15 feet (one side) instead of 30".
7. Shopping Center Sign Requirements, Signs Requirements will be compared with the County's draft model sign ordinance, which was prepared by the Lancaster County Planning Commission.
8. Shopping Center Sign Requirements, Bus Stops, permit within front yard.

After a thorough review of William Crosswell's letter, the following additional revisions will be made to the Zoning Amendments:

1. Conditional Uses: rewrite applicable sections of the Administration and Zoning Hearing Board sections of the Zoning Ordinance instead of stating in accordance with a certain section of the Municipalities Planning Code.

1995-68

2. Accessory Structure & Structure Accessory: Use Accessory Structure in both places.
3. Section 436.8, Market area and demand for the shopping center will be reviewed further.
4. Clarify properties to be rezoned.

It was the consensus of Borough Council to have Harry Roth make the above additional revisions to the Zoning Amendments and submit them prior to the next meeting of August 8th.

**NEW BUSINESS:**

**OTHER BUSINESS:**

**MILITARY TIME:** Velma Lutz reported that the Personnel Committee reviewed the request for compensation for Military time, and stated that the recommendation to Borough Council that this request be denied at this time.

**CDBG FUNDS – CLOVER AVENUE:** A motion was made by Velma Lutz, seconded by Sue Barnett and passed unanimously to not submit an application for a Community Development Block Grant for Clover Avenue which could be used for curbs, sidewalks, drainage & overlay of the street. An application will be prepared for next year's funding.

**STORM DAMAGE:** The Borough Manager reported that during the recent severe storm two well pumps were damaged. One pump had to be replaced at a price of approximately \$3500.00

**ACCOUNTING REALLOCATIONS/REIMBURSEMENTS:** The Borough Manager distributed copies of a memorandum prepared by the Administrative Assistant outlining two accounting reallocations/reimbursements. Both reallocations/reimbursements involve the Liquid Fuels account. This matter will be forwarded to the finance committee for their review and recommendation.

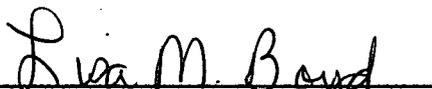
**PRINTING COSTS - COMPREHENSIVE PLAN MAPPING:** The Borough Manager reported that the map preparation for the Comprehensive Plan, prepared by Gehringer-Roth, will cost approximately \$1600.00.

It was the consensus of Borough Council to have the Borough Manager shop around for a lower price.

**CITIZEN COMMENTS:** Mr. Dunkle of Miller Street requested that the Borough Council keep him in mind when considering the new Harnish Tract Drainage Proposal.

**ADJOURNMENT:** 9:55 p.m.

Submitted by,

  
Lisa M. Boyd, Assistant Secretary

1995 -69

## STRASBURG BOROUGH COUNCIL

Minutes of August 8, 1995 - 7:00 p.m.

**MEMBERS PRESENT:** Penatzer      Barnett      Coleman      Ferber      Lutz      Lindsay

**OTHERS PRESENT:**

Gene Osmun, Borough Manager	Mr. & Mrs. Len McAdams
William Crosswell, Solicitor	Gary Myers
Ray Miller, HRG, Inc.	Gordon Book
Paul Miller, Public Works Foreman	Mary Jane Fisher
Steve Echternach, Police Sergeant	Tom Harnish
Dennis Gehringer, Gehringer-Roth Assoc.	Mr. & Mrs. Lausch
Lori VanIngen, Local Ledger Newspaper	Isaac M. Fisher
David & Jeanne Roth	Larry Wixon
Jeffrey L. Patton	Milli K. Cipolloni
Gary Shirk	

**PUBLIC HEARING:** The Subdivision and Land Development Ordinance Hearing has been advertised and posted in accordance with the law. The Hearing was called to order by President John Penatzer.

Dennis Gehringer of Gehringer-Roth explained that the proposed Subdivision and Land Development Ordinance will replace the existing Subdivision & Land Development Ordinance. Waiver procedures have been outlined in the proposed ordinance. The Borough received, from the Department of Community Affairs, a 50% grant in the amount of \$4,000 towards the ordinance rewrite. Comments have been received from the Lancaster County Planning Commission and the Borough's Planning Commission.

Velma Lutz questioned whether S. Jackson Street is a collector street. Dennis Gehringer explained that this ordinance reflects the information in the Borough's Comprehensive Plan and based on traffic counts and traffic flows it is considered a collector street. The definition of a collector street as stated in the proposed Subdivision and Land Development Ordinance is: A street which conducts and distributes traffic between arterial and local street. Collector street's primary function is to promote free traffic flow.

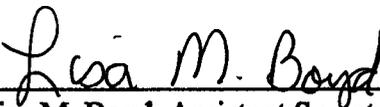
Mr. Len McAdams questioned whether the meeting has been advertised in accordance with the Sunshine Act and which newspaper the hearing was advertised in. The Borough Manager stated that the hearing was advertised in accordance with the Sunshine Act and was advertised in the Strasburg Weekly Newspaper.

The Borough Manager suggested that the requirement of each plan submission include at least 7 full sets of 11" x 17" plans. Dennis Gehringer stated that in order to require these plans, sections 303.01 and 304.1.2 will need to be revised.

1995-70

The meeting was closed at: 7:30 p.m.

Submitted by,

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

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## STRASBURG BOROUGH COUNCIL

Minutes of August 8, 1995 - 7:30 p.m.

**MEMBERS PRESENT:** Penatzer      Barnett      Coleman      Ferber      Lutz      Lindsay

**OTHERS PRESENT:**

Bruce L. Ryder (7:50 p.m.)	Mr. & Mrs. Len McAdams
William Crosswell, Solicitor	Gary Myers
Gene Osmun, Borough Manager	Gordon Book
Ray Miller, Engineer	Mary Jane Fisher
Paul Miller, Public Works Foreman	Mr. & Mrs. Lausch
Steve Echternach, Police Saergant	Sandy Keyes
Dennis Gehringer, Gehringer-Roth Assoc.	Isaac M. Fisher
Lori VanIngen, Local Ledger Newspaper	Larry Wixon
David & Jeanne Roth	Milli K. Cipolloni
Jeffrey L. Patton, Rettew Assoc.	Tom Harnish
Gary Shirk	Ron Bean, Rettew Assoc.
Steve Lefever	

The meeting was called to order by President John Penatzer, followed by the salute to the flag.

**REQUESTS TO BE HEARD:** None

**MINUTES:** A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously to approve the minutes of the July 11th and July 25th meetings as printed.

**TREASURER'S REPORT:** No report due to computer problems.

**SOLICITOR'S REPORT:**

1. Reviewed the Zoning Ordinance amendments.
2. Reviewed with the Police Department fireworks display material.
3. Reviewed bankruptcy pre & post petition charges. The utility has the right to require security or discontinue service.
4. Reviewed the Harnish Tract Preliminary Plan. Outlined conditions, some of which were included in the sketch plan stage.
5. Reviewed Workers' Compensation quotes.
6. Reviewed advertising requirements.
7. Reviewed with City of Lancaster and SLSA Fixed Charges. This matter will be discussed further under unfinished business.

**MAYOR'S REPORT:** The Mayor reported that a representative from the Township contacted him to have representatives from the Township and Borough meet to work on a joint project to review a less expensive and complicated way to construct a bypass.

**ENGINEER'S REPORT:** Ray Miller reviewed the flow report for the month. The average flow for the past year was 180,000 gpd.

**PRESIDENT'S REPORT:** John Penatzer reported that the Recreation Task Force has met and plans to continue to meet to discuss the Intergovernmental Agreement. Hope to have a revised agreement to the municipalities by end of September.

**OTHER REPORTS:**

**MANAGER'S REPORT:** In addition to his written report, Gene Osmun reported on the following:

1. A resident on Miller Street installed an asphalt driveway in place of concrete curb and sidewalk. The resident has agreed to install the curb and sidewalk in the future. An agreement, which was suggested in part by PennDOT, has been prepared for their consideration. The agreement stated that they will have a year to install, in accordance with Borough specifications, the curb and sidewalk. The extension of time is being offered in order that the citizen can comply with the Borough's sidewalk ordinance.

2. Distributed a copy of Rettew Associates proposal for completing the engineering for the S. Jackson Street Reconstruction Project. A notice to proceed has been issued. Engineering costs for this project for 1995 can be reimbursed from the Liquid Fuels account. HRG, Inc. will supervise the project. The Solicitor and Engineer will revise the proposal.

3. Reported that he is working with the Lancaster County Planning Commission for possible mapping for the Borough's Comprehensive Plan.

4. Obtained several Workers' Compensation quotes.

5. Filing for reimbursement form PP&L for taxes that have been included in the Borough's electric bills.

**PUBLIC WORKS REPORT:** The Public Works Foreman submitted his written report. Len Ferber and John Penatzer commended the Department for job well done during the last storm.

**POLICE REPORT:** Chief Ham submitted his written report without further comment.

**UNFINISHED BUSINESS:**

**HARNISH SUBDIVISION - PRELIMINARY PLAN:** Ron Deihm of Rettew Associates requested conditional approval of the Harnish Tract Preliminary Plan. Based on comments received at the last Council meeting, several changes have been made to the stormwater management plan. HRG, Inc. comments have been received and addressed. All other issues will be addressed during the Final Plan process. Requesting conditional approval based on the Lancaster County Planning Commission's favorable comments.

The Borough Solicitor suggested that an extension of time, from the existing September 3rd deadline, be requested by Borough Council.

1995-73

The developers agreed to give an additional extension of time until October 10, 1995 to act on the Preliminary plan.

**PROPOSED ZONING CHANGES:** The Borough Manager stated that the Public Hearing is scheduled for September 12, 1995 at 7 p.m. The Planning Commission is still not satisfied with the build-to-line in the R-H and R-1 zoning districts.

It was the consensus of Borough Council to have Dennis Gehringer provide an amendment.

**BIDS FOR DISPOSAL OF BOROUGH TRUCK:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to award the bid for 1982 Dodge pick-up truck to the high bidder, James Jones of Peach Bottom at a bid of \$3001.01.

**SUBDIVISION AND LAND DEVELOPMENT ORDINANCE:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to adopt the Subdivision and Land Development Ordinance with the stated revisions to Sections 303 and 304 to include 11" X 17" plans.

**SLSA & CITY FIXED CHARGES:** Bill Crosswell outlined the following:

City Fixed Charge: Due to reduced rates passed from SLSA to the City, but the City did not pass these reduced rates unto the Borough. Overpayment since 1989, \$9531.00 plus overpayments during the first two payments in 1995. Overpayments in 1987, \$5708.00 and 1988, \$2375.00.

SLSA Fixed Charge: Due to the differences in the last payment date between the Borough (January 1, 1997) and the Authority (July 1, 2002), which would be 11 payments in the amount of \$4498.12 each due from January 1, 1997 until July 1, 2002, the Borough Solicitor suggested that the Borough Council agree to split the payment due January 1, 2000 or an amount of \$2249.06. For a total savings over the 11 years in the amount of \$98958.75.

A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously to have the Solicitor apply for a refund for all overpayments from 1987 to present for City Fixed Charges and split the payment for the SLSA Fixed Charges.

A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously to the Solicitor request that all payments for the balance of 1995 and through 2003 be made based upon 14.04% of what SLSA paid the City. SLSA will make proposal.

**CONSTRUCTION ADMINISTRATION DESIGN ENGINEER FOR S. JACKSON ST.:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to have Rettew Associates serve as the construction administration design engineer for the S. Jackson Street project.

**NEW BUSINESS:**

**EMPLOYEE'S DEFERRED COMPENSATION PLAN:** The Borough Manager stated that some Borough employees are interested in participating in an Deferred Compensation Plan. A copy of prior minutes was distributed at which meeting this item was approved.

1995-74

**NEED FOR REDEVELOPMENT AUTHORITY APPOINTMENT:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to appoint Carroll Lindsay as the Municipal Representative of the Redevelopment Authority.

**WORKMEN'S COMPENSATION QUOTES:** The Borough Manager reviewed a spreadsheet of Workmen's Compensation quotes which he has obtained.

A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to have the Borough Manager proceed with the Legion quote until the Housing & Redevelopment Authority becomes available.

**SEWER CAPACITY MORATORIUM:** Ray Miller explained that the Borough has 13 months of new flow data, and suggests that the moratorium be lifted, with continued monitoring. The flow for the past two months has averaged 240,000 gpd. Ray also reported that the extra capacity lease expires at the end of August and SLSA needs to be notified soon as to whether the Borough will continue with the current 180,000 gpd of leased capacity.

A motion was made by Joe Coleman, seconded by Carroll Lindsay and passed unanimously to lift the sewer moratorium.

A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to request SLSA to lower the amount of leased capacity to 50,000 gpd with a year to year renewal.

**AUTHORIZE SOLICITOR TO FILE MUNICIPAL LIEN - BANKRUPTCY:** A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to have the Solicitor, with the assistance of the staff, file the municipal lien.

**SIDEWALKS & CURBS - MILLER STREET:** The Borough Manager reported that the owners of the property located at 26 Miller Street, when paving their driveway, paved to the street instead of installing a concrete apron over the drive at the sidewalk area. An agreement has been prepared that would require the property owners to install the curbs, sidewalks and the concrete apron within a year.

A motion was made by Len Ferber, seconded by Carroll Lindsay to approve the agreement with the revision made by the Solicitor. Members Ferber, Lindsay, Penatzer, Coleman and Barnett cast assenting votes. Member Lutz cast a dissenting vote. Motion carried.

**SIDEWALK PROGRAM:** Carroll Lindsay reported that the Public Works Committee has reviewed the current sidewalk program and their recommendation is to continue the program in the current status or to hold a public hearing. The sidewalk maintenance ordinance is not being enforced. If the Council does decide to proceed with the program, its needs to be completed in accordance with resurfacing and waterline replacement.

It was the consensus of Borough Council to have the Borough Engineer compile a list of engineering costs that would be involved in the sidewalk program.

1995-75

**FACILITY COMMITTEE REPORT:** Len Ferber reported that the Facilities Committee met with representatives of the Strasburg-Heisler Library to discuss possible leasing of the center area, by January 1, 1996, in the Borough building. A proposed lease agreement, which was prepared by the Library Board, was reviewed. Several changes were suggested by the members of the facilities committee. All renovations will be completed by the Library. The Borough must guarantee rear access to the Library. A revised lease agreement will be prepared, and submitted to the Borough Council by the next Council meeting.

**OTHER BUSINESS:**

**REPEAL SEWER MORATORIUM ORDINANCE:** A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to repeal the Sewer Moratorium Ordinance #1993-9.

**BILLS:** A motion was made by Carroll Lindsay, seconded by Joe Coleman and passed unanimously to approve the list of bills as prepared.

**CITIZEN COMMENT:** Don Bachman reminded everyone to attend the concert in the square on Monday evening.

Larry Wixon expressed concern over the liability of having a library with many children in the same building as the Police Department.

**ADJOURNMENT:** 10:35 p.m.

Submitted by,

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

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## STRASBURG BOROUGH COUNCIL

Minutes of August 22, 1995 - 7:30 p.m.

**MEMBERS PRESENT:** Penatzer Barnett Coleman Ferber Lutz Lindsay Haug

**OTHERS PRESENT:**

Gene Osmun, Borough Manager	Gary Myers
Paul Miller, Public Works Foreman	Larry Book
Bruce Ryder, Mayor (7:50 p.m.)	Gordon Book
Robert Ham, Police Chief	Larry Wixon
Lori VanIngen, Local Ledger Newspaper	Joe Rinehart
Harry Roth, Gehringer-Roth Assoc.	Sandy Keyes
Bob Myers	Richard Mentzer
Don Bachman	

The meeting was called to order by President John Penatzer, followed by the salute to the flag.

**REQUESTS TO BE HEARD:** None

**UNFINISHED BUSINESS:**

**COMPREHENSIVE PLAN MAP PRINTING:** The Borough Manager explained that he is still working with Gehringer-Roth and Lancaster County Planning Commission. He will have proposals at next meeting.

**ZONING MAP CHANGES:** Harry Roth of Gehringer-Roth Associates reviewed Bill Crosswell's letter dated August 18, 1995. The proposed changes are consistent with the Borough Planning Commission's recommendation. The four mapping changes are as follows:

1. 1101 Hampden Drive -- R-H Residential to R-2 Residential
2. Joe Rinehart, rear 106 East Main Street -- R-1 Residential to C-1 Commercial (map coloring error)
3. Ellis Bachman property, 11-13 South Decatur Street -- R-H Residential to C-1 Commercial (map coloring error)
4. A portion of the Lassiter property, Southwesterly side of Historic Drive -- Industrial to C-2 Commercial.

It was the consensus of Borough Council to proceed with legal advertisement as drafted by the Solicitor.

**EXTENSION OF TIME - GOBERMAN SUBDIVISION:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to accept the 90 day extension request.

1995-77

**NEW BUSINESS:**

**BUDGET ADJUSTMENT - LIQUID FUELS FUND:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to complete the budget adjustments as outlined in Administrative Assistant's memorandum dated July 25, 1995.

**1996 BUDGET CALENDAR:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the 1996 Budget Calendar as drafted by the Finance Committee.

**REASSESSMENT APPEALS:** Carroll Lindsay removed himself on this matter, due to the fact that he has filed an appeal. A brief discussion was held on how the reassessment would impact the Borough's budgeting process. No formal action was taken. The Borough Manager was requested to inquire with the County to see how many more appeals are in hand.

**TREASURER'S REPORT - ENDING JULY 31, 1995:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve and file for audit the Treasurer's Report for the period ending July 31, 1995.

**MUNICIPAL BUILDING OCCUPANCY:** The Borough Manager stated that the Library revised lease agreement has not been obtained as of this date. He also explained that Sunshine Corners has expressed that they are interested in leasing space. The Borough Manager will work closely with both groups to finalize this matter and then will bring the matter back to Borough Council for their final approval.

**OTHER BUSINESS:**

**WATER SYSTEM UPDATE:** The PennDER Outreach Program with the assistance of the Public Works Department will be conducting pressure tests on fire hydrants in the Borough's water system on August 30th. They will also be doing Comprehensive Water Tests on September 7th & 8th. Volunteers are needed to assist with the Comprehensive Testings. A claim has been submitted to the insurance company for damage done to the wells, chlorinators and traffic light during the last storm. Have not heard a response as of this date.

**CITIZEN COMMENTS:** None

**ADJOURNMENT:** 8:25 p.m.

Submitted by,

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

1995-78

## STRASBURG BOROUGH COUNCIL

Minutes of September 12, 1995 - 7:00 p.m.

**MEMBERS PRESENT:** Penatzer Barnett Coleman Haug Lutz  
Lindsay

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Gordon Book
Gene Osmun, Borough Manager	Gary Myers
William Crosswell, Solicitor	Richard Mentzer
Ray Miller, HRG, Inc.	Chris Lantz
Paul Miller, Public Works Foreman	Charles Fleming
Robert Ham, Police Chief	Richard Kennell
Harry Roth, Gehring-Roth Assoc.	Earnest Ferretti
Doug Parkins, Rettew Assoc.	Joseph Rinehart
Donald Shultz	Tom Harnish
Donald Sauder	Ken Rattalick
Larry Wixon	M. Robert Myers
Sandra Keyes	

The Hearing was called to order by President John Penatzer.

**PUBLIC HEARING:** Bill Crosswell confirmed that the Hearing has been advertised and posted in accordance with the Law. All requirements have been met.

John Penatzer explained that the Hearing is for the purpose to receive public comments on the proposed Zoning Ordinance amendments and zoning map changes.

Harry Roth of Gehring-Roth Assoc., stated that he has reviewed the County's Sign Ordinance requirements. He has compared the County's standards to the Borough's proposed Zoning Ordinance and feels that the Borough's proposed sign ordinance is sufficient for the Borough's needs.

The proposed ordinance is consistent with the Municipalities Planning Code. The Planning Code's requirements have been outlined in the proposed Zoning Ordinance.

Bill Crosswell has the addendum and Joe Rinehart's mapping change.

The Borough Planning Commission and Historic District Board recommend that the Build-to-line in the R-H Residential and the R-1 Residential zones should allow more flexibility, depending on the lot size, lot width, or style and size of home.

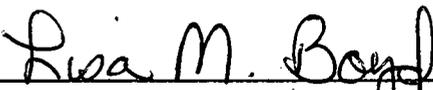
It was the consensus of Borough Council that the Build-to-line in the R-H and R-1 zones remain as they are, with further review at a later date.

1995-79

A motion was made by Velma Lutz, seconded by Dorisann Haug to adopt the Zoning Ordinance amendments, zoning map changes and addendum as was advertise. Members Penatzer, Lutz, Haug, Coleman, and Barnett cast assenting votes. Member Lindsay cast a dissenting vote.

The meeting was closed at 7:35 p.m.

Submitted by:

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

**STRASBURG BOROUGH COUNCIL**

**Minutes of September 12, 1995 - 7:00 p.m.**

**MEMBERS PRESENT:** Penatzer Barnett Coleman Haug Lutz Lindsay

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Gordon Book
Gene Osmun, Borough Manager	Gary Myers
William Crosswell, Solicitor	Richard Mentzer
Ray Miller, HRG, Inc.	Chris Lantz
Paul Miller, Public Works Foreman	Charles Fleming
Robert Ham, Police Chief	Richard Kennell
Harry Roth, Gehringer-Roth Assoc.	Earnest Ferretti
Doug Parkins, Rettew Assoc.	Joseph Rinehart
Donald Shultz	Tom Harnish
Donald Sauder	Ken Rattalick
Larry Wixon	M. Robert Myers
Sandra Keyes	

The meeting was called to order by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:** Pete Fleming on behalf of the Strasburg Cemetery Association questioned the Borough's sidewalk installation requirements. Mr. Fleming explained that the Borough has offered to use approximately \$15,000 of a grant they have obtained to install sidewalks along the cemetery property. Mr. Fleming expressed concern on how the removal of the trees along Franklin Street will be handled. The Cemetery Association has expressed that they are not interested in supervising this project and recommends that they be removed. The Borough Manager explained that this matter has been reviewed by the Public Works Committee and they support the allocation of \$15,000 towards this project.

Joe Rinehart, owner of the car lot located at 106 West Main Street questioned whether the rezoning of his rear portion of his property has been finalized. The Borough Manager explained that this matter was finalized at the Public Hearing prior to this meeting.

**MINUTES:** A motion was made by Dorisann Haug, seconded by Joe Coleman and passed unanimously to approve the minutes of the August 8th and 22nd meetings as printed.

**TREASURER'S REPORT:** A motion was made by Joe Coleman, seconded by Dorisann Haug and passed unanimously to approve the Treasurer's Report for the period ending August 31, 1995.

**SOLICITOR'S REPORT:** Bill Crosswell reviewed the following:

1. SLSA will act on fixed sewer charges and sublease capacity at their September 28th meeting.
2. Reviewed proposed zoning ordinance amendments and zoning map changes.
3. Worked with Lisa Boyd on Bankruptcy claim. The proof of claim and municipal lien have been filed.
4. Prepared agreement for sewer pump station #2 for the Allan Goberman plan.
5. Reviewed legal advertisement requirements.

**SOLICITOR'S REPORT (cont.):**

6. Reviewed and revised Deihm Disposal's settlement release.
7. Reviewed various documents regarding the Harnish Tract development.
8. Discussed, with the Mayor, the possible formation of a Public Works Authority.
9. Revised Intergovernmental Agreement.
10. Reviewed status of South Jackson Street Reconstruction Project. In process of preparing an easement agreement for 10 S. Jackson Street.

**MAYOR'S REPORT:** The Mayor had no report.

**ENGINEER'S REPORT:** Ray Miller reviewed the flows for the 14 months, with the average being about 180,000 gpd. Flows continue to remain lower. Once the Borough begins their Act 537 Plan, they will review the flows in depth. Mr. Miller explained that the Borough needs to establish a process to handle sewer capacity requests and approval. How long will the Borough allow a developer hold the approved capacity? We need to have the control over this matter not the developers.

**PRESIDENT'S REPORT:** The President had no report.

**MANAGER'S REPORT:** In addition to his written report, the Borough Manager reported on the following:

1. The PennDER Outreach Program has completed its comprehensive testing of the Borough water system and results should be obtained in about two weeks.
2. Most of the lightning damage claim submitted to Borough's insurance carrier will not be paid due to the \$1,000 deductible and some of the items damaged were not listed on the Borough's policy.
3. The Personnel Committee has recently met to review Employee Policies and Insurance alternatives.
4. Change Order for the S. Jackson Street reconstruction project in amount of approximately \$2,000 to reclaim the surface of the street. Both Rettew Assoc. and HRG, Inc have reviewed and recommended approval. Ray Miller explained the proposed work. The change order has also been reviewed by PennDOT and the Redevelopment Authority and both recommend approval.
5. Harry Roth explained the Comprehensive Plan mapping process and costs. Mr. Roth will submit quotes for the printing of the maps and the Plan.
6. Reviewed with Borough Council a letter from the Little League requesting the use of the Council room to hold registration and a request to continue to use the small room off the Council room for storage. The Little League also expressed their appreciation for Council support.
7. Reviewed with Borough Council Mary Jane Kruger's request for payment by the Borough for her to attend the Senior Planners class to held by the Lancaster County Planning Commission at a cost of \$250. The Borough Manager recommended that this matter be forwarded to the Finance Committee for their review and recommendation.

**PUBLIC WORKS REPORT:** The Public Works Foreman submitted his written report for August without further comment.

**POLICE REPORT:** The Police Chief submitted his written report for the month of August without further comment.

**UNFINISHED BUSINESS**

**GOBERMAN DEVELOPMENT-SKETCH PLAN:** The Borough Manager explained that Kevin Werner of Shertzer Assoc., on behalf of Mr. Goberman, attend the Planning Commission meeting last evening to request a site triangle waiver at the Fulton Street extension and Clover Avenue. The Planning Commission recommended approval. Mr. Goberman is working on remaining issues and will attend a future meeting.

A motion was made by Dorisann Haug, seconded by Sue Barnett and passed unanimously to approve the request for the site triangle waiver.

**HARNISH DEVELOPMENT-PRELIMINARY PLAN & PLANNING MODULE:** Doug Parkins of Rettew Assoc., and project manager for the Harnish Tract, explained that Mr. Harnish is seeking Preliminary Plan approval. Since the Council last met on this project, the plan has been resubmitted to the Strasburg Township Planning Commission, Township Board of Supervisors, and the Borough Planning Commission for review of the revised plan. The Borough Planning Commission reviewed the revised plan last evening, and have recommended Conditional approval of the revised plan. The Township's Planning Commission and Board of Supervisors have also recommended approval of the revised plan. The revisions to the plan were to the storm water management control design. The retention basin located on lots 6 and 7 abutting the Chatham Commons development has been removed, and inlets and a piping system has been constructed to take the water away to a retention basin located on the Strasburg Township side of the development. The revised plans have been submitted to the Lancaster County Planning Commission, and they have recommended conditional Preliminary Plan approval. The Borough Engineer, in his letter dated September 5, 1995, has recommended preliminary plan approval with conditions. All conditions will be complied with at the Final plan stage. Mr. Parkins explained that two meetings were held with Mr. Dunkle. In an attempt to accommodate Mr. Dunkle's concerns, the plans have been revised to show that lot 6 has been regraded with banking to reroute the water run-off. The banking will be one to four feet of grade over existing grade. Mr. Parkins reviewed with Borough Council Mr. Dunkle's letter. Easements around pipes stand as shown on prior plans. The comments outlined in the Conservation District's letter dated August 30, 1995 will be address at the Final Plan stage. All comments will be addressed. Reviewed list of the Borough Council's conditions, and stated that number 19 is not applicable anymore, due to the fact that Borough Council has granted an approval to remove the curbing along the portion of Coppersmith Lane located in Strasburg Township.

Bill Crosswell suggested that compliance with the requirements outlined in the Conservation District's letter be added to the list of conditions; this condition will be added as number 19. Mr. Crosswell suggested that the list of conditions should be executed prior to Preliminary Plan approval.

A motion was made by Velma Lutz, seconded by Sue Barnett and passed unanimously to grant conditional approval of the revised Preliminary Plan dated August 30, 1995, with the list of conditions executed.

The Borough Manager explained that the Sewer Planning Module was reviewed by the Borough Planning Commission last evening and they recommended sending the Module to SLSA and the City of Lancaster for review and approval. No action is needed by Borough Council.

**SETTLEMENT-REFUSE HAULER CLAIM:** A motion was made by Dorisann Haug, seconded by Sue Barnett and passed unanimously to give authorization to the Borough President and Secretary to execute the settlement release; contingent upon the release being executed by Deihm's Disposal, Colonial Surety, and upon receipt of the \$2,105.47.

**REGIONAL SEWER UPDATE:** The Borough Manager explained that a series of letters had been distributed to Borough Council over the last month, and he wanted to bring Council up-to-date on this issue. The County Planning Commission has chastised the SLSA Engineer for considering any sites outside the Urban Growth Boundaries. A meeting was held between several sub-committee members, SLSA members, and members of the County Planning Commission. Mayor Ryder further explained that the issue is the County Policy. The County has adopted a policy statement that says all public facilities shall be cited within an Urban Growth Boundary area. SLSA is looking at all potential sites, some located within Urban Growth Boundaries and some located outside Urban Growth Boundaries. The County is opposed to this; only sites located within the Urban Growth Boundaries should be evaluated. Only after its proven that a site located within the Urban Growth Boundaries is not feasible, should one outside the Urban Growth Boundaries be considered. However, the SLSA Engineers feel it is more efficient to look at all sites at one time. The Borough Manager stated that the Borough has final decision as to where the Urban Growth Boundaries are located in the Borough. The Borough needs to adopt Urban Growth Boundaries. The entire Borough is located in the Urban Growth Boundary.

## **NEW BUSINESS**

**DROUGHT NOTICE-MANDATORY WATER RESTRICTIONS/BAN ON BURNING:** The Council President questioned whether the Borough needs to consider more restrictive water usage regulations. Mr. Penatzer suggested that the Borough Council put a ban on burning. Mr. Crosswell stated that the Department of Environmental Protection has declared a drought warning throughout the State. The Borough does have, in the Codified Ordinance, Chapter Section 111, a provision that gives the Borough the right to suspend the use of water for fountains, pave washing, sprinkling of streets, yards, gardens, or outside cleaning when the Borough declares an emergency. Chief Ham suggested that the existing ordinance be amended now to included car washing. Until the Governor declares an emergency, the Borough does not have much enforcement power. Mr. Crosswell explained that there are also some, somewhat vague, provisions in the State Emergency Management Services Code that allow municipalities to declare local emergencies. The Borough might be able to use those powers in addition to our own ordinance to declare a local emergency, which the Mayor can do.

A motion was made by Sue Barnett, seconded by Dorisann Haug and passed unanimously to approve the drafting of a resolution, by the Solicitor, to declare a local emergency to restrict water usage under the Chapter 26, Section 111 in the Borough Ordinance and the State Emergency Management Services Code to include washing of cars. It was also approved under the motion to declare a local emergency to restrict open burning under the State Emergency Management Code.

**ZONING HEARING BOARD RESIGNATION:** A motion was made by Velma Lutz, seconded by Dorisann Haug to accept, with regret, the resignation of Clarence Droms from the Zoning Hearing Board. This matter will be forwarded to the Personnel Committee for the appointment of a new member. A letter of appreciation will be sent to Mr. Droms.

**LETTER OF INTEREST-SUNSHINE CORNERS:** A copy of a letter of interest for Sunshine Corners was distributed to each Council Member. Sunshine Corners would be interested in leasing approximately 4,000 square feet on the eastern side of the Borough building, not including the truck bays. The Borough Manager stated that the Borough has not received the revised lease agreement from the Library as of this date.

**RT. 896 DISCUSSION-PUBLIC WORKS AUTHORITY:** Bruce Ryder explained that money and time has been spent on the 896 Corridor Study and the program has never moved forward or been finalized. Bruce has reviewed this matter with Dan Herr and Chris Neumann. Dan Herr suggests that the Borough and Township could complete some of the work. The proposal is to have the Borough and Township create a Public Works Authority, charge that Authority with the responsibility with Public Works type projects for Strasburg Urban Growth Boundary area. Creation of an amusement tax to fund the bypass is also a possibility. A committee consisting of Dick Kennell, Ellis Bachman, Dale Groff, Gary Winter, Chris Neumann, Dan Herr, and Bruce Ryder has been established to continue evaluating the best alternative for the completion of this program. Strasburg Township has given the creation of a Public Works Authority tentative approval. The committee will submit further information and is asking support of the general idea and use of legal services.

A motion was made by Velma Lutz, seconded by Sue Barnett and passed unanimously to proceed with program with additional information and cost from each municipality for 1996 fiscal year to be submitted.

**SOUTH JACKSON STREET CHANGE ORDER:** A motion was made Carroll Lindsay, seconded by Dorisann Haug and passed unanimously to approve the change order for S. Jackson Street for the recycling and proctor testing of the street. The cost is \$2900.00 to be paid from liquid fuel funds.

**SCHEDULE DATE FOR EMPLOYEE MEETING & APPRECIATION DINNER:** It was the consensus of Borough Council to hold the Employee Meeting on Wednesday, October 11th at 7 p.m. Two dates for the appreciation dinner were discussed, Friday, November 3rd or 10th. The Borough Manager will obtain the consensus of the Borough Employees and the date and location will be finalized at the next Council meeting.

**NEW EMPLOYEE PERSONNEL POLICIES:** A copy of the new Employee Personnel Policies for distributed for review.

**SEWER MODULE MANAGEMENT:** Ray Miller explained that the Borough needs to be able to monitor sewer capacity requests better. The Borough needs to know which developers have been approved and for how much capacity and for how long the developer can hold capacity. It was the consensus of Borough Council to have Ray Miller prepare a draft document.

## **OTHER BUSINESS**

**CEMETERY ASSOCIATION - SIDEWALK CONSTRUCTION:** The Borough Manager explained that the Borough has obtained a Legislative Initiative Grant for the installation of curbs and sidewalks along several non-profit organizations. This matter has been discussed with the Cemetery Association and the Borough Manager has suggested that construction would be planned for this year. It was the consensus of Borough Council to proceed with this project in the summer of next year (1996).

**RECREATION AGREEMENT - FOR REVIEW:** John Penatzer explained that the suggestions made by Borough Council and Bill Crosswell have been included in the Intergovernmental Agreement for the Recreation Plan. The following is a summarization of the changes:

1. Page 4 - A quorum of five out of the nine member Board must be present at all meetings where business will be conducted, with all 4 entities being represented.
2. Voting - Business items will be voted using a super majority with seven out the of nine Board members for approval.
3. Clarified that the purpose of the Recreation Commission is not to acquire property.
4. The budget submission dates have been moved back to earlier dates.
5. The in-kind contribution factor has been updated to match the school district. West Lampeter Township Supervisors agreed only to contribute \$45,000 as an initial contribution. The other municipalities contributions were scaled down to match West Lampeter's contribution.

Mr. Penatzer also stated that any Circuit Rider Grant monies, if received, would be in excess of contributions made by the municipalities and the school district. There should not be more than 110% increase in the contribution, since West Lampeter Township will not approve any increase over 110%.

The Borough's share of the cost of the program for the first year will be approximately \$10,565.

The following are concerns expressed by Council Members:

1. Dorisann Haug - The Borough is giving part of its budget control to other municipalities for a five year term. The Borough does not have the money to support this program.
2. Carroll Lindsay - The Borough has more important, very costly, projects that need to be completed prior to this program. The Borough cannot afford this program.

Mr. Penatzer explained that the Borough is not giving part of its budget control to other municipalities. The Borough knows what its 1996 contribution will be, and it also knows the maximum amount for 1997 cannot exceed 110% of 1996 contribution without the Borough Council's approval.

A motion was made by Velma Lutz, seconded by Joe Coleman to approve the preparation and advertisement of an ordinance to be acted upon at the first meeting in October. Members Penatzer, Coleman, Barnett, and Lutz cast assenting votes. Members Haug and Lindsay cast dissenting votes. Motion carried.

**HERSHEY LOT ADD-ON - RECOMMENDATION:** The plan has been reviewed by the Borough Planning Commission and the Lancaster County Planning Commission and both have recommended approval. Velma Lutz explained that there is a small piece of property owned by Gary Myers on West Main Street which will be added to the Hershey property in order to give additional parking for their business, which was a recommendation of the zoning approval several years ago.

A motion was made by Dorisann Haug, seconded by Velma Lutz and passed unanimously to approve the plan.

**TRICK OR TREAT NIGHT:** A motion was made by Dorisann Haug, seconded by Sue Barnett and passed unanimously to hold trick-or-treat night on Tuesday, October 31st from 6 p.m. to 8 p.m. The Halloween parade will be held Thursday, October 26th.

**MILITARY LEAVE:** Mayor Ryder explained that he has obtained additional information on the request for payment of military leave. The Law states that up to 15 days of leave can be taken with pay. A copy of the Law was given to the Solicitor for his review and information.

**PAYMENT OF BILLS:** A motion was made by Dorisann Haug, seconded by Carroll Lindsay and passed unanimously to approve the list of bills as presented.

**CITIZEN COMMENT:** Gary Myers suggested that the Borough Council should survey the Borough citizens before spending any tax money on any Borough programs. The support of the taxpayers should be obtained before any money is spent.

Ernie Ferretti questioned whether citizens would really be interested in paying user fees for recreation. Has the Borough looked into the total cost of using the Borough property for recreation, and keeping Borough facilities for just Borough Citizens?

Gordon Book stated that the Borough Council is not listening to the citizen's vote of the Borough. Only 5% of the citizens of the Borough supported the Recreation Program. This is not the mandate of the Borough citizens.

Ken Rattalick explained that he did not appreciate that the President had criticized the VFW for their past support in the Borough's events. John Penatzer explained that he did not criticize anyone, he was just using the VFW to try explain his point.

Larry Wixon questioned how the citizens of the Borough really feel about the recreation plan.

**ADJOURNMENT:** The meeting was adjourned into Executive Session at 10:55 p.m. to discuss real estate issues. The meeting was adjourned at 11:35 p.m.

Submitted by:

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Lisa M. Boyd, Assistant Secretary

1995-87

Strasburg Borough Council  
September 26, 1995 Meeting 7:30 P.M.

Members Attending: Penatzer Coleman Ferber  
Lutz Lindsay Barnett

Others Present: Bruce Ryder, Mayor  
Barry Weaver, Willow Street  
Rick Weymer, 316 Miller Street  
Barry Mylin, 211 Lancaster Avenue  
Larry Wixson, 328 Susan Avenue  
M.R. Myers, 22 W. Main Street  
Gordon Book, 165 Beddington Lane  
Chris Shaffer, 190 Wilton Drive  
Joseph Prokop, 310 Wilton Drive  
Richard Mentzer, 160 Wilton Drive  
Mr. Young, 135 Beddington Lane  
Linda Young, 135 Beddington Lane  
Douglas Richmond, 231 Miller Street  
Darryl McComsey, 30 W. Main Street  
Cindy Baker, 53 W. Main Street  
Barbara Karmilowicz, 150 Robert Evans Way  
Rita Myers, 22 W. Main Street  
Jim Johnson, 147 S. Jackson Street  
Charles Book, 125 Funk Street  
Lynn Underhill, 219 Miller Street  
Norm Lutz, 103 Miller Street  
Paul Miller Jr, Public Works Foreman  
Robert N. Ham, Police Chief

CALL TO ORDER - The meeting was called to order at 7:30 P.M. by President Penatzer, followed by the salute to the flag.

President Penatzer noted that a campaign of misinformation is currently being waged regarding the Recreation Program and other items relating to the Borough. He cited and discussed certain facts that were incorrect with regard to number of people in favor of recreation, the financial status of the water fund, the sewer authority, the allocation of monies from various accounts towards the payment of the municipal building, the cost of the Joint Comprehensive Plan and maps, noting that additional errors could be cited in the information.

President Penatzer also went on to highlight that in addition to assuming and refinancing the sewer authority's debt and renegotiating the agreement with SLSA, this Council has worked for the betterment of the Borough. He further suggested that the community come to the Borough Council meetings to ask questions, so that facts can be distributed.

REQUESTS TO BE HEARD

Mr. Shaffer indicated that in the past he has come to Council meetings and was not able to ask questions, only make assumptions. President Penatzer indicated that everyone is welcome to come to meetings to ask questions. However, the answer may not be readily available and may require some research. John also indicated that any community member may also call the Borough office or contact a Council Member to receive an answer to a question. Mr. Shaffer also questioned fund balances, indicating that he feels a lot of money has been paid on expenditures and the Borough Office, and feels that one of these days we will run out of money.

Larry Wixson said he had someone to suggest to fill the seat of Dorisann Haug, if her resignation is accepted. President Penatzer asked him to give it to the Borough Manager after the meeting.

UNFINISHED BUSINESS

BOROUGH BANQUET - Mr. Osmun indicated that after research, he feels that the fire company is the best location to hold the banquet. The banquet will be November 3, 1995 at 6:00 P.M. at the Strasburg Fire Company.

NEW BUSINESS

RECREATION AGREEMENT - President Penatzer explained that at the last meeting, the Borough directed its Solicitor to prepare an ordinance for the Recreation Agreement which will be acted upon at the October 10, 1995 meeting. John opened the meeting for questions or comments regarding the Recreation Agreement.

Lynn Underhill indicated that as a parent and together with her family, they are in favor of this Joint Recreation Plan. Specific things that are needed in this district are walking trails, basketball courts, exercise classes, gymnastics or karate classes, indoor pool, yoga or stress management classes, after school and evening programs for teenagers as well as adult or senior citizen programs.

She also stated that she understands these are costly items, but as a whole with the other municipalities and the school district, these may be possible to attain, and that currently these municipalities give the least amount of money towards recreation in the state of Pennsylvania. She estimated that the cost per family in Strasburg Borough to implement this program would be \$15.08 per household, and she presented her \$15.08 to Council.

Mr. Shaffer feels that this program should be self funding and he doesn't feel it should be the taxpayers responsibility to have these programs for these children and that they do go to school and it is not our job to provide babysitting.

John Young asked a question regarding school programs and Mr. Penatzer indicated that this recreation plan is not intended to replace existing programs (athletics, band, summer rec, etc) at the school and in the community. The school is assisting in this program to help make the district a community, with the commission doing the planning and structuring for the recreation programs.

The question regarding the \$10,500 cost was also discussed and explained that this covers a 5 year period, which covered the salary for a trained recreation director. President Penatzer indicated that this program is to plan the recreation facilities and to acquire grants, which is easier to acquire in compiling the income status of all three municipalities residents.

Mr. Ryder indicated that the actual cost for the recreation plan is actually close to \$12.00/family per year for the first year and at the end of the fifth year it would be \$20.00. As the Borough grows, the rate for each household will decrease, with the possibility of it being less.

Velma Lutz indicated that explaining the user fees would be beneficial, which would be best explained by Susan Abale who is the recreation director in Lancaster, who is unfortunately absent. John Penatzer explained that some of the recreation facilities will have user fees, which will help support the rest of the program.

Norm Lutz mentioned that Manheim Township and East Hempfield Township have recreation commissions and are self supporting. John indicated that they are self sustaining programs, as well as Lancaster City (since Lancaster City will not put more money into the program). Bruce also mentioned that the Borough has studied smaller communities programs (Ephrata and Lititz), and they are also growing and being successful.

Norm Lutz also applauded the fact that the Borough is working together with other municipalities to avoid redundancy and money savings.

Mr. Weimer expressed his support indicating that it is a small price to pay for the project.

Cindy Baker was present and reviewed several activities that her children are involved in which did not allow her to come to more Borough Council meetings and described the large distance that has to be traveled to be involved in those activities. She is very much in support of the recreation program to direct children and keep them involved in their community. She also suggested the recreation director could organize fundraisers or impose charges on developers to be used for recreation.

Larry Wixson indicated that he feels people should be aware of all of the additional costs above the \$10,500 commitment (school district taxes, sharing the cost of the liability insurance, etc). He is in favor of affordable recreation.

Darryl McComsey feels that it is important to provide recreation to keep the kids off of the street.

Mr. Shaffer expressed his concern over spending any tax money in the program, he feels the programs should be solely self supporting.

Mr. Barry Weaver, representing Strasburg Township, outlined that the community is 20-40 years behind in recreation. He feels this program is very much needed and with the regional community working together, fundraisers could be the supporting means for this program.

Harry Dale Kaufman commended the Council for the joint effort to strengthen the quality of the entire community. The improved quality of the community that will result from people coming together is very valuable to building a richer, stronger community.

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Ken Underhill, Rick Weimer and Cathy Green also expressed their support for this program.

Len Ferber expressed his appreciation to the existing groups who work toward providing recreation and feels that the solution to helping reduce crime is through having an activity for kids to be involved in.

#### BURNING ORDINANCE AMENDMENT

President Penatzer noted that in response to the drought situation, amendment suggestions have been made to the burning ordinance. Council will review it and is scheduled for action on October 10, 1995.

#### WATER RESTRICTION ORDINANCE

Mr. Ryder questioned nonessential uses - specifically commercial lawn watering as outlined in the proposed ordinance. His concern is that of enforcability with the term "conservatively" being used. His suggestion is to put on a time restriction of 1 hour. Chief Ham is also in favor of this.

Mr. Lindsay addressed Mr. Hollinger's letter, recommending we adopt the policy set forth by the Governor. Mr. Coleman suggested being consistent with the Governor's plan of Stage 2, having the solicitor review this to incorporate into our ordinance. Mr. Ferber suggested eliminating the recycling issue in regard to car washes. All were in agreement for these minor amendments.

Mr. Osmun reviewed the current status of the car wash and that they are filling their cisterns during off peak hours. In reviewing the trigger points, Mr. Osmun indicated that the Strasburg Rail Road can be asked to use their own wells if we get to an emergency situation.

#### CAPITAL IMPROVEMENTS PROGRAM

The draft of the Capital Improvements Program was distributed, for review. Mr. Lindsay stated that a chart is needed and Mr. Ryder stated that this version needs a little work. President Penatzer indicated that it is only a draft and is to be reviewed further by the Council and the Mayor.

#### RESIGNATION OF DORISANN HAUG

A motion was made by Velma Lutz to accept the Dorisann Haug's resignation with regrets, and seconded by Carroll Lindsay. The motion carried 6-0. It was noted that according to Borough Code, we have 30 days to fill the position. Suggestions of possible replacements, in addition to the one received earlier, are welcomed.

#### MINIMUM MUNICIPAL OBLIGATIONS - PENSION

Mr. Osmun reviewed that this is performed annually, outlining the revenues and expenses associated with the plan. He suggested that a Pension Committee meeting is needed to review the figures.

#### REASSESSMENT IMPLEMENTATION DATE EXTENSION

President Penatzer explained that some time ago, the Borough joined in a suit with other municipalities to force the County to reassess. The Commissioners have now asked us to delay the implementation of the reassessment in order to allow the research to be done for the repeals. Carroll Lindsay made a motion that we not support the Commissioners request to delay the reassessment for one year. The motion was seconded by Velma Lutz. The motion failed with members Lindsay and Lutz being in favor and Coleman, Barnett and Ferber opposed.

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Len Ferber made a motion to be in support of the extension, supporting the Commissioners to delay the implementation of the reassessment, and allowing Len Ferber to testify on our behalf, seconded by Sue Barnett. The motion carried with members Ferber, Barnett, Coleman and Penatzer in favor and members Lindsay and Lutz, opposing. President Penatzer said he is opposed to it on principal, but would vote to cooperate with the Commissioners on this.

OTHER BUSINESS

None.

CITIZEN COMMENT

Gordon Book agreed with Council's action in joining with the Commissioners in order to allow homeowners time to appeal their reassessments.

ADJOURNMENT

With no additional information for review, the meeting was adjourned at 9:15 P.M.

Respectfully submitted,

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Gene Osmun, Secretary

**STRASBURG BOROUGH COUNCIL****Minutes of October 10, 1995 - 7:30 p.m.****MEMBERS PRESENT:** Penatzer Coleman Barnett Lutz Lindsay Ferber**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Dan Sigman	Richard Mentzer
William Crosswell, Solicitor	Gordon Book	Larry Wixon
Gene Osmun, Borough Manager	Robert Buser	Ed Witmer, Jr.
Paul Miller, Public Works Foreman	Matt Bartel	Jim Doughty
Bob Ham, Police Chief	Holly Miller	Michael Kelly
John Fuehrer, Fuehrer Assoc.	Steve Lefever	Pete Kingsley
Gail Knauer, Strasburg News	Jeff Baughman	H. Dale Kaufman
Tony & Cindy Baker	Richard Sheaffer	Emil Spak
Glenn & Ruth Johnson	Ernie Ferretti	Ken Underhill
Charles & Josephine Book	Jim Yinger	Diane Sarti
James Richard	Gary Myers	Larry Book
Thomas Commero	Ken Retallack	M. Robert Myers
Bill Phifer	Ralph Lockard	Carol Herr
Dick Harnish	John Hunter	Terry Harnish
Ruby Mentzer	Rita Myers	Barbara Karmilowicz

The meeting was called to by President John Penatzer followed by the salute to the flag.

**CITIZEN COMMENTS:**

Barbara Karmilowicz stated that on the survey done by the Strasburg Recreation Committee, there was a question asking whether you would be willing to have taxes raised to fund the recreation program. Out of 228 people who responded, only seven people were willing to have their taxes raised. A year or so later the Lampeter Strasburg Joint Recreation Commission also did a survey. Why was the second survey necessary and why was the original survey ignored? Ms. Karmilowicz also stated that she has calculated the cost for this plan would be approximately \$442.54 per each Strasburg resident per year.

Gordon Book stated that there is no guarantee that the Recreation Commission will obtain a circuit rider grant for the recreation program. Mr. Book explained that he is still concerned that West Lampeter Township will have control of spending Borough's citizens tax dollars, only if the Borough contributions increases from one year to the next by 110%, will the Borough have a vote. Why was the original intergovernmental agreement a year to year agreement with a one year cancellation clause. The revised agreement has a five year term, why? How can the Borough Council justify spending this amount of money to represent 10% of the citizens in the Borough? This is taxation without representation.

Bob Buser commented that the Borough already has a high mortgage on the municipal building. Mr. Buser also stated that he does not support the Borough using the Borough citizen's tax dollars to do a program out of the Borough.

Carol Herr stated that she is not impressed with West Lampeter Township's fiscal responsibility. Ms. Herr also stated that she does not appreciate that West Lampeter Township would be in control of the Borough resident's tax dollars. Ms. Herr cannot see how this type of expense can be justified.

Tom Commero stated that the Recreation Program should be put up for a vote to the Borough citizens. Mr. Commero also stated that his understanding is that only 20% of the Borough residents support this program. The program should not be adopted for only 20% of the community.

Mike Sollenberger stated that he supports the plan. Mr. Sollenberger added that the citizens of the Borough need to look beyond Strasburg Borough as our definition of community. The school district area should be considered our community. If all municipalities in the school district could work together, we could afford to build something much larger by working together. The community can build off good programs that already exist. Mr. Sollenberger expressed his concern that all the recreation within the Borough are privately owned and controlled. There should be some type of public recreation. Would like to see the Borough preserve the open field beside Borough Office for possible future park. Mr. Sollenberger added that he is not in favor of the program being supported by tax dollars only.

H. Dale Kaufman stated that he is in favor of program. Mr. Kaufman explained that the Borough has not spent anything on recreation in the past. The funds suggested to begin the program are a small amount of the Borough's total budget. Mr. Kaufman commended the Borough Council for having the vision to reach out and work with Strasburg Township, West Lampeter Township and the School District. We are one school district and we can improve the quality of our community. Mr. Kaufman added that he is strongly in favor of the Recreation Program.

Gary Myers stated that the only fair way to decide on the program is to let the tax payers vote on it by public referendum.

Richard Sheaffer explained that he attended a meeting in 1992 or 1993, at which it was stated that if the Borough wanted a recreation program it would be done with user fees and donations. Mr. Sheaffer stated is not in favor of using tax money towards the recreation program. The Borough Council should obtain more support for the program before proceeding with the program.

Cindy Baker stated that she is very much in favor of the recreation program. Ms. Baker added that the East Lampeter park pavilions were built by the Lions Club and other community organizations donated equipment. Fund raisers can be used as a source of funds to support the program.

Steve Lefever stated that the program should be funded by alternative funding and not by tax dollars. Those program that are important will fund themselves. If taxpayers are funding the program, it should have their support.

President John Penatzer responded to a few questions/comments: The survey that Ms. Karmilowicz mentions is a survey in relation to the use of this property. It did not have anything to do with the regional recreation survey. The recommendations outlined in the plan were the maximum recreation planning that could be done for the municipalities involved, they all do not have to done now or ever. They were not intended to be funded by tax dollars only. To what extent the plan is followed, is up the communities involved. The circuit rider grant, the current budget for this program does not include the circuit rider grant. There is not guarantee that the program will receive a grant. However, if the Borough joins in a joint recreation plan, the chances of the us receiving a grant is very good. The \$15.08 is not to build facility or parks. This money would use to increase the variety of programs. The agreement prohibits the Commission from purchasing property. It is a five year agreement because in order for the plan to work it will need time to get started. The citizens of the Borough are not being ask to send their tax dollar to other municipalities for programs in other municipalities.

**MINUTES OF SEPTEMBER 12 AND 26, 1995:** A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously to approve the minutes of the September 12 and 26 meeting as printed.

**TREASURER'S REPORT:** A motion was made by Velma Lutz, seconded by Sue Barnett and passed unanimously to approve and file for the audit the Treasurer's Report ending September 30, 1995.

**SOLICITOR'S REPORT:** Bill Crosswell outlined the following:

1. SLSA Fixed Charge - The payout time on the semi-annual payments that the Borough now makes has been reduced from the year 2011 to the year 2000.
2. City Fixed Payment - SLSA has agreed to give a credit for 1988 and 1987: \$2,375.00 for each year. The Borough has made three quarterly payments during 1995 at the old fixed rate: \$955.05. Total of additional credit: approximately \$10,249.06. Grand Total credit from the City Fixed Payment: \$15,236.05. Because of these credits the Borough will not make another quarterly payment until the 2nd quarter of 1997. Old quarterly payments were in the amount of \$2,837.85 to SLSA.
3. Sublease Capacity - SLSA has agreed to 50,000 gpd with a 90 day notice to terminate. The annual payment will be \$3,750.
4. Formalized the preparation of the Drought Emergency Ordinance.
5. Prepared and advertised ordinances for Water Usage Restriction and Open Burning Restriction during a Drought Emergency.
6. Prepared and advertised the proposed Recreation Commission Ordinance.
7. Researched Military Leave and Sale of portion of Borough property.
8. Met with Borough Manager, Borough Engineer and Mr. Goberman to discuss the Goberman Development and have prepared the final conditions and the Pump Station #2 agreement. Mr. Goberman has signed the conditions and the agreement.
9. Prepared a sidewalk easement agreement for the property located at 110 S. Jackson Street in connection with the South Jackson Street Project.
10. Reviewed proposed Library lease.
11. Reviewed another bankruptcy situation.

**MAYOR'S REPORT:** Bruce Ryder reported that Sgt. Echternach received notice today that he has been accepted to attend the FBI National Academy in Virginia. Approval to attend was given by the Borough Council about five years ago. Training is scheduled for June 30 through September 13, 1996. Tuition and room and board will be provided by the FBI. Salary will continued to be paid by the Borough.

Mayor Ryder also reported that he received a letter today from the Richards on S. Jackson Street in regards to that project. The issues outlined in their letter were; the very narrow, sloped handicap ramp located at the intersection at their property. The sidewalks and curbs located in front of the scout house and pool were also a concern. The Borough Manager explained that a meeting has been scheduled for Wednesday, October 11 at 1 p.m. with the engineers and construction company to try to address these concerns.

It was the consensus of Borough Council that the work on the project be discontinued until all concerns are addressed.

**ENGINEER'S REPORT:** In the absence of Ray Miller, his written report was read by the Borough Manager. September flows average 186,000 gpd.

**PRESIDENT'S REPORT:** The President had nothing to report.

## OTHER REPORTS

**MANAGER'S REPORT:** The Manager hi-lighted the following items from his written report:

- |                                  |  |
|----------------------------------|--|
| 1. Witmer Subdivision            | 2. Parkland in Strasburg                   |
| 3. Wellhead Protection Committee | 4. South Jackson Street Project            |
| 5. Health Insurance Quotes       | 6. KenWar Building                         |
| 7. 1996 Paving Projects          | 8. Library Lease and Sunshine Corners      |
| 9. Capital Projects Loan Fund    | 10. Commercial Driver License Drug Testing |

**PUBLIC WORKS REPORT:** The Public Works Foreman submitted his written report for the month of September.

**POLICE REPORT:** In addition to his written report for the month ending September 30, 1995, Chief Ham reported that speed control has been done in conjunction with school opening.

## UNFINISHED BUSINESS

**PREAPPLICATION REVIEW - WITMER SUBDIVISION:** Mr. Fuehrer of Fuehrer Associates submitted a sketch plan for the Ed Witmer property at the rear of 313 Miller Street. The plan shows a two-lot subdivision located at the end of Sunset Avenue. Mr. Fuehrer stated that they are requesting conceptual approval of plan and waivers. Waivers from sections 602.03.03, 602.1.4, and 604.01 of the Strasburg Borough Subdivision and Land Development Ordinance are being requested. The Strasburg Borough Planning Commission gave conditional approval with no further development until the street is extended.

A motion was made by Len Ferber, seconded by Velma Lutz to approve the Witmer non-binding concept sketch plan including the conditions outlined by the Solicitor. Members Ferber, Lutz, Barnett, Penatzer, and Coleman cast assenting votes. Member Lindsay cast a dissenting vote.

**PROPOSED LEASE - STRASBURG LIBRARY:** H. Dale Kaufman on behalf of the Strasburg Library stated that Attorney Dan Herr has made the suggested changes to the Library Agreement. The Library Committee is willing and is looking forward to meeting to expedite the signing of the Agreement. Colored preliminary colored plans were distributed to the Council for their review and comments. The Library will be utilizing approximately 3000 sq. ft in the center portion of the Borough building. Mr. Kaufman also submitted a preliminary plan for Sunshine Corners. The estimated cost for renovations will be \$700,000, which will be funded by the sale of the existing building and property. Mr. Kaufman suggested that the Library and Sunshine Corner's lease be put into one contract. Plan to begin renovations in early 1996 and occupying in spring of 1996. Parking details need to be finalized.

A motion was made by Velma Lutz, seconded by Joe Coleman and passed unanimously to authorize the Facilities Committee to meet with Dan Herr and Bill Crosswell to finalize Lease and to authorize the proper Borough Officials to execute the lease.

**GOBERMAN - REVIEW OF STATUS:** A meeting was held with Bill Crosswell, Borough Manager, and Allan Goberman to finalize all outstanding items. The pumpstation agreement and conditions have been signed. The agreement has been signed by Mr. Goberman.

A motion was made by Carroll Lindsay, seconded by Joe Coleman and passed unanimously for conditional approval of the Parkland in Strasburg sketch plan.

A motion was made by Sue Barnett, seconded by Velma Lutz and passed unanimously for the signing of the pumpstation agreement and conditions.

**SALE OF BOROUGH PROPERTY - REVIEW:** The Borough Manager stated that the Borough Engineer is preparing a feasibility study for the sale of the Borough property located between Lancaster Avenue and Hampden Drive. The sale can be by public auction or sealed bid. The Borough Authority could be utilized during the sale as they do not have same rules, they can negotiate, more relaxed. An agreement would be put in place that the money for the sale of the property would be returned from the Authority to the Borough. Bill Crosswell suggested that the Borough Manager contact Amp, Inc. to clarify the restrictions on the well sites.

**LEGISLATIVE INITIATIVE GRANT - PROPOSED WORK & SCHEDULE:** This matter was discussed under the Manager's report.

**COMPREHENSIVE PLAN MAPPING - RECOMMENDATION:** The Borough Manager stated that we have been unable to obtain a lower price for the Comprehensive Plan than the \$1600 quote submitted by Gehringer-Roth.

It was the consensus of Borough Council to have Gehringer-Roth proceed with the mapping.

**CAPITAL IMPROVEMENTS PLAN - FOR REVIEW & COMMENT:** Forwarded to the Finance Committee for their review and comments.

**PROPOSED RECREATION ORDINANCE - FOR REVIEW AND ADOPTION:** The proposed Recreation Ordinance has been properly advertised for adoption.

A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to amend section 8 of the Ordinance to state that if all involved parties do not approve the Ordinance within 60 days the Borough's Ordinance becomes null and void.

A motion was made by Len Ferber, seconded by Sue Barnett to approve the Recreation Ordinance with above change. Members Ferber, Barnett, Lutz, Penatzer and Coleman cast assenting votes. Member Lindsay cast a dissenting vote.

**PROPOSED BURNING ORDINANCE - FOR REVIEW AND ADOPTION:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve the Burning Ordinance as advertised.

**PROPOSED WATER RESTRICTION ORDINANCE - FOR REVIEW AND ADOPTION:** A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously to approve the Water Restriction Ordinance as advertised.

A motion was made by Len Ferber, seconded by Sue Barnett and approved unanimously to amend the existing Drought Contingency Plan to include new trigger points.

A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to go to Phase 1 of Drought Contingency plan which is voluntary, and to remove the emergency status.

**SLSA AGREEMENTS:** A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to have the Solicitor finalize the SLSA agreements.

**NEW BUSINESS**

**SOUTH JACKSON STREET CHANGE ORDER:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to extend the contract time for 30 days until end of November.

**SOUTH JACKSON STREET PAY REQUEST #1:** A motion was made by Velma Lutz, Seconded by Sue Barnett to delay the payment of the South Jackson Street #1 pay request until after the meeting to be held with the contractor on Wednesday, October 11, 1995.

**SOUTH JACKSON STREET - YOST LETTER REGARDING DRAINAGE:** It was the consensus of Borough Council to address this matter after the Wednesday, October 11th meeting.

**CAPITAL PROJECTS LOAN PROGRAM - FOR INFORMATION:** The Borough Manager outlined the loan program. Loans are up to \$50,000 for 10 years at 2% interest for equipment and building renovations.

**COMMERCIAL DRIVER LICENSE DRUG TESTING POLICY:** The Borough Manager explained that alcohol and drug testing is now required for any driver with a CDL License. The Borough will need to have a program in order by January 1, 1996.

**RECOMMENDATIONS FOR ZONING HEARING BOARD APPOINTMENTS:** A motion was made by Joe Coleman, seconded by Velma Lutz and passed unanimously to approve the appointments of Beth Raub and Mike Sollenberger to the Zoning Hearing Board.

**PAYMENT OF BILLS:** A motion was made by Len Ferber, seconded by Sue Barnett and passed unanimously to approve the list of bills as presented.

**CITIZEN COMMENTS:** Ms. Karmilowicz and Robert Buser expressed their disappointed in Council's approval of the Recreation Ordinance.

**ADJOURNMENT TO EXECUTIVE SESSION:** 10:35 p.m. to discuss appointments and personnel matters.

**MEETING ADJOURNMENT:** The meeting was adjourned at 11:05 p.m.

Submitted by:

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Lisa M. Boyd, Assistant Secretary

1995-98

STRASBURG BOROUGH COUNCIL

SPECIAL MEETING

October 16th, 1995 - 7:00 P.M.

Attending: Velma Lutz Joe Coleman Carroll Lindsay John Penatzer

Also Attending: Robert Ham, Chief of Police

**PAY REQUEST FOR SOUTH JACKSON STREET.** The first pay request for South Jackson Street submitted by David Pflumm Excavating in the amount of \$105,107 was recommended for payment by Gene Osmun, who stated that there was a 10% retention in the contract, sufficient to cover any outstanding concerns regarding the curbs and sidewalks. A motion was made by Velma Lutz to pay the request, less the 10% retainage. Seconded by Joe Coleman, the motion carried 4-0.

With no further business, the meeting was adjourned at 7:40 P.M.  
An informal budget discussion followed, focusing specifically on the Capital Improvements Program.

Respectfully submitted,

Gene Osmun, Secretary

1995-99

Strasburg Borough Council  
October 24, 1995 Meeting 7:30 P.M.

Members Attending: Penatzer Coleman Ferber Lutz Lindsay Cipolloni

Others present: Bruce Ryder, Mayor  
Ken Retallack  
Gordon Book  
Larry Wixon  
Richard Mentzer  
Esther Johnson  
Evelyn Foulk  
Doris Harnish  
Dorothy Fenninger  
Barbara Karmilowicz  
Paul Miller, Foreman  
Donald Bachman  
Robert Ham, Police Chief  
Suzanne Keene, Lancaster Newspapers

**CALL TO ORDER.** The meeting was called to order at 7:30 P.M. by President Penatzer, followed by the salute to the flag.

**APPOINTMENT OF NEW COUNCIL MEMBER.** President Penatzer thanked those persons who had submitted names for consideration for appointment. The Council had deliberated in Executive Session and come up with a recommendation. Velma Lutz made the motion to appoint Mildred Cipolloni to fill the unexpired term of Dorisann Haug on the Council;. Seconded by Joe Coleman, the motion carried 5-0.

**SWEARING IN.** Mayor Ryder stepped forward and administered the oath of office to Ms. Cipolloni, who then took her seat at the Council table.

**UNFINISHED BUSINESS.** None.

**NEW BUSINESS:**

**HARNISH TRACT PLANNING MODULE RESOLUTION.** The resolution for Council approval of the Planning Module for the Harnish Tract was presented. Velma Lutz made the motion to approve the official resolution. Seconded by Joe Coleman, the motion carried 6-0.

**GOBERMAN WATER AND SEWER CAPACITY REQUEST.** The letters from Pat Devry of GPD Engineering, on behalf of Allan Goberman, were reviewed, requesting sewer and water capacity for 68 units in Parkland In Strasburg. Gene Osmun advised that the minutes of last evening's Sewer Authority Meeting were distributed to the Council, and that the Authority had recommended that capacity and hookups be provided. Velma Lutz suggested that we might put a time limit on it of 2 years. Mrs. Lutz then made the motion that we send the developer a letter providing sewer and water hookups for 68 units for a period of up to two years. Seconded by Joe Coleman, the motion carried 6-0.

**CAPITAL IMPROVEMENTS PROGRAM.** Mayor Ryder had previously submitted his comments and the Council had addressed those at the October 16th Special Meeting. He asked if Ray Miller had any input into the document, and suggested that he review it. Among the comments recorded during the discussion:

Update the sidewalk Program to reflect the current thinking.

Expand the list to include all items being considered.

In the narratives, document and update the assumptions, address the items the engineer is to study.

In the sewer Program, look up and see if laterals are provided for the list of needed hookups.

Get the force main installation on North Jackson Street coordinated with paving and sidewalk and curb installation.

Move the remaining South Jackson Street project to B priority.

Consensus that Lancaster Avenue is the next priority.

Equipment - radios for police in 1997 - get up to date costs.

p. 7 A- Move to C. Get specific list from Harry Dale for ADA compliance. Specifically get Harry Dale's recommendation in writing on the front door.

Change Miller - Main Street intersection priority to A.

Shenk Avenue - needs better coordination.

Mayor Ryder suggested perhaps doing a list by street, to coordinate paving, sidewalks and curbs, and utility work.

Velma Lutz suggested putting the sources of funds from the general, sewer, water, and liquid fuel Funds in a format to show how projects will be paid.

The problem appears to be how to mesh all items in a matrix to show the information most readily.

**CITIZEN COMMENTS.** None.

**ADJOURN TO EXECUTIVE SESSION.** At 8:45 P.M. the Council adjourned to Executive Session to discuss Salary Issues.

**MEETING RECONVENED** at 10:00 P.M.

**PATROLMAN PAY.** Mayor Ryder asked the Council to consider an increase in pay for Patrolman Bradley Klunk, to \$11.41 effective with the next pay. Len Ferber made the motion that based on the salary survey, and on the pay scales established by the Council, that the pay of Bradley Klunk be increased to \$11.41 per hour until the completion of his probationary period. Seconded by Joe Coleman, the motion carried 6-0.

1995-101

ADJOURNMENT. With no further matters for discussion, President Penatzer declared the meeting adjourned at 10:05 P.M.

Respectfully submitted,

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**Gene Osmun, Secretary**

## STRASBURG BOROUGH COUNCIL

Minutes of November 14, 1995 - 7:30 p.m.

**MEMBERS PRESENT:** Penatzer Barnett Lutz Lindsay Ferber Cipolloni  
Coleman

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Ann Schein	Linda Younger
Gene Osmun, Borough Manager	Barbara Karmilowicz	Ann Schein
Bob Ham, Police Chief	Linda Younger	Bill McHale
Bill Crosswell, Solicitor	Ernie Ferretti	John Sigman
Ray Miller, HRG, Inc.	Daniel Sigman	Donald Bachman
Sue Keene, Lancaster Newspapers	Richard Harnish	Gary Myers
Robert & Dorisann Haug	Richard Mentzer	Larry Wixon
Ruby Mentzer	M. Robert Myers	Gordon Book
Allan Goberman	Cindy Baker	

The meeting was called to order by President John Penatzer followed by the salute to the flag.

**REQUEST TO BE HEARD:** None

**ELECTED OFFICIAL RECOGNITION - HAUG:** President John Penatzer presented a plaque to Dorisann Haug and thanked her for her dedicated service of four years as a Council member.

**MINUTES OF OCTOBER 10, 16, 24, 1995:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve the minutes of October 10th and 16th as printed. The minutes of October 24th were deferred until the next meeting.

**TREASURER'S REPORT:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to approve and file for audit the Treasurer's Report for the period ending October 31, 1995.

**SOLICITOR'S REPORT:** Bill Crosswell reported the following:

1. Provided information to the Mayor for the formation of a Joint Public Works Authority for the purpose of the bypass study.
2. Working with the office staff on the collection of delinquent water and sewer billings.
3. Reviewing the reservation of sewer capacity and how to handle it.
4. Reviewed the possible sale of Borough property with the Mayor. Discussed well remediation with Amp, Inc. Testing is in final stages. Final approval from PennDEP is still needed.
5. Reviewed Scouthouse by-laws with the Mayor.
6. Reviewed potential litigation matter with Borough Manager.
7. Preparing Harnish Tract roadway agreement, shared driveway agreement, and sidewalk easement agreement.
8. Revising Land Development Agreement.
9. Finalizing City Fixed and SLSA Fixed Charges-distributed CDM's payment schedule for the two charges. CDM will now be responsible for billing.

**MAYOR'S REPORT:** The Mayor had nothing to report.

**ENGINEER'S REPORT:** In addition to his written flow report, Ray Miller reported the following:

1. Preparing standard water and sewer specifications.
2. October Flows - 200,000 gpd. After it rains, the flows increase, which means that rainwater is entering the sewer system. This does not necessarily indicate an infiltration problem. Flows are on-track as anticipated. This matter will be reviewed further during the Act 537 Plan preparation.

**PRESIDENT'S REPORT:** John Penatzer reported on the status of the Recreation Program. The Recreation Task Force met last evening. Several items need to be completed to finalize the establishment of the program. Susan Abele will be outlining the items and a letter will be sent to the municipalities involved. The Recreation Grant application needs to be submitted. Changes have been made to the Grant. The Grant for the Recreation Director's salary for the first year has been increased from 25% to 100% of the salary. The Intergovernmental Agreement is being circulated for signatures. The municipalities involved need to appoint an elected municipal official and a community member to serve on Recreation Commission effective January 1, 1996. The first meeting, which will be a meeting with the Task Force and the Commission, is scheduled for January 21, 1996.

## **OTHER REPORTS**

**MANAGER'S REPORT:** In addition to his written report, the Borough Manager reported the following:

1. Received written report from Jeff Yorty of PennDEP outlining recommendations for the water system.
2. The Outreach Program will be submitting their report this month on the extensive water testing that was done. One item that has been indicated, is that the East Main Street watermain line has restricted flows as the Public Works Foreman has suspected for some time.
3. Working on possible utility bill refunds. Additional information will be provided at the next meeting.
4. Reviewed Lancaster Avenue Project letter which suggests a joint project between PennDOT and Borough. PennDOT has indicated that they will be overlaying Lancaster Avenue in 1996. The engineering for this project has been done to-date by Rettew Assoc. and is approximately 60% complete. This item needs to be decided by Borough Council: Should the remainder of the engineering for this project be done by Rettew Assoc. or HRG, Inc? A LATS grant in the amount of \$77,000 has been obtained for this project and the completion date, as outlined in the grant agreement, is December 1996. Also, a grant has been obtained for the lower end of South Jackson Street in the amount of \$45,000, with a completion date of December 1996. This could also be a joint project with PennDOT.

**PUBLIC WORKS REPORT:** The Public Works Foreman submitted his written report for the period ending November 14, 1995.

**POLICE REPORT:** Chief Ham submitted his written report for the period ending October 31, 1995.

**UNFINISHED BUSINESS**

**GOBERMAN - CLARIFICATION OF 2 YEAR SEWER APPROVAL:** Allan Goberman requested clarification of the 2 year sewer capacity approval letter, prepared by the Borough Manager and dated October 27, 1995.

It was the consensus that the intention of Borough Council was that the construction of the project must begin within two years from the approval date which is October 24, 1995.

**SUNSHINE CORNERS - INTEREST IN MUNICIPAL BUILDING LEASE:** Bill McHale, on behalf of Sunshine Corners, explained that Sunshine Corners is interested in approximately 6,000 sq. ft. of the Borough Building to relocate the day care center. Mr. McHale explained that they would like to have a playground area, kitchen and dining area (community room, 1,000 sq. ft.) that would be available to non-profit organization. At this point, the scheduled move-in date will be September 1996. Once the day care center is completed, a maximum of 92 children will be allowed by law, based on size of space being requested. A 20 year lease is being suggested by Sunshine Corners. The estimated renovation costs will be approximately \$180,000-\$190,000, with Sunshine Corners obtaining and paying for funding.

It was the consensus of Borough Council to refer this matter to the Facilities Committee for finalization. Once all issues have been outlined, they will be presented to Borough Council for their approval and appropriate signatures.

**STATUS - SUBDIVISION OF BOROUGH PROPERTY ON LANCASTER AVE.:** The Facilities Committee, Borough Manager, Ray Miller and Rick Jackson of HRG, Inc. met to discuss the best options for subdividing and selling the Borough property located between Lancaster Avenue and Hampden Drive. Rick Jackson prepared and reviewed with the Committee a revised plan which shows two duplex lots, ten townhouse lots, two single family lots and a storm water basin lot. A rezoning of a portion of the property will be needed to permit townhouse. The townhouse properties front on Hampden Drive. The homeowners of the townhouses will be responsible for the maintenance of the storm water basin. The Facilities Committee is in favor of design and suggests that the Borough engineer proceed with the feasibility study. It was the consensus of Borough Council to forward the plan to the Borough Planning Commission for conceptual plan review and comments.

**SOUTH JACKSON STREET CHANGE ORDER #3:** The Borough Manager explained that a problem with drainage has been reported at South Jackson Street and West Main Street. The contractor has agreed to look at the problem. Change Order totals bring the project total approximately 6% over the bid amount.

A motion was made by Carroll Lindsay, seconded by Len Ferber and passed unanimously to approve Change Order #3.

**SOUTH JACKSON STREET FINAL PAY REQUEST:** A motion was made by Carroll Lindsay, seconded by Len Ferber and passed unanimously to approve the payment of the pay request less \$7,160.00 retainage until the problem at South Jackson Street and West Main Street is resolved.

**SOUTH JACKSON STREET CERTIFICATE OF ACCEPTANCE:** Approval of the project has been given by the Redevelopment Authority. It was the consensus of Borough Council to delay this matter until the problem at the intersection of South Jackson Street and West Main Street is resolved.

**PERSONNEL - POLICIES, SALARY SCHEDULE, HEALTH INSURANCE INFORMATION:**

The following items in the Personnel Policies were discussed: Tuition Reimbursement-decided to leave as outlined in policies. Military Leave-leave as outlined in policies. Vacations-leave as outlined in policies with a vacation day being equal to 8 hrs. Holiday-double time pay for time worked, if Holiday in not taken within 30 days, the employee would automatically be paid for the Holiday. Evaluations-change to January of each year.

A motion was made by Len Ferber, seconded by Sue Barnett to approve the policies with above changes. Members Ferber, Barnett, Penatzer, Lutz, Lindsay, and Cipolloni cast assenting votes. Member Coleman cast a dissenting vote.

It was the consensus of Borough Council to discuss the salary schedule in Executive Session and to table the insurance information until a future meeting.

**CAPITAL IMPROVEMENT PROGRAM UPDATE:** The latest draft of the Capital Improvements Program was distributed. Velma Lutz suggested that the 8" on East Main Street be replaced by a 12" pipe to the Reservoir. The Borough Manager explained that the staff is interested in obtaining a computer program that would make it easier to manage/update the Capital Improvement Program document. Bruce Ryder stated that he will work with the Administrative Assistant in searching for such a program.

It was the consensus of Borough Council to approve the Capital Improvements Program dated November 10, 1995. It is understood that as projects and priorities change, the document will be updated.

**PRELIMINARY BUDGET FOR 1996:** This matter was deferred until the next meeting, to allow the Finance Committee addition time for review.

**NEW BUSINESS**

**RESOLUTION - CAPITAL IMPROVEMENT LOAN FOR MUNICIPAL BUILDING IMPROVEMENTS:**

A Resolution has been prepared which will allow the Borough to apply for the Capital Improvement Loan on behalf of the Strasburg-Heisler Library for improvements to the portion of the Borough building that the Library will be leasing. The loan, among other improvements, will be used to separate the Library's electric from the Borough Offices and Sunshine Corners. The proposed improvements must be at least \$100,000 in cost.

A motion was made by Len Ferber, seconded Velma Lutz and passed unanimously to approve the Resolution to apply for the Capital Improvement Loan on behalf of the Strasburg-Heisler Library.

**RESOLUTION - RESTRICTION ON SMOKING IN PUBLIC BUILDINGS:** The Borough Manager distributed a copy of another municipality's Ordinance which restricts smoking in their municipal building and vehicles. Bill Crosswell explained that this matter can be done by a Resolution or a motion. Chief Ham explained that in many police offices the interrogation area is not included as a smoke-free area, and that police officers and the person being interrogated should be allowed to smoke in this area during an interrogation.

A motion was made by Len Ferber, seconded by Millie Cipolloni and passed unanimously to designate the entire Borough building, except the interrogation area, only the person being interrogated would be exempt, as smoke-free as stated in the Clean Indoor Air Act.

**ROOF DRAIN BIDS:** Two bids have been obtained for the installation of roof drains for the Borough building: Red Rose Roofing, \$1770.00 Sam S. Smucker & Sons, Inc, \$1960.00  
A motion was made by Carroll Lindsay, seconded by Len Ferber and passed unanimously to accept the low bid submitted by Red Rose Roofing at cost of \$1770.00.

## **OTHER BUSINESS**

**PAYMENT OF BILLS:** A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to approve the list of bills as printed.

**OUTSTANDING BILL:** The Borough Manager explained that Pete Kingsley has an outstanding invoice in the amount of \$5,210.00 for connection fees, building permits, and occupancy permits. Bill Crosswell explained that the Borough cannot impose a lien towards the building and occupancy permits portion of the bill. The Borough can only file a lien for water connection fee amount. The Borough Authority must file the lien for the sewer connection amount.

A motion was made by Len Ferber, seconded by Carroll Lindsay and passed unanimously to have the Solicitor file a lien for the outstanding water connection fee as listed on the invoice, and to refer the outstanding sewer connection fee to the Borough Authority to have them file the lien.

**CITIZEN COMMENT:** None

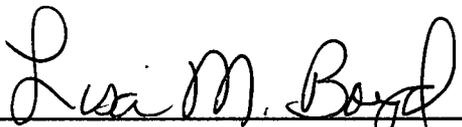
**EXECUTIVE SESSION:** Adjourned into executive session to discuss possible litigation at 9:55 p.m.

**REGULAR MEETING:** Reconvened into regular meeting at 11:04 p.m.

**1996 SALARY SCHEDULE:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the 1996 salary schedule as presented in Executive Session.

**ADJOURNMENT:** The meeting was adjourned at 11:05 p.m.

Submitted by,

  
\_\_\_\_\_  
Lisa M. Boyd, Assistant Secretary

## STRASBURG BOROUGH COUNCIL

Minutes of November 28, 1995 - 7:30 p.m.

**MEMBERS PRESENT:** Penatzer Barnett Lutz Lindsay Ferber Cipolloni Coleman

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor

Richard Mentzer

Gordon Book

Gene Osmun, Borough Manager

Larry Wixon

Donald Bachman

Bob Ham, Police Chief

Bob Myers

Gary Myers

Gordon Book

John Sigman

Donald Bachman

Norman Lutz

The meeting was called to order by President John Penatzer followed by the salute to the flag.

**REQUEST TO BE HEARD:** Larry Wixon questioned whether the Council meetings could be moved to 7:00 p.m.

**MINUTES OF OCTOBER 10, 1995:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the minutes of the October 10, 1995 as printed.

### NEW BUSINESS

**SPECIAL EVENTS REQUEST:** Mayor Ryder stated that he has received a Special Events request from the Strasburg Area Woman's Club to hold Christmas on the Square on Sunday, December 17, 1995. A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve the event without conditions.

**AMBULANCE ASSOCIATION REPORT:** Norman Lutz, President of the Strasburg Ambulance Association, presented the Association's Annual Financial Summary. The Association is showing a tentative net of \$33,000 for 1995, which compares to 1994's net of \$22,000. Mr. Lutz also expressed his appreciation for the Borough's annual donation.

**GOBERMAN-SEWER PLANNING MODULE:** The Borough Manager explained that the Sewer Planning Module for the Goberman subdivision will be on the agenda of the Borough Planning Commission on Monday, December 4, 1995. Once the Planning Commission has acted on this matter, it will be brought back to Borough Council for their approval.

**GARDEN SPOT AVENUE-R. B. CAMPBELL:** The Borough Manager explained that R. B. Campbell, owner of the commercial building located behind the carwash, has received a grant. Mr. Campbell is planning to use the grant to help with the installation of a road from North Decatur Street to the proposed Goberman subdivision. Mr. Campbell would use this road as access to his property. Mr. Campbell was unable to attend tonight's meeting. The plan has been submitted to the Lancaster County Planning Commission for their review and comments and will be on the December 4, 1995 agenda of the Borough's Planning Commission.

**RESOLUTION FOR GRANT APPLICATION-RECREATION PROGRAM:** A motion was made by Velma Lutz, seconded by Joe Coleman to approve the Resolution for the Borough to submit an application for the recreation grant. Members Lutz, Coleman, Barnett, Ferber, Cipolloni, and Penatzer cast assenting votes. Member Lindsay cast a dissenting vote. Motion carried.

**EXECUTIVE SESSION:** At 8:05 p.m., President Penatzer stated that the Council will adjourn into Executive Session to discuss Employee Policies. The meeting reconvened at 9:05 p.m.

**1996 PRELIMINARY BUDGET:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve the 1996 Preliminary Budget which does not require a tax or water and sewer fee increase.

**TAX LEVY ORDINANCE:** A motion was made by Carroll Lindsay, seconded by Len Ferber and passed unanimously to approve the Tax Levy Ordinance, with tax millage remaining at 9 mills.

**STATUS OF MUNICIPAL BUILDING LEASES:** A copy of Bill Crosswell's letter to Dan Herr was distributed for review. The letter outlines changes to be made to the Library Lease. Other issue that need further review are parking, division of utilities, realty tax issue, and renovations. As of this date, no additional information has been received on Sunshine Corner's Lease.

**SUBDIVISION OF BOROUGH PROPERTY:** The plans prepared by the HRG, Inc. for the subdivision of the Borough's property located between Lancaster Avenue and Hampden Drive have been submitted to the Lancaster County Planning Commission and the Borough's Planning Commission for their review and comments.

The item that needs to be completed is the rezoning of a portion of the property. Amp, Inc. has sent final notice of remediation to PennDEP. PennDEP will review the request, and will issue their approval.

**SOUTH JACKSON STREET-FINAL PAY REQUEST:** The Borough has received a final pay request from Pflumm for the \$7160, which was kept in reserve pending the completion of repairs at the intersection of S. Jackson Street and W. Main Street. All repairs have been completed. The Redevelopment Authority recommends that the pay request be approved to bring this project to a close. The Borough has a one year bond for the project. A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to the approve the final pay request in the amount of \$7160.

**TREES FOR SOUTH JACKSON ST-USE OF LEGISLATIVE INITIATIVE FUNDS:** The Borough Manager requested that the Borough purchase twelve trees to be located along S. Jackson Street at the Strasburg Playground in conjunction with the S. Jackson Street Project. A quote has been received from Lefever Landscaping in amount of \$200 per tree. The trees would be purchased from the Legislative Initiative Funds that were received earlier this year. It was the consensus of Borough Council to obtain addition quotes and information.

## **OTHER BUSINESS**

**PERSONNEL ISSUES:** Velma Lutz stated that the Employee Policies will be revisited, with additional review of the use of overtime, meeting attendance, Public Works Department raises, and the use of department heads to control budget. The Personnel Committee will meet with the Public Works employees and will settle outstanding issues by the next Council meeting.

1995-109

**CITIZEN COMMENT:** None

**ADJOURNMENT:** 10:05 p.m.

Submitted by,

*Lisa M. Boyd*

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Lisa M. Boyd, Assistant Secretary

## STRASBURG BOROUGH COUNCIL

Minutes of December 12, 1995 - 7:30 p.m.

**MEMBERS PRESENT:** Penatzer Lutz Lindsay Ferber Cipolloni Coleman  
Barnett (9:42)

**OTHERS PRESENT:**

Bruce L. Ryder, Mayor	Linda Younger	Don Bachman
Gene Osmun, Borough Manager	Gordon Book	Dan Sigman
Bob Ham, Police Chief	M. Robert Myers	Scott Mitchell
William Crosswell, Solicitor	Richard Mentzer	Irwin Widders
Ray Miller, HRG	Larry Wixon	Esther Johnson
H. Dale Kaufman	Ken Retallack	Barbara Karmilowicz
Holly Miller	Gary Myers	Richard Weymer
Sue Keene, Lancaster Newspapers	Mike Sollenberger	

The meeting was called to order by President John Penatzer followed by the salute to the flag.

**REQUESTS TO BE HEARD:** Irwin Widders and Esther Johnson presented a letter summarizing their suggestions/comments on the sale and subdivision of the Borough's property located between their properties along Lancaster Avenue. President Penatzer assured Mr. Widders and Mrs. Johnson that their comments will be taken into consideration during the planning process for the subdivision and sale of the property.

**MINUTES OF NOVEMBER 14, 1995:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to accept the minutes of November 14, 1995 as printed.

**TREASURER'S REPORT:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve and file for audit the Treasurer's Report for the period ending November 30, 1995.

**SOLICITOR'S REPORT:**

1. Reviewed Library, Sunshine Corners & Scouthouse Leases.
2. Lien for water connection fee was not necessary. Interested party made payment.
3. No Smoking Ban - Ordinance not needed. Penalties under state law will apply.
4. Deihm's Disposal mutual release. Received check and executed release.
5. Harnish Tract - prepared Roadway, Shared Driveway and Shared Sidewalk Agreements. Also prepared a Land Development Agreement.
6. CDL Drug & Alcohol Testing- prepared a proposed policy and resolution for adoption to participate in the Lancaster Inter-Municipal Committee Drug & Alcohol Testing program. Prepared letter to Borough Manager concerning this matter.
7. SLSA Fixed Charges, City Fixed Charges, and Sublease - suggests a final document outlining the settlements.

**MAYOR'S REPORT:** Mayor Ryder reported that the Joint Bypass Committee has met twice. A Solicitor which handled five other municipalities concerning this matter attended the last meeting of the Committee and outlined the procedures for completing the project. The Committee will submit a final document in January outlining these procedures.

**ENGINEER'S REPORT:** Ray Miller stated that he has no formal report.

**MANAGER'S REPORT:**

1. Completed 1996 Budget for approval tonight.
2. Reviewed what affects the reassessment will have on the Borough's Budget.
3. Employee's Policies-Vacation Policy has been changed from days to hours. A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to approve the Employee's Policies with the incorporation of the vacation policy as outlined in the draft presented to Borough Council tonight. (Page 3)
4. Final Change Order Reconciliation for the South Jackson Street Project-A motion was made by Velma Lutz, seconded by Carroll Lindsay and passed unanimously to approve the Final Change Order Reconciliation.
5. The Historic District Board submitted a Certificate of Appropriateness for exterior alteration to the home at 39 West Main Street, which is owned by the Wesley United Methodist Church. The Historic District Board has recommended approval. A motion was made by Len Ferber, seconded by Joe Coleman and passed unanimously to approve the Certificate of Appropriateness.

**PUBLIC WORKS REPORT:** In the absence of the Public Works Foreman, no report was submitted.

**POLICE REPORT:** Chief Ham submitted his written report for the period ending November 30, 1995, without further comment.

**UNFINISHED BUSINESS**

**LIBRARY LEASE:** Bill Crosswell outlined the changes that were made to the Lease since the last meeting. After a thorough review of the Lease, a motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to do as previously voted, to authorize the Facilities Committee to approve the Lease, once finalized and approved by the Solicitor. Approval was also given to the appropriate officials for signing of the Lease.

**SUNSHINE CORNER LEASE:** Bill Crosswell outlined the changes made to the Lease since the last meeting. After a thorough review of the Lease, a motion was made by Velma Lutz, seconded by Len Ferber to authorize the Facilities Committee to approve the Lease, once finalized and approved by the Solicitor, with the recommendation that the 10 year review be removed from the Lease. Approval was also given to the appropriate officials for signing of the Lease. Members Lutz, Penatzer, Ferber, Cipolloni, Coleman and Barnett cast assenting votes. Members Lindsay cast a dissenting vote. Motion carried.

**SCOUTHOUSE LEASE:** Bill Crosswell also outlined the changes to this lease. Bill explained that this is a land lease. The intention of the lease is to formalize an informal agreement between the Scouthouse Committee and the Borough. A motion was made by Velma Lutz, seconded by Milli Cipolloni and passed unanimously to authorize the Facilities Committee to approve the Lease, once finalized and approved by the Solicitor. Approval was also given to the appropriate officials for the signing of the Lease.

**SEWER REPORT-SLSA COMMITTEE:** The Borough Manager outlined the SLSA Sub-Committee's progress. The Sub-committee is working to tie into the LASA system for additional capacity. SLSA is suggesting that a new sewer plant is the solution. Additional capacity will not be made available by City of Lancaster.

**DEP WATER REPORT:** The Borough Manager stated that the DEP Outreach has submitted the results from the extensive water testing done in the Borough. The Outreach has suggested a public presentation be done in January. Ray Miller has prepared and submitted for review a Comprehensive Water Plan which outlines future programs for the improvement of the Borough water system.

**96 BUDGET-FINAL ADOPTION:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to adopt the 1996 Budget with the salary amendment for the Public Works Foreman.

**TAX LEVY ORDINANCE:** A motion was made by Joe Coleman, seconded by Sue Barnett and passed unanimously to approve the 1996 Tax Levy Ordinance with the tax millage remaining at 9 mills.

**SLSA SETTLEMENT-MEMORIZE:** A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously to authorize the President of Council and the Borough Manager to sign the settlement agreements once finalized by the Solicitor.

## **NEW BUSINESS**

**GYPSY MOTH SPRAYING:** The Borough Manager explained that several adjoining property owners, to the Borough's water shed area, have requested that the Borough participate with them in having the properties sprayed for Gypsy Moth in the Spring. It was the consensus of Borough Council that this matter be brought back to them for a vote in the Spring of 1996.

**DISCUSSION-ZONING CHANGE, MUNICIPAL PROPERTY:** The Borough Manager explained that a zoning change will be needed, for a portion of the property between Lancaster Avenue and Hampden Drive, if the Borough proceeds with the plans prepared by the Borough's engineer. The plans have been presented to the Lancaster County Planning Commission for their comments. The Borough Council will take into consideration the letter of Mr. Widder and Mrs. Johnson during this process. This matter will be discussed further at a future meeting.

**APPOINTMENTS-RECREATION COMMISSION & SCOUTHOUSE:** A motion was made by Joe Coleman, seconded by Velma Lutz and passed unanimously to appoint Dan Sigman to serve on behalf of the Borough on the Scouthouse Board. A motion was made by Len Ferber, seconded by Velma Lutz to appoint Sue Barnett as the Borough Official, and John Penatzer as the citizen representative to the Recreation Commission. Members Ferber, Lindsay, Lutz, Cipolloni and Coleman cast assenting votes, President Penatzer abstaining. Member Lindsay asked that the motion for the appointments to the Recreation Committee be reconsidered at the next meeting.

**CDL/DRUG & ALCOHOL PROGRAM RESOLUTION:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve Resolution #1995-15 establishing the participation of the Borough in a CDL Drug and Alcohol Program. A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously that the Borough will participate in the Lancaster Inter-Municipal Committee's CDL Drug and Alcohol Program. A motion was made by Velma Lutz, seconded by Len Ferber and passed unanimously that the Borough Manager be the Borough's contact person for the program. A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the payment of the Lancaster Inter-Municipal Committee's enrollment fee for the program.

**OTHER BUSINESS**

**GOBERMAN SEWER MODULE:** The Borough Manager explained the Borough Planning Commission has recommended approval of the Goberman Sewer Module. A motion was made by Velma Lutz, seconded by Sue Barnett and passed unanimously to approve the Goberman Sewer Module as presented.

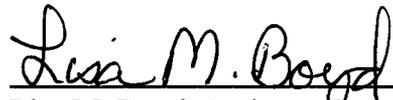
**PAYMENT OF BILL:** A motion was made by Len Ferber, seconded by Velma Lutz and passed unanimously to approve the list of bills as presented.

Velma Lutz mentioned that the Borough should obtain a report on what the borough has collision insurance for the Police Cruisers. Velma also stated that the snow needs to be removed from the sidewalks on the Borough's property.

**CITIZEN COMMENT:** Don Bachman commented that he has noticed several properties, including the Boroughs, which need to remove the snow from their sidewalks.

**ADJOURNMENT:** 10:55 p.m.

Submitted by,



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Lisa M. Boyd, Assistant Secretary