

STRASBURG BOROUGH SHADE TREE COMMITTEE MINUTES
March 16, 2017 – 7:30 p.m.

Members present: Brad Botchlet, Mary Dresser, Curt Reynolds
Others present: Gail Anderson, Secretary

1. **Call to Order** – The meeting was called to order at 7:41 p.m. by Chairman Brad Botchlet.
2. **Citizens' Comments:** None.
3. **Minutes:** On motion by Curt Reynolds, second by Mary Dresser, the minutes of the February 16, 2017 meeting were approved as printed.
4. **Finance Report:** Accepted as printed.
5. **Spring Tree Planting:** Since the number of committee members available on April 22 is dwindling, and tree selection hasn't been verified, a March 30 deadline was set for final decision on whether or not we will have a spring planting. Gail and Mary will follow up with homeowners to verify their selections and whether they can wait until autumn.
6. **Center Square:** Mary will purchase plants as necessary to fulfill her planting plan, which she updated after reviewing comments from past minutes, noting that alyssum and verbena always do great, and begonias have always done best in the hanging baskets. Members will meet on Saturday, May 20 at 8:00 a.m. at Center Square to plant the beds. Gil Pratt will be asked to take the hanging baskets to Good Harvest Greenhouse and have them ready to hang on May 20.
7. **Marketing Blitz:** Members will be given copies of last year's newsletter articles for review and comment prior to this year's early June deadline. Gail will ask Christine about "every door direct mail" options and postal costs, and will also ask for permission from Rutter's and the Swan Hotel for banner placement. Borough public works employee Ed Zalewski is willing to drive the Borough truck in the Memorial Day parade again this year to promote the tree program.
8. **Other Business:** Gail was asked to contact two or three landscape contractors to provide quotes for removal and replacement of the large trees at Center Square.
9. **New Business:** None.
10. **Citizens' Comments:** None.
11. **Adjournment:** The meeting was adjourned at 8:14 p.m.

Respectfully submitted,

Gail E. Anderson, Secretary