

STRASBURG BOROUGH AUTHORITY
APRIL 19, 2018 – 8:00 A.M.
MINUTES

Members Present: Harold Wiker Ray Reeder Ken Johnson Will Mullin

Others Present:

Lisa M. Boyd, Borough Manager

Ed Zalewski, Public Works Director

Jeff Sweater, ELA Group

Harold Wiker announced that the meetings are audiotaped and maintained until the minutes are approved.

REQUESTS TO BE HEARD: None.

REVIEW ENGINEER’S REPORT – JEFF SWEATER, ELA GROUP: Jeff Sweater reviewed his report dated April 19, 2018.

SEWER PROJECT PROGRESS UPDATE: Jeff Sweater reported that there is one sewer line left to be lined which is on Dallas Avenue from Ada Avenue to Lancaster Avenue. The interceptor work has been completed. They are about 60% completed with the manhole lining and about 85% completed with the manhole frame and lids.

PPM PAY REQUEST #8: Jeff Sweater reported that Progressive Pipeline Management submitted an Application for Payment #8 for \$212,904.00 which includes length of pipe lined. The Engineer has agreed to this payment application and recommends approval.

A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to approve the payment of Application for Payment #8 in the amount of \$212,904.00 to Progressive Pipeline Management for sewer pipe relining work done, as recommended by the Engineer.

PPM CHANGE ORDER #4: Jeff Sweater reported that, as discussed at last month’s meeting, an additional 1,815 feet of sewer pipe needs to be lined on West Hillcrest Avenue, Heritage Avenue and Southview Drive, as well as manhole lining and manhole frame and lids. He discussed the change with the contractor has agreed to the pricing and to a reduction for the costs involved with the sewer repair at 117 Miller Street with a substantial contract extension of 70 days to June 30, 2018.

A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to approve Change Order #4 as presented which includes 1,815 LF of 8” sewer lining, lateral reinstatement, manhole lining and manhole frame and lids on West Hillcrest Avenue, Heritage Avenue and Southview Drive, to extend the substantial completion date to June 30, 2018 and to deduct costs incurred for the sewer backup at 117 Miller Street in the amount of \$11,876.13.

STATUS OF CLOVER AVENUE AND INTERCEPTOR REROUTE AT STREAM CROSSING

PROJECTS: Jeff Sweater reported that the Borough Manager is working with the property owners to secure the necessary easement agreements. The Solicitor will assist with the preparation of the agreements and Harold Wiker suggested including language to abandon the old easements. Mr. Sweater stated that the revised design for the Clover Avenue sewer main replacement has the potential to eliminate the need for the old wet well at Pump Station #2 and avoids the trees on his property.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to authorize Appel & Yost to assist with the preparation of the easement agreements for these projects.

The President of the Trails at Strasburg Homeowners' Association submitted the following questions:

1. Does the easement agreement include any compensation for the easement? Harold Wiker stated that we have traditionally paid \$3.00 per foot and it is a 132 foot easement. It was discussed that we can maintain the original easement. There are no manholes necessary in the new easement.

2. Would the Authority want to purchase the land instead of having an easement? It was the consensus that we are not interested in purchasing the property.

3. Does the existing piping need to be removed? Jeff Sweater stated that the pipes do not need to be removed, they will be filled with concrete and abandoned and the manholes will be knocked down.

A motion was made by Harold Wiker, seconded by Will Mullin and passed unanimously to offer the Trails at Strasburg Homeowners' Association \$3.00 per foot for the 132 foot easement.

CREEKVIEW LANE SEWER CONNECTION REVIEW: The Borough Manager reported that a letter was received from the Strasburg Township Administrator regarding the possibility of connecting 20 lots on Creekview Lane to public sewer within the next three years, which is in accordance with their Act 537 Plan. She stated that she did provide our interceptor plans and Strasburg Township's next step is to scope the lines to determine their condition.

SIGHT AND SOUND THEATRES' REQUEST: Harold Wiker stated that Sight and Sound Theater submitted a letter asking if we would consider providing 175,000 gallons of water for their fire protection water tower.

The staff will research how other requests were handled in the past. Tapping fees, a meter installed to monitor usage, and a minimum quarterly fee were discussed. The Borough Manager will check with other Authorities regarding their policies.

Harold Wiker suggested advising Sight and Sound that we will develop a policy for their consideration and to remind them that this request needs to go through Strasburg Township.

REVIEW ELA FEASIBILITY PROPOSAL CONSIDERATION FOR PUMP STATION #5: Jeff Sweater reported that he conducted a site visit of the pump station and took photographs after the last meeting. He stated that ELA prepared a feasibility study to determine the most cost-effective manner to upgrade Pump Station No. 5 because spare parts are no longer made for these old pumps and they need to be custom made every time there are issues with the pumps. He stated that options to be investigated include 1) direct pump replacement with a different manufacturer and installation of flow meter pit, 2) Conversion to submersible pumping system, and 3) installation of a larger dry well and pumping system. He stated that some of the remaining funds in the bond could be used for this project. An estimated cost for the construction portion of the project is between \$125,000 and \$175,000.

A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to authorize ELA to proceed with the feasibility study for Pump Station #5 upgrades at a cost of \$5,500.

REVIEW SUSQUEHANNA RIVER BASIN/FISHER WELL REQUIREMENTS: Jeff Sweater reported that he has been working with the Borough Manager and Public Works Director for the renewal. He also stated that Steve Read would like to do some preliminary pump testing which will hopefully reduce the pump test plan requirements. SRBC predicts the pump test won't be able to be completed until the Spring of 2019. Jeff Sweater stated that we may receive hard water complaints from our water customers during the pumping.

Jeff Sweater explained the need for a data logger for the Fisher Well, which is needed for the pump testing and

to provide the required data to the SRBC. The estimated cost is between \$1,000 to \$1,200 per well.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to authorize the purchase of a 1” data logger at an estimated cost between \$1,000 and \$1,200.

Public Works Director Ed Zalewski left the meeting to respond to a problem at Sewage Pump Station #5.

PUBLIC WORKS REPORT – MARCH: Harold Wiker stated that our semi-annual flushing recently took place and asked the Borough Manager to verify with the Public Works Director if all of the hydrants were functioning properly. A motion was made by Ray Reeder, seconded by Will Mullin and passed unanimously, to approve the Public Works Report for March 2018.

PAYMENT OF MONTHLY BILLS: A motion was made by Ray Reeder, seconded by Will Mullin and passed unanimously, to approve the list of bills for the period of March 13, 2018 through April 10, 2018.

MINUTES OF MARCH 15, 2018: A motion was made by Ray Reeder, seconded by Harold Wiker and passed unanimously to approve the minutes of the March 15, 2018 meeting as printed.

OTHER BUSINESS:

Treasurer’s Report – A motion was made by Ray Reeder, seconded by Will Mullin and passed unanimously to accept and file for audit the Treasurer’s Report for the period ending March 31, 2018.

New Employee – The Borough Manager stated that a potential applicant contacted the office and will be completing an application.

Status of Hartman Bridge Village – The Borough Manager provided an update from the developer regarding Hartman Bridge Village and he stated that they are working on obtaining commercial uses.

1305 Village Road – The Borough Manager provided a spreadsheet showing the revenues and expenses to date for this property.

Bank Statements – As recommended by Authority auditor Mark Zettlemyer, Ray Reeder will open, review, and initial the bank statements immediately following the meeting.

Railroad Museum – The Public Works Director will work with Dave Dunn regarding the fire suppression meter at the Railroad Museum. The Borough Manger will review the plans and agreement and it may need to be followed up with a letter from the Attorney.

CITIZEN COMMENTS: None.

ADJOURNMENT: A motion was made by Ray Reeder, seconded by Will Mullin and passed unanimously, to adjourn the meeting at 10:08 a.m.

Respectfully Submitted,

Lisa M. Boyd, Borough Manager