

STRASBURG BOROUGH AUTHORITY
JUNE 21, 2018 – 8:00 A.M.
MINUTES

Members Present: Harold Wiker Ken Johnson Ray Reeder
 Ray Garraffa Will Mullin

Others Present:

 Lisa M. Boyd, Borough Manager Ed Zalewski, Public Works Director
 Jeff Sweater, ELA Group

Harold Wiker announced that the meetings are audiotaped and maintained until the minutes are approved.

REQUESTS TO BE HEARD: None.

REVIEW ENGINEER’S REPORT – JEFF SWEATER, ELA GROUP: Jeff Sweater reviewed his report dated June 21, 2018.

A meeting has been scheduled for July 11, 2018 at 10:00 am at the Southcentral Regional DEP Office to discuss the water allocation permit.

SIGHT AND SOUND THEATRES’ REQUEST: Jeff Sweater reported that he researched fire suppression fee options and other authorities’ rates. One calculation method he found was to base it on the meter size.

A motion was made by Ray Garraffa, seconded by Ken Johnson and passed unanimously to table the matter to allow for additional consideration.

The Borough Manager was asked to invite Doyle Heisey to attend the next meeting to discuss their request.

SEWER PROJECT PROGRESS UPDATE: Jeff Sweater reported that all of the mains are lined. He added that as of June 15, 2018, the following is some of the work that needs to be completed: 1) five frame and covers replaced, 2) nine manholes need to be lined, 3) 25 manholes liners needed to be Spark tested, 4) nine sets of bollards around manholes in farm fields installed, 5) three repairs on the line that are needed (two at 117 Miller Street and a pipe repair at the end of Hillcrest Avenue). Harold Wiker asked Mr. Sweater to inform the contractor that there may be a backcharge due to the additional water that has gotten into our sewer system from these holes and require the repaired pipe to be videoed due to the high amount of wastewater in May 2018.

The Borough Manager stated that the Borough’s inspector stated that 15 of the final restorations have been completed around the manholes by Beiler Paving and Mentzer Excavating and Mentzer Excavating was planning to work on some more final restorations due to Beiler Paving employees being on vacation. Jeff Sweater stated that the substantial completion date (lining the manholes and pipes) is June 30, 2018. He stated that paving is an item covered under the final completion date which is July 14, 2018. The Engineer will prepare a list of what items need to be completed under substantial completion and already reminded the contractor that penalties will be assessed if deadlines are not met.

A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously that the Board intends to stick with the terms of the existing contract and will not consider any additional extensions.

AUTHORIZATION OF CLOVER AVENUE/INTERCEPTOR SEWER LINE REPLACEMENT PROJECT TO BE PUT OUT FOR BIDS: Jeff Sweater reported that we are waiting for signatures on the easements. The bid is anticipated to be released on June 21, 2018, bids due three weeks later on July 12, 2018

and award on July 19, 2018. The Water Obstruction and Encroachment General Permit for boring under the pond near Pump Station #2 and for open cutting through the stream and wetlands has been submitted to Lancaster County Conservation District (LCCD) for review and approval. Mr. Sweater reported that the LCCD may require a different kind of permit for the interceptor stream crossing because there is a paper street approved for an extension of Susan Avenue and he is working with the LCCD on this matter.

A motion was made by Ray Reeder, seconded by Ray Garraffa and passed unanimously to authorize up to an additional \$5,000 to ELA to coordinate and prepare the LCCD GP-11 application, if necessary, for the interceptor stream crossing project.

A motion was made by Ken Johnson, seconded by Ray Garraffa and passed unanimously to put the Clover Avenue/Interceptor Sewer Line Replacement Project out for bids.

FISHER WELL SRBC DOCKET RENEWAL AND PUMP TEST: Jeff Sweater reported that he and Read & Associates have been working with our Public Works Director to set up preliminary monitoring equipment which will hopefully reduce the pump test plan requirements. Mr. Sweater stated that he will be completing the online application, which is due by July 14, 2018 and it is his understanding that Susquehanna River Basin Commission will invoice the Authority for the \$9,264 application fee, which will be due within 30 days.

PUMP STATION NO. 5 UPGRADES: Mr. Sweater stated that the feasibility study has not yet been completed but submitted and reviewed some of the research detailed in his Engineer's Report.

PUBLIC WORKS REPORT – MAY: Harold Wiker stated that he was disappointed with the water to wastewater ratios. The Public Works Director reminded him that the pipes on Miller Street and in the area of Pump Station #2 have not yet been repaired and that he believed there may be sump pumps connected into the sewer system. Harold Wiker stated that new residents may not be aware that sump pumps are not permitted to be connected to the sewer system. The Borough Manager reminded the members that there is an article in the newsletter reminding residents that it is illegal to have a sump pump connected to the system and that they should be disconnected and will put a notice on the website.

Jeff Sweater stated that he was familiar with a municipality in the past that inspected each home for sump pumps. The Borough Manager will research the minutes to see what was being done in the past regarding inspecting for sump pumps and check with the Solicitor to discuss legal issues and fines.

A motion was made by Ray Reeder, seconded by Ray Garraffa and passed unanimously to approve the Public Works Report for May 2018.

PAYMENT OF MONTHLY BILLS: A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously, to approve the list of bills for the period of May 15, 2018 through June 12, 2018.

MINUTES OF MAY 17, 2018: A motion was made by Ray Reeder, seconded by Harold Wiker to approve the minutes of the May 17, 2018 meeting as printed. Motion carried with members Reeder, Wiker and Garraffa casting assenting votes. Members Mullin and Johnson abstained from voting because they were not in attendance for the meeting.

OTHER BUSINESS:

New Public Works Employee – The Borough Manager reported that eight applications were received and with the assistance of the Public Works Director and Ray Garraffa, three candidates were selected for a first

interview and two will be coming back for a second interview. She is hoping that the new employee will be selected and able to start by August 1, 2018.

Bank Statements – As recommended by Authority auditor Mark Zettle-moyer, Ray Reeder will open, review, and initial the bank statements immediately following the meeting.

Railroad Museum – The Public Works Director reported that the Railroad Museum did install the meters to calculate the amount of water being used.

Air Compressor – The Public Works Director stated that we are waiting for additional information from a salesman regarding an upgraded Kaeser air compressor that is on sale and is through Costars. Harold Wiker stated that the other air compressor should be sold and Ken Johnson suggested researching Municibid.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to authorize the Borough Manager to purchase the Kaeser Air Compressor in the amount of \$19,725.

CITIZEN COMMENTS: None.

ADJOURNMENT: A motion was made by Ken Johnson, seconded by Will Mullin and passed unanimously, to adjourn the meeting at 10:02 a.m.

Respectfully Submitted,

Lisa M. Boyd, Borough Manager