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STRASBURG BOROUGH COUNCIL
JUNE 12, 2018
MINUTES

Members Present: Ray Garraffa Will Hutchinson
 Jim Rice Dave Dunn
 Dale Spaulding Bob Bennethum (by phone)

Others Present:

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|------------------------------------|-------------------------------|
| Bruce Ryder, Mayor | Lisa M. Boyd, Borough Manager |
| F. Steven Echternach, Police Chief | Lynn Commero, LNP |
| Nick Ferretti | Ernie Ferretti |
| Darlene Ferretti | Jill Ferretti |
| Vince Ferretti | Alex Ferretti |
| Nicole Ferretti | Luca Ferretti |
| Matt Neidinger | Roger Blantz |
| Miriam Echternach | Jocelyn Echternach |
| Grace Echternach | |

CALL TO ORDER AND PLEDGE TO THE FLAG: Council Vice President Ray Garraffa called the meeting to order at 7:30 p.m., followed by the salute to the flag. Vice President Garraffa announced that the meeting is being audiotaped and maintained until the minutes are approved. The Borough Manager took the roll call.

REQUESTS TO BE HEARD: None.

MINUTES OF MAY 8, 2018: A motion was made by Dave Dunn, seconded by Dale Spaulding to approve the minutes of the May 8, 2018 meeting as printed. Motion carried with members Garraffa, Dunn and Spaulding casting assenting votes. Members Hutchinson and Rice abstained from voting because they were not in attendance for the meeting.

REPORTS:

MAYOR – Mayor Ryder reported that after months of waiting, an engineering plan for 8-10 East Main Street was received but was missing critical details. The Building Inspector sent a rejection letter stating additional information was needed. Mayor Ryder then provided a brief history of the property including the condemnation and court order to bring the new member up-to-date.

PRESIDENT – President Chiodo was not in attendance.

MANAGER – The Borough Manager’s written report for May 2018 was received and accepted. She announced that she emailed the invitation to the members to join her at the next LCBA meeting that will be held on June 27, 2018. She also reported that she and Bruce Ryder attended the Lancaster County Places 2040 presentation at Millersville Borough on May 24, 2018. She previously emailed the full document to the members and now has Executive Summaries available for members’ use and offered to pass along any comments the members may have, which are due by June 30, 2018. She also announced that the last two days she has

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been at the PSAB Conference in Hershey and will be back there again tomorrow and has been enjoying the conference. The Borough did receive two plaques, a first place for our newsletter and an honorable mention for the website. She also reported that she and Steve Echternach recently attended a PIRMA insurance meeting and received a fifth annual plaque for the Borough's safety efforts. Our insurance company advised us that we are the only municipality that has received this award five years in a row and our premium was reduced. She also stated that the owner of the short term rental that was being operated at 148 East Main Street has stated that he wishes to fulfill the bookings through the beginning of September 2018 and will then have the building be rented for periods of 30 days or more to be in compliance with the ordinance. Final paving around the manholes was discussed and Chief Echternach stated that the subcontractor is working on them this week.

POLICE – The Police Department's report for May 2018 was received and accepted.

PUBLIC WORKS – The Public Works report for May 2018 was received and accepted.

ZONING OFFICER – The Zoning Officer's report for May 2018 was received and accepted.

CONSENT AGENDA: A motion was made by Dave Dunn, seconded by Jim Rice and passed unanimously to approve the following items on the Consent Agenda:

PAYMENT OF BILLS IN THE AMOUNT OF \$197,256.73 AND \$6,810.44
HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATE OF
APPROPRIATENESS – 24 MILLER STREET
AUTHORIZATION TO PUT THE 1995 PUBLIC WORKS PICKUP TRUCK OUT
FOR BIDS
APPOINTMENT OF PLANNING COMMISSION MEMBER – DAVID FELPEL

UNFINISHED BUSINESS:

AWARD 2018 PAVING PROJECT BID – S JACKSON ST (W MAIN TO FUNK): The Borough Manager stated that five bid packets were picked up and four companies submitted a bid. Bids were received from Pennsy Supply, Long's Asphalt, S.A. Macanga and Affordable Paving. She added that we have not utilized the apparent low bidder in the past, but did check references and they were very positive.

A motion was made by Jim Rice, seconded by Will Hutchinson and passed unanimously to award the 2018 paving project for a portion of South Jackson Street (West Main to Funk), to the lowest bidder, Affordable Paving & Excavating of Lititz, PA at a bid of \$37,757.36.

ACCEPTANCE OF CIVIL SERVICE PROMOTIONAL LIST/APPOINTMENT OF SERGEANT EFFECTIVE JUNE 16, 2018: A motion was made by Dale Spaulding, seconded by Will Hutchinson and passed unanimously to promote Nick Ferretti to Sergeant effective June 16, 2018.

NEW BUSINESS: None.

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OTHER BUSINESS: Will Hutchinson stated that in the past, on behalf of the Fire Company, he verified with Worley and Obetz that they would be willing to provide fuel to the Strasburg Fire Company, and he believed the Borough had similar arrangements. In light of Worley and Obetz's closing, he stated that we will need to find a new company. The Borough Manager stated that discussions have already begun on the Borough's behalf to fill that need.

CITIZENS' COMMENTS: None.

ADJOURNMENT: A motion was made by Will Hutchinson, seconded by Dave Dunn and passed unanimously to adjourn the meeting at 7:46 p.m.

Respectfully submitted,

Lisa M. Boyd
Borough Manager