

**STRASBURG BOROUGH AUTHORITY  
SPECIAL MEETING  
NOVEMBER 1, 2018 – 8:00 A.M.  
MINUTES**

**Members Present:** Harold Wiker                      Ken Johnson  
                                 Ray Reeder                                      Ray Garraffa

**Others Present:**  
Lisa M. Boyd, Borough Manager  
Ed Zalewski, Public Works Director  
Jeff Sweater, ELA Group  
Bill Koch, Strasburg Fire Co.

Harold Wiker announced that the meetings are audiotaped and maintained until the minutes are approved.

**REQUESTS TO BE HEARD:**

**FIRE HYDRANT ACROSS FROM HARTMAN BRIDGE VILLAGE – BILL KOCH:** Bill Koch, representing Strasburg Fire Company, expressed his concern that there is a fire hydrant across from Hartman Bridge Village that is not functioning and officially requested that the hydrant be put in service. Mr. Koch stated that he is putting the Borough on notice that he believes the hydrant should be activated.

Harold Wiker stated that we cannot turn the water on for the hydrant because of the way the agreement is written and the developer has not met the financial requirements. He stated that the line is currently owned by the developer and will eventually be owned by Strasburg Township, who is a bulk customer of the Strasburg Borough Authority. Harold Wiker stated that the hydrant was installed and tested but there is currently no water in the line and it will not be charged until the meter pit is installed. Ken Johnson noted that there is a request from Sight & Sound to connect to our water system as a backup and the hydrant would be turned on if they extend the line and connect before the Hartman Bridge Village development is ready.

Harold Wiker stated that we are currently replacing three non-functioning hydrants per year and the Borough does notify the Fire Chief when a hydrant has been repaired. Bill Koch asked and the Borough Manager agreed to copy him on hydrant emails.

**REVIEW AND POSSIBLE ADOPTION OF SEWER RATE INCREASE RESOLUTION 2018-1:**

Harold Wiker reminded the members that raising the sewer rates was discussed during budget time last year and following that schedule, the rates were set to increase 8% per year for 2018-2022.

A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to adopt Resolution 2018-1 which increases the sewer rates by 8%.

**PAYMENT OF MONTHLY BILLS:** A motion was made by Ken Johnson, seconded by Ray Garraffa and passed unanimously, to approve the list of bills for the period of September 14, 2018 through October 8, 2018, plus an invoice to East Lampeter Township for \$2,107.50 in payment of televising the sewer lines.

**MINUTES OF SEPTEMBER 20 AND OCTOBER 4, 2018:** A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to approve the minutes of the September 20, 2018 meeting as printed.

A motion was made by Ray Garraffa, seconded by Ray Reeder and passed unanimously to approve the minutes of the October 4, 2018 meeting as printed.

**PUBLIC WORKS REPORT – SEPTEMBER:** The Public Works report for September 2018 was reviewed. Harold Wiker noted that the sewer flows are still high.

A motion was made by Ken Johnson, seconded by Ray Garraffa and passed unanimously to approve the Public Works Report for September 2018.

**JC PARK SEWER ISSUE DISCUSSION:** The Borough Manager stated that a representative of the Jaycee Park Board advised her that they continue to have sewer backups in the barn. Ed Zalewski stated that he was reassured that PPM patched the correct hole and have the other line open and that it is on video.

**RESULTS OF E & W MAIN, MILLER AND SOUTHVIEW AREA TELEVISIONING:** Ed Zalewski stated that they had to stop the televising of the line at West Main Street because the lines need to be flushed because there is too much sediment and stones in the line. He added that he believes there is sediment and stones in the line from where PPM punched holes in the line where there were no laterals and from when they worked on the manholes. He stated that he placed the televising of Miller Street on hold until after the lines are either jetted or vacuumed because the camera can't get through. Harold Wiker stated that we do have video of the lines before the lining which shows that the sediment and stones were not there prior to the lining.

Harold Wiker stated that he is recommending that we hire East Lampeter Township to vacuum and televise all of the lines that were lined because the new lines should be clean and we do not want the sediment and stones to get into our pump station. Harold Wiker stated that it would be good to have a good video of the line so we can see where the water is coming in.

Ken Johnson asked about the cost of having our own camera and Jeff Sweater stated that a used camera is in the \$30,000-\$100,000 range but he is not sure of the cost of a trailer mounted one. Jeff Sweater stated that you typically can't get good pictures if the lines aren't jetted first.

A motion was made by Ray Reeder, seconded by Ray Garraffa and passed unanimously to authorize East Lampeter, if they are able to do the project within a timely basis, to vacuum and televise all of the lines that we lined that contain laterals and videotape only the lines that haven't been videoed, beginning on East Main Street.

A portion of the sewer line video was viewed and a hole that was punched in the line that does not go to a lateral was viewed and the Public Works Director stated that he believed it was near the Speckled Hen. PPM will need to repair this hole and the large amount of infiltration that is coming in this hole was viewed. The sewer line where PPM overcut the connection and then grouted it on Southview Drive was viewed on the video and it showed that the grouting did not seal the hole and water is still coming through. The Public Works Director also stated that 2B stone in the pipe and water still coming in is also visible on the video for the overcut line that PPM repaired on Heritage Avenue.

Jeff Sweater stated that he did advise PPM of the problems that we discovered during the televising and will re-contact PPM and advise them that there are several issues and the overall system is not working and that they need to prove that the system works by vacuuming the lines and televising them if it can be done in a timely manner. Jeff Sweater stated that the contractor is required to warranty their work. Jeff Sweater stated that we can provide PPM with the video of the portion of approximately 4,000 feet as evidence that we do not feel the project is done correctly and they are required to prove that the rest of the system is done correctly. It was the consensus that if PPM vacuums and televises the lines that it needs to be done by a third party and Jeff Sweater

stated that our staff needs to be on-site to view it at the same time. Jeff Sweater stated that real damages include the higher flows to Suburban Lancaster Sewer Authority.

Harold Wiker suggested seeing if there is a company that could clean, televise and repair the lines at the same time.

Jeff Sweater stated that the Engineering work since the substantial completion date is being documented.

Ray Reeder discussed the top hat project to seal the lateral connections and Harold Wiker suggested only installing the top hats where there are leaks.

### **REVIEW ENGINEER'S REPORT – JEFF SWEATER, ELA GROUP:**

**SUSAN AVENUE INTERCEPTOR REPLACEMENT:** Jeff Sweater stated that WEXCON is scheduled to begin work on December 3, 2018 and he has advised the contractor that the Authority expects them to begin as scheduled.

**CLOVER AVENUE SEWER MAIN REPLACEMENT:** Jeff Sweater reported that the Clover Avenue project will commence after the Susan Avenue Project and is anticipated to start around the middle of January 2019. Jeff Sweater will draft a letter explaining the project to notify the residents and owners.

**BOLLARDS:** The Borough Manager will obtain an itemized proposal from Mentzer's Excavating and Glen Denlinger to install the bollards.

**PUMP STATION #5:** The Borough Manager clarified that the proposal for the pump is for the motor portion of the pump only. The Borough Manager is requesting current proposals for the pump motors from various vendors. Jeff Sweater stated that we are limited by the small space in our pump station and our pump works well and it may just need a deragger, macerator or grinder pump to help it from clogging. Jeff Sweater stated that our pump station does have a backup pump and would just need the labor to unclog it. The Public Works Director added that the pumps are running an average of at least double as they were a year ago due to the higher flows. Jeff Sweater suggested having Slaymaker Electric Motor & Supply come out to make a recommendation. The Public Works Director stated that the impellers are approximately 50 years old and are worn. Harold Wiker suggested finishing the sewer projects that are already started and investigate the motors.

**2019 DRAFT BUDGET AND 5-YEAR PROJECTION SPREADSHEET REVIEW:** Harold Wiker stated that he briefly reviewed the 2019 Draft Budget and it will be reviewed again at the next meeting.

### **OTHER BUSINESS:**

**Bank Statements** – As recommended by Authority auditor Mark Zettlemyer, Ray Reeder opened, reviewed, and initialed the bank statements.

**Fire Hydrant Across From Hartman Bridge Village** – Steve Echternach, Emergency Manager for Strasburg Borough and Strasburg Township, stated that he previously discussed this hydrant with the Strasburg Fire Chief and he reminded the members that the largest fire in the history of Lancaster County was at that intersection and that fire was managed. Steve Echternach stated that he understands that line cannot be put in service yet because it is a dry line at this time that was installed as part of the Route 896 Construction Project. Also recognizing it will be put in service as soon as possible, Steve Echternach added that non-functioning hydrants are clearly marked and known by the Fire Company.

**CITIZEN COMMENTS:** None.

**ADJOURNMENT:** A motion was made by Ken Johnson, seconded by Ray Garraffa and passed unanimously, to adjourn the meeting at 9:22 a.m.

Respectfully Submitted,

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Lisa M. Boyd, Borough Manager