

**STRASBURG BOROUGH AUTHORITY
SEPTEMBER 20, 2018 – 8:00 A.M.
MINUTES**

Members Present: Harold Wiker Ken Johnson Ray Reeder
Ray Garraffa

Others Present:

Lisa M. Boyd, Borough Manager
Jeff Sweater, ELA Group
David Wickersham, PPM President (Conference Call)

Harold Wiker announced that the meetings are audiotaped and maintained until the minutes are approved.

REQUESTS TO BE HEARD:

FIRE HYDRANT HARTMAN BRIDGE VILLAGE – BILL KOCH: Bill Koch was not in attendance do to being on a fire call.

REVIEW ENGINEER’S REPORT – JEFF SWEATER, ELA GROUP

WATER ALLOCATION PERMIT: Jeff Sweater reported the following:

- The Water Allocation Permit has been approved,
- It is valid for 15 years.
- A proposal of how the Authority plans to monitor daily spring overflows should be completed, along with any permit amendments by August 21, 2019.
- The monitoring equipment must be installed by August 21, 2021 to start the 10-year monitoring study.
- A Final Report detailing the results of the 10-year monitoring study must be provided by August 21, 2032 (one year after the 10-years of monitoring concludes).
- The Authority’s current Drought Contingency Plan must be updated and submitted to DEP by August 21, 2019 for review and it must continue to be updated and resubmitted to DEP every 3 years for review, or within 6 months of development or abandonment of a new source.
- The Authority must update its water conservation program and develop an official policy if one has not already been developed.

ELA will provide a proposal for implementation of the Year-1 requirements (Water Monitoring Study Development, Public Water Supply Permit Amendment Costs, assistance with the Drought Contingency Plan as well as with the Water Conservation Program).

SEWER MAIN AND MANHOLE LINING PROJECT: Jeff Sweater reported the following:

The Interceptor Stream Crossing was discussed and Harold Wiker reported that for the interceptor line easements, one is signed, one is expected to be signed soon and one party is only willing to sign the easement agreement only if a long list of demands are met.

Jeff Sweater stated that PPM has outstanding items on the punchlist that need to be completed. Members discussed options to work with PPM on reducing the penalties in exchange for them extending the contract to line the three interceptor runs within a short deadline and Jeff Sweater was given the authorization to discuss this matter with PPM. Other options to realign the interceptor were discussed.

REQUEST FOR REDUCTION IN LETTER OF CREDIT - EPHRATA NATIONAL BANK:

Jeff Sweater reported that Ephrata National Bank is requesting a reduction in their letter of credit. Mr. Sweater completed an inspection and is recommending a reduction to \$10,514.25, which is for a \$6,014.25 maintenance guarantee, \$2,500 for As-built plans and \$2,000 for a touchpad to read the meter.

A motion was made by Ray Garraffa, seconded by Ken Johnson and passed unanimously to authorize the reduction in the letter of credit for the Ephrata National Bank to \$10,514.25.

CLOVER AVENUE SEWER MAIN AND INTERCEPTOR STREAM CROSSING

REPLACEMENT: Jeff Sweater stated that the contract was fully executed on September 13, 2018 and Wexcon has been given notice to proceed with the understanding that the Susan Avenue part of the project/contract is indefinitely on hold. A preconstruction meeting has been scheduled.

FISHER WELL SRBC DOCKET RENEWAL AND PUMP TEST: Jeff Sweater reported that the SRBC has requested the Authority to provide grandfather registration for the Rohrer Well and King Well and he is working with our Public Works Director.

PUMP STATION #5 UPGRADES: Jeff Sweater stated that ELA needs to provide design sketches and a proposal to help the Board understand how upgrades will take place.

PUBLIC WORKS REPORT – AUGUST: The Public Works report for August 2018 was reviewed. Harold Wiker and Ray Reeder expressed their disappointment that the sewer flows are high.

The Borough Manager will work with the staff to put something on the Borough’s website regarding illegal connections of sump pumps to the sewer system.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to approve the Public Works Report for August 2018.

It was the consensus to discuss sump pump connections at the next meeting.

PAYMENT OF MONTHLY BILLS: A motion was made by Ray Garraffa, seconded by Ken Johnson and passed unanimously, to approve the list of bills for the period of August 22, 2018 through September 11, 2018.

Ray Reeder questioned the status of ALS Laboratories becoming recertified to test the water for coliforms. The Borough Manager stated that they are not yet recertified. Ken Johnson suggested checking with PureTest Laboratories.

MINUTES OF AUGUST 16, 2018: A motion was made by Ray Garraffa, seconded by Ken Johnson and passed unanimously to approve the minutes of the August 16, 2018 meeting as printed.

OTHER BUSINESS:

Bank Statements – As recommended by Authority auditor Mark Zettlemyer, Ray Reeder opened, reviewed, and initialed the bank statements.

Conference Call With David Wickersham, PPM President: Jeff Sweater advised Mr. Wickersham that Harold Wiker gave approval to not replace the frames and covers on Manholes #1 and #2 and that would be removed from the punchlist.

Mr. Wickersham stated that they will complete the items on the punchlist.

Harold Wiker discussed the lining of the 12” interceptor Susan Avenue line and Mr. Wickersham stated that it would take the lining manufacturer approximately 4-6 weeks to make the liner. He added that he could schedule his crews to install the liner, which he anticipates to be the beginning of November, and should only take about 3-5 days.

Jeff Sweater made it clear that the Authority has not made a decision regarding the penalties.

Harold Wiker stated that we would like these three runs on Susan Avenue to be lined by Thanksgiving. Mr. Wickersham stated that he will confirm with his team but he doesn’t see why it can’t happen as long as the liner comes in on time. Harold Wiker asked him to forward an email to our Engineer confirming when the liner is ordered, a confirmation on the delivery date from the manufacturer, when PPM will be onsite to install the liner and that PPM anticipates it to take approximately 3-5 days to install the liner. Mr. Wickersham agreed to provide the requested information in writing.

CITIZEN COMMENTS: None.

ADJOURNMENT: A motion was made by Ray Reeder, seconded by Ray Garraffa and passed unanimously, to adjourn the meeting at 10:15 a.m.

Respectfully Submitted,

Lisa M. Boyd, Borough Manager