

**2019-4**  
**STRASBURG BOROUGH COUNCIL**  
**FEBRUARY 12, 2019**  
**MINUTES**

Members Present:     Mike Chiodo                             Ray Garraffa  
                                 Jim Rice     Dave Dunn  
                                 Will Hutchinson                             Dale Spaulding  
                                 Bob Bennethum

Others Present:  
                         Bruce Ryder, Mayor                             Charity Quinn  
                         Lisa M. Boyd, Borough Manager             Chris Dewalt  
                         F. Steven Echternach, Chief of Police     Lynn Commero, LNP

**CALL TO ORDER AND PLEDGE TO THE FLAG:** Council President Mike Chiodo called the meeting to order at 7:30 p.m., followed by the salute to the flag. President Chiodo announced that the meeting is being audiotaped and maintained until the minutes are approved. The Borough Manager took the roll call.

**REQUESTS TO BE HEARD:**

**ANNUAL MS4 PRESENTATION – CHARITY QUINN:** Charity Quinn was in attendance to provide the annual MS4 Public Awareness presentation and update. She reminded the members that the Borough is a joint partner with East and West Lampeter Townships for a stormwater improvement project and that project was recently submitted to DEP for approval, and we hope for construction either in the Spring or Fall of 2019. She also reported that Lancaster County has been updating the watershed limitation plan because the County is to reduce pollutants going into the Chesapeake Bay. She stated that a possible future DEP requirement could be additional nutrient reductions including nitrogen and phosphorus and the leadership of DEP recently changed. She added that it is possible that watersheds could work together on a joint plan and that Lititz Borough and Warwick filed a joint permit. She encouraged the Borough to reach out to farms in the Borough to see what best management practices they are doing on their properties and to have them keep clear records of what they are or aren't doing, where discharges are on their property, the number of livestock and if they are in compliance with their Ag or ENS plans. She stated that because of the makeup of the Borough, we might not have a very large nitrogen or phosphorus load.

The Borough Manager reminded the members that in addition to the joint project that we are doing with East and West Lampeter, the Borough is doing their own stream bank restoration project at Glenn Eshleman's property. She stated that Mr. Eshleman is fully on board with the project and it will begin after the joint project has been completed.

**MINUTES OF JANUARY 8, 2019:** A motion was made by Dave Dunn, seconded by Jim Rice to approve the minutes of the January 8, 2019 meeting as printed. Motion carried with Members Garraffa, Rice, Dunn, Hutchinson and Spaulding casting assenting votes. Members Chiodo and Bennethum abstained from voting because they were not in attendance for the meeting.

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### **REPORTS:**

**MAYOR** – Mayor Ryder stated that 8-10 East Main Street is for sale and the listing agent is aware of the issues with the property.

**PRESIDENT** – President Chiodo thanked Ray Garraffa for running the last few meetings in his absence. He also reported on the status of the Police and the Non-Uniformed Pension Funds.

**MANAGER** – The Borough Manager’s written report for January 2019 was received and accepted. She added that the front office vestibule is almost complete and she is pleased with this safety improvement that also has a heat savings benefit. She will be doing a PP&L cost study to document the savings for the vestibule project and the changeover of the light bulbs to LED lights. She also reported that she, Jim Rice and Dale Spaulding will be conducting HARB applicant interviews and a sketch plan was submitted for four houses for Trails at Strasburg Phase 2 and will be discussed at the March 2, 2019 Planning Commission meeting. Bruce Ryder congratulated the staff on a clean audit with no findings or issues.

**POLICE** – The Police Department’s report for January 2019 was received and accepted. Bruce Ryder congratulated Sgt. Nick Ferretti for completing the Pennsylvania State Police Leadership Development Program.

**PUBLIC WORKS** – The Public Works report for January 2019 was received and accepted.

**ZONING OFFICER** – The Zoning Officer’s report for January 2019 was received and accepted.

**CONSENT AGENDA:** A motion was made by Dave Dunn, seconded by Ray Garraffa and passed unanimously to approve the following items on the Consent Agenda:

PAYMENT OF BILLS IN THE AMOUNT OF \$141,517.10

HISTORICAL ARCHITECTURAL REVIEW BOARD CERTIFICATES OF

APPROPRIATENESS – 17 WEST MAIN ST AND 43 WEST MAIN ST

ACCEPTANCE OF HISTORICAL ARCHITECTURAL REVIEW BOARD ANNUAL REPORT

ACCEPTANCE OF CIVIL SERVICE COMMISSION ANNUAL REPORT

APPOINTMENT OF RAY GARRAFFA TO PENSION COMMITTEE

RATIFY AND CONFIRM SCOUTHOUSE ASSOCIATION BOROUGH APPOINTEE  
– RICHARD M. THOMPSON

APPOINTMENT OF LISA M. BOYD AS PENNSYLVANIA STATE ASSOCIATION  
OF BOROUGH’S VOTING DELEGATE

### **UNFINISHED BUSINESS:**

### **FOLLOW-UP DISCUSSION REGARDING PAINTING OF CROSSWALKS LOCATED**

**AT INTERSECTIONS:** The Borough Manager reminded the members that this was previously discussed at the November 2018 meeting. Crosswalks are required at signalized

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intersections and this discussion is only related to crosswalks at non-signalized intersections. The Safety Committee is now recommending that the marked crosswalks remain and have additional hash marks painted to make them more noticeable and consistently marked. Chief Echternach stated that additional signage is only required for mid-block crosswalks, which we are not proposing.

A motion was made by Dale Spaulding, seconded by Bob Bennethum and passed unanimously to approve the crosswalks at the current intersections continue to be painted, with the addition of hash marks.

**AUTHORIZATION FOR THE SOLICITOR TO OPPOSE THE APPLICATION FOR A SPECIAL EXCEPTION FILED WITH THE ZONING HEARING BOARD IN CASE NO. 19-02:** President Chiodo stated that CHR Corporation d/b/a Rutter's submitted a Zoning Hearing Special Exception Application for an amusement arcade as an additional principal use at the current Rutter's Store located at 405 Historic Drive.

Mike Chiodo reminded the members that we have already spent \$36,500 this year in legal fees and \$20,000 was budgeted. He urged members to consider this for future matters. Bruce Ryder stated that current legal issues utilizing the Solicitor's time include the previous Rutter's Zoning Hearing request, the ongoing AirBnb matter and 8-10 East Main Street.

A motion was made by Ray Garraffa, seconded by Will Hutchinson and passed unanimously to approve the solicitor's attendance to oppose the application for a Special Exception filed with the Zoning Hearing Board in case No. 19-02.

**NEW BUSINESS:** None.

**OTHER BUSINESS:** None.

**CITIZENS' COMMENTS:** None.

**ADJOURNMENT:** A motion was made by Dale Spaulding, seconded by Bob Bennethum and passed unanimously to adjourn the meeting at 8:05 p.m.

Respectfully submitted,

Lisa M. Boyd  
Borough Manager