

**STRASBURG BOROUGH AUTHORITY
MEETING
MARCH 21, 2019 – 8:00 A.M.
MINUTES**

Members Present: Harold Wiker Ken Johnson Ray Reeder Will Mullin

Others Present:

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| Lisa M. Boyd, Borough Manager | Ed Zalewski, Public Works Director |
| Jeff Sweater, ELA Group | Andrew Kehl, RKL |
| Bill DeMarco, PPM | Thomas Nestoras, PPM |

Harold Wiker announced that the meetings are audiotaped and maintained until the minutes are approved.

REQUESTS TO BE HEARD: None.

PRESENTATION OF 2018 AUTHORITY AUDIT: Andrew Kehl of RKL was in attendance and thanked the Authority for allowing them to serve as the auditors again this year and reviewed the 2018 Authority Audit. He stated it was a very clean audit, the staff was well prepared and there were no audit adjustments. He stated that the funds in Ephrata National Bank are covered by both FDIC insurance and the additional insurance as required under Act 72 has been verified.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to accept the audit report as prepared by RKL for the period ending December 31, 2018.

ENGINEER’S REPORT – JEFF SWEATER: Mr. Sweater reviewed his Engineer’s Report dated March 21, 2019:

GENERAL PROJECTS: ELA is still in the process of drafting a letter to be sent to all commercial/industrial users to cordially notify them of the Authority’s industrial waste ordinance restrictions and penalties that may apply to their business operations. Strasburg Township is looking to connect the Creekview Lane homes to the Authority’s sewer near Pump Station #5. Mr. Sweater will do an ArcView GIS demonstration at the April meeting to determine if this is something we would want to budget for in the future.

SEWER MAIN AND MANHOLE LINING PROJECT: For the lateral brushing and main cleaning, Mr. Sweater stated that approximately 10,241 SF of sewer main has been jetted and vacuumed and 250 laterals re-brushed. He stated that as of Monday, 35 of the 88 sections of pipe run have been inspected, cleaned and re-brushed. So far, 42 laterals in total were found to be damaged from overcutting and need top hats (34 of the 42 overcut laterals were found to be leaking into the sewer mains). He also stated that 7 laterals appear to be leaking along the liner, 9 laterals appear to be leaking farther in the laterals and would need longer liners, and 6 laterals need to be re-brushed/trimmed up more. He also stated that two pipe runs listed as a zero-lateral runs were damaged and need to be repaired. Mr. Sweater stated that the swale between Lancaster Avenue and Ada Avenue was damaged during Mentzer’s installation of manhole frame and covers and is causing some stormwater issues for the Messners and this has been added to the punchlist items to be repaired by PPM.

Mr. Sweater reported that the bollards in the fields to protect the manholes have been installed.

Mr. Sweater stated that he believes that the flows will decrease when all of the repairs are made to the lines.

8:30 A.M. PPM UPDATE - DAVID WICKERSHAM: Bill DeMarco and Thomas Nestoras from PPM were in attendance for David Wickersham who was unable to attend the meeting because he is in the hospital with

pneumonia. They stated that they have about 29 sections of pipe to brush and clean and most of the sections they are on now have less than 10 laterals per section and hope to be progressing faster. They are talking to Mr. Rehab to obtain a quote to make the repairs to the laterals and will schedule a meeting and will include representatives from the Borough.

WEXCON CHANGE ORDER #3: Mr. Sweater stated that WEXCON has submitted Change Order #3 for a \$7,332.82 deduct for eliminating the full demolition of the old Pump Station No. 2 wet well that is currently acting as an anchor for a private utility pole guy wire, and for the elimination of the 88 LF pond boring. He noted that WEXCON did have to install an additional 116 LF of sewer to avoid boring under Eshelman's pond, as required by Mr. Eshelman, and still concrete encase the sewer under the stream and install trench plugs. The contractor is offering to have this change order offset Change Order #1 in the same amount.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to approve WEXCON's Change Order #3 which is a \$7,332.82 deduction.

WEXCON PAY REQUEST #3: A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to approve Wexcon's Pay Request # 003 in the amount of \$152,709.93 as recommended by the Authority Engineer.

ELA'S PUMP STATION #5 UPGRADE PROPOSAL: Mr. Sweater reviewed the Pump Station No. 5 Upgrades proposal and he detailed the work included on the proposal.

A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to proceed with ELA's Pump Station #5 Upgrade proposal dated March 18, 2019 in the amount of \$78,500.

ENGINEER'S REPORT – JEFF SWEATER (continued):

CLOVER AVENUE SEWER MAIN REPLACEMENT & SUSAN AVE INTERCEPTOR STREAM CROSSING REALIGNMENT: Mr. Sweater reported that the projects have been completed and there are a few punchlist items for both projects including manhole covers needing changed, seeding and hotmix paving.

FISHER WELL SRBC DOCKET RENEWAL AND PUMP TEST: Mr. Sweater stated that the SRBC provided comments for the Groundwater Application and a field meeting will be held between the SRBC, Steve Read, the Engineer and representatives from the Public Works Department. The SRBC may require a borehole video to confirm the depth the pump was set. He also stated that if the Authority wished to increase the well pumping rate for the Fisher Well above the approved 200 gpm, aquifer testing would also be required for the grandfathered Rohrer and King wells, which are not high yielding wells. He also explained that because the SRBC considers the Fisher Well to be a headwater area, a potentially critical SRBC comment is there could be major use restrictions on the Fisher Well. These issues need to be clarified by SRBC during the field meeting. The pump test is expected to be completed by the Fall.

SPRINGS MONITORING PLAN & PWS PERMIT: Mr. Sweater finalized the monitoring plan but it has not yet been reviewed by the Public Works Department. Options to meter the flows were discussed.

PUMP STATION #5 UPGRADES: Mr. Sweater stated that they started preliminary design of Pump Station #5, the survey work will begin after all of the PA One Call markings are complete, the wetlands have been delineated within the project area and coordination for electrical and structural design has begun. He also ran preliminary design calculations and reviewed the DEP and SLSA permitted flows and stated that he may suggest retaining the existing wetwell as an overflow.

SIGHT & SOUND THEATERS FIRE LINE EXTENSION: Mr. Sweater stated that he did meet with representatives from Sight & Sound and reviewed their request and Hershey Farm's request. Harold Wiker stated he was not in favor of changing the original plan from a fire line extension to a plan to adding a separate commercial customer unless they change the plan to extend the line along 896. The need for an automatic flusher or hydrant to flush the end of the line was discussed.

REVIEW AND POSSIBLE APPROVAL OF DRAFT SPRING MONITORING PLAN – FOR SUBMISSION TO DEP: A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to authorize the Authority Engineer to submit the Spring Monitoring Plan to PA DEP after it has been reviewed by the Public Works Director and the main Public Works Water Operator.

REVIEW OF NEW ROOF PROPOSALS FOR 1305 VILLAGE ROAD RENTAL PROPERTY: The new roof proposals for 1305 Village Road were reviewed. Ken Johnson asked if we could ask JS Roofing to provide additional quotes for a regular GAF Timberline shingle and a standard 3-tab and for both contractors to provide with the amount of squares they are bidding. This matter will be reviewed again at the next meeting after the additional information is received.

PUBLIC WORKS REPORT – FEBRUARY: The Public Works report for February 2019 was reviewed. The Borough Manager stated that we did begin using PureTest Laboratories and have had one water test completed and they did pick up as scheduled and submitted the test results. The Public Works Director stated everything is going good with his department, the hydrants that will be replaced this year will be purchased soon and they will begin the improvements at the Springs.

A motion was made by Ray Reeder, seconded by Ken Johnson and passed unanimously to approve the Public Works Report for February 2019.

PAYMENT OF MONTHLY BILLS: A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to approve the list of bills for the period of February 19, 2019 through March 6, 2019.

MINUTES OF FEBRUARY 21, 2019: A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously to approve the minutes of the February 21, 2019 meeting as printed.

OTHER BUSINESS:

Bank Statements – As recommended by Authority auditor Mark Zettlemyer, Ray Reeder opened, reviewed, and initialed the bank statements.

CITIZEN COMMENTS: None.

ADJOURNMENT: A motion was made by Ken Johnson, seconded by Ray Reeder and passed unanimously, to adjourn the meeting at 10:01 a.m.

Respectfully Submitted,

Lisa M. Boyd, Borough Manager