

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
January 24, 2007 – 7:30 P.M.**

Members Present: Mary Dresser Lee Potts Larry Shurr Dale Kaufman

Others Present: Diana Hallman May Gaynor

1. **Call to Order** - The meeting was called to order at 7:30 p.m. by Mary Dresser.
2. **Citizens' Comments** – May Gaynor shared a newspaper article of 1/12/07 “David Miller/Associates win landscape award”. They won a gold award for landscape excellence from the PA Landscape and Nursery Association. The Centerville Road firm was recognized for its site design and landscape architectural services that were provided to Lancaster General Hospital with David A. Schreder as project manager for the job. She also shared an article from the Bay Journal entitled “Urban Trees’ Benefits Extend Beyond Their Beauty.” Listed were the benefits of water quality, air quality, energy savings, temperature control, wildlife habitat, recreation and quality of life. A copy of each will be filed.
3. **Minutes of November 21, 2006** – Dale Kaufman made a motion, seconded by Larry Shurr to accept the minutes of November 21, 2006 as corrected.
4. **Subdivision and Land Development Ordinance – Review Landscaping Sections**
– The Committee members looked specifically at the landscaping sections of the Strasburg Borough and the County of Lancaster Model Subdivision & Land Development Ordinance. Also being considered are the East Cocalico Township, Elizabethtown and the Millersville Subdivision and Land Development Ordinances. Sections of the Strasburg Ordinance were reviewed and reworded for the new 2007 Ordinance. Corrections made or Sections added are typed and underlined in red. Pages reviewed are as follows:

Page 71: Add the following after Section 613

613.01 Protection of Natural Features – The finished topography of the site shall adequately facilitate the proposed development without excessive earth moving, and destruction of natural amenities. Natural features shall be preserved and incorporated into the final landscaping wherever possible and desirable. The applicant shall demonstrate the means whereby the natural features shall be protected during construction.

613.01.1 Existing Wooded Areas. Existing wooded areas with the predominant species being native shall be protected to prevent unnecessary destruction. Foreign and evasive species are not to be saved. No more than twenty percent (20%) of existing woodlands located in environmentally sensitive areas shall be destroyed or altered. Environmentally sensitive areas shall include flood plains, flood plain soils, steep slopes, wetland margins and riparian areas.

Page 74: Change Section 613.02.4 to read as follows:

613.02.4 Street trees shall be planted a maximum of 12 feet behind the curb line.

(a) Street trees shall be spaced 15-35 feet on center if the tree canopy is under 30 foot spread at maturity, spaced 25-55 feet on center if the tree canopy is 31-50 feet spread at maturity, and spaced 40-50 feet on center if the tree canopy is over 50 feet spread at maturity. When a less formal arrangement is desired or where more screened views are deemed appropriate, groupings of smaller trees may be used as substitutes.

(b) Existing trees may be counted toward fulfillment of the street tree requirements if proven to be healthy, have a normal growth habit, are located within an area appropriate for street trees, do not interfere with existing or proposed public infrastructure, and enhances the quality of the proposed development.

(c) Street trees shall be located so as to maximize the growth potential of the plant material, minimize the potential for root interference with public infrastructure, and enhance the quality of the development. Street trees shall be one of the following species:

Species will be chose at the next Tree Committee Meeting, February 28, 2007.

5. **Reorganization – Appointment of Chairperson and Vice Chairperson** – Lee Potts made a motion, seconded by Larry Shurr and passed unanimously to appoint Mary Dresser as Chairperson for the Tree Committee year 2007. Then Larry Shurr made a motion, seconded by Dale Kaufman and passed unanimously to appoint Tony D’Alessandro as Vice Chairperson for the Tree Committee year 2007.

6. **Question – Inviting a PSAB Representative to attend an upcoming Meeting or Get information as how he/she can help us get grant \$\$** - It was felt that someone from the Elm Street or Main Street Program or the Neighborhood Improvements Program would be a good place to start. It was felt that Emily A. Hornyak, Esq., AICP an Economic Development Specialist from the Lancaster County Planning Commission was the appropriate person to contact. Diana will contact her and ask if our next Tree Committee Meeting on February 28th would be a good time for her to educate us on finding grant \$\$.

7. **Review & Update – General Conditions for Street Trees in Strasburg/Recommended Trees for Planting Along Streets** - This form will be considered after the Subdivision and Land Development Ordinance is revised.

8. **Review & Update – Borough of Strasburg Street Program Requirements/Strasburg Borough Street Tree Program Tree Request Form** – This form will be considered after the Subdivision and Land Development Ordinance is revised.

9. **Other Business** – Larry Shurr asked Diana to check with Keystone Custom Homes to get the names of the trees planted at the new homes in Trails. Diana reported that they were the Sugar Maple, Red Maple and Linden listed on the plans.

Diana gave all members a packet of information from the Bartlett Tree Experts sharing information about their company and a phone number if we were to need their services in the future.

10. **Citizens' Comments** – As a citizen of the Borough, Dale Kaufman mentioned the completion of the tree planting along Precision Avenue in front of the Park. The funds were given to the Park Foundation from the Strasburg Sertoma Club.

11. **Adjournment** – The meeting was adjourned at 9:06.

Respectfully Submitted,
Diana Hallman

February 28, 2007 - Meeting Cancelled

STRASBURG BOROUGH
SHADE TREE COMMITTEE NOTES
March 7, 2007 – 7:30 P.M.

Members Present: Mary Dresser Larry Shurr Dale Kaufman

Others Present: Diana Hallman May Gaynor

SINCE A QUORUM WAS NOT PRESENT, NO OFFICIAL ACTION WAS TAKEN.

1. **Call to Order** - The meeting was called to order at 7:30 p.m. by Mary Dresser.
2. **Citizens' Comments** – None
3. **Minutes of January 24, 2007** – Because there was not a quorum minutes will be reviewed at the March 28th meeting.

4. **Subdivision and Land Development Ordinance – Review Landscaping Sections - Including Warwick Township pages 26-30.2 thru 26-30.12, West Lampeter pages 285-93 thru 285-112 (especially page 106 & 107), Guidebook for Riparian Corridor Preservation Pages 15 & 16, Recommended Model Development Principles for East Hempfield, West Hempfield & Manor Townships, & Lancaster County, Pa** – The Warwick Township pages offered good management practices on how to implement to protect and preserve the existing natural features, wetlands, and incorporate the Riparian Buffer Easement into the deed restrictions, and Groundwater Recharge maintenance.

Members felt that West Lampeter had very thorough and complete documentation in their Ordinance and that Strasburg could benefit by incorporating some of their language into the Strasburg Borough Ordinance.

May Gaynor shared that page 14 through 17 of the Guidebook for Riparian Corridor Preservation, Section 2 & 3 gave a good definition, establishment, width determination, and uses permitted in the Riparian Corridor Conservation District. She also shared from the Recommended Model Development Principles for East Hempfield, West Hempfield & Manor Townships, & Lancaster County, PA about there Storm Water Education, Buffer Systems and Management.

Mary Dresser gave everyone a copy of the Pottstown's Shade Tree Program. All members felt that it could be used as a great educational tool. She also gave Pages 25-1 through 25-7 of the Pottstown's Ordinance defining the powers and duties of the Shade Tree Commission, and asked that all members receive a copy of both. Mary reported that at the Planning Commission Meeting it was decided to take to the Borough Council Meeting on March 13, 2007 the wish that the Planning Commission would like to use the Pottstown's Subdivision and Land Development Ordinance as a base to rewrite other Strasburg Borough Ordinances. The Planning Commission is hopeful that the Council will stand behind them in this process. Revising the Ordinance has been put on hold until further decision of the Borough Council.

May Gaynor past an LTA Fact Sheet on Economic Benefits of Open Space Protection and 4 pages on Green Infrastructure for members to consider.

Dale Kaufman talked about the implementation of a Bike Trail from the Borough to the Lampeter Strasburg High School. He felt it might take 10 – 25 years, but that it was very possible if the Borough could purchase the right-of-way along farm lands and work with the Joint Planning Commission and himself through the Park Foundation.

May Gaynor felt that Keystone could also incorporate a Bike Trail in their development to protect the wet lands and connect the Community Park.

Larry Shurr showed a picture of what the square looked like around 1910 with a fountain. It was felt that a replica could be purchased and incorporated in one of the islands that HRG is already working on. Plant materials and the forming of a group of interested people to upkeep the islands and the gateway corridors were discussed.

5. Grant \$\$ Update – To be discussed at the next meeting.
6. Other Business - None
7. Citizens' Comments - None
8. Adjournment - The meeting was adjourned at 8:53.

Respectfully Submitted,
Diana Hallman

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
March 28, 2007 - 7:30 P.M.**

Members Present: Mary Dresser Lee Potts Dale Kaufman Brad Botchlet

Others Present: Diana Hallman May Gaynor

1. **Call to Order** - The meeting was called to order at 7:30 p.m. by Mary Dresser.
2. **Citizens' Comments** – May Gaynor shared a newspaper clipping “A boost for Mount Joy” where Mount Joy Manager, Stacy Rutherford, spoke about her latest efforts in the Main Street Program. The 50 planters that will line Main Street were almost completely funded by a \$9,000 grant from the Steinman Foundation. Dale Kaufman stated that the Borough Square could look better. Brad Botchlet said that if the Borough owns these areas that maybe we should fund as well plant and maintain the planting pockets. Dale said he would like to see the planting pockets maintained by a women’s club and merchants, with the Shade Tree Committee being the review board where they could express their planting ideas, questions and requests. Other items that need maintained are the benches near Mrs. Penn’s Shop, bike racks and trash containers. Dale felt the committee could get some funding from the Sertoma Club.
3. **Minutes of January 24, 2007** – Lee Potts made a motion, seconded by Dale Kaufman and passed unanimously to approve the minutes of January 24, 2007 as approved.
4. **Review Pottstown’s Subdivision and Land Development Ordinance** – This is the Ordinance that the Planning Commission is currently working with as a tool to update our SLDO. Committee members decided that this ordinance should be read by all so that we can become more familiar with the ordinance. It will be decided at the next meeting as to whether this will be reviewed by smaller groups or as a whole.
5. **Review Pottstown’s Zoning Ordinance** – Lee Potts felt a field trip to Pottstown could prove to be very educational. All members felt this could be beneficial. Lee said Lisa Boyd is currently working with Tom Hylton on a date to come to the Borough and give a presentation with questions and answers. Mary Dresser asked all committee members to read this ordinance so that it could be used as a cross reference while working on the Subdivision and Land Development Ordinance.
6. **Review Pottstown’s Shade Tree Ordinance** – Mary Dresser felt this ordinance could be used as a very good educational tool. Brad Botchlet pointed out that this was more than a good educational tool, that it had a powerful commission policy written on the last page. He felt this could be printed smaller and be given as a handout either by door-to-door solicitation or sent out either along with or included in the Borough Newsletter. Mary asked all members to read this ordinance along with the Powers and Duties of Shade Tree Commission to be discussed at a later meeting. It will be decided at the next meeting as to whether members will break down into smaller groups to update the ordinances or whether they will be updated as a committee.
7. **Grant \$\$ Update** – Diana reported that Emily Hornyak would be more than happy to help us in our search for tree grant money. She had given us three web sites to visit and had asked

whether the money was for tree planting to be done throughout the Borough or for a specific project. Lisa Boyd told Diana that she understood that in order to claim grant money you must have a need or a project waiting for grant monies to complete. Also, Emily suggested that we attend a Lancaster Shade Tree Meeting and check if any of their members would be willing to come to speak with our Shade Tree Committee. Brad Botchlet suggested that a tree project in need of monies to complete would be the Square planting pocket needs, and the decorative flower planters to be used at the square and at the new intersection along Miller Street.

8. Other Business –

Spring Tree Planting – There are only two special tree requests at this time. Mary will check on the availability of this variety, and talk with the Rohrer's. Diana will check on the delivery date of the Borough Newsletter, and whether a smaller version of the Shade Tree Program could be sent along with the mailing to spark more interest in tree planting.

The Street Tree Plant List was reviewed and will be finalized at the next meeting along with any changes to the General Conditions for Street Trees in Strasburg and the Borough of Strasburg Street Tree Program Requirements and Tree Request Form.

Tony D'Alessandro's resignation from the Shade Tree Committee will leave an open seat on the Shade Tree Committee. Diana will ask Lisa Boyd to start the process of advertising for another person to serve on the Shade Tree Committee.

9. Citizens' Comments - None

10. Adjournment - The meeting was adjourned at 9:50 p.m.

Respectfully Submitted,
Diana L. Hallman
Borough Clerk

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
April 25, 2007 - 7:30 P.M.**

Members Present: Mary Dresser Lee Potts Dale Kaufman Brad Botchlet

Others Present: Diana Hallman

1. Call to Order - The meeting was called to order at 7:30 p.m. by Mary Dresser.

2. Citizens' Comments – None

3. Minutes of March 28, 2007 – Dale Kaufman made a motion, seconded by Lee Potts and passed unanimously to approve the minutes of March 28, 2007.

4. Review Pottstown's Subdivision and Land Development Ordinance, Zoning Ordinance, Shade Tree Ordinance – In order to streamline the writing of the Ordinances the committee has decided to start with the Sub-division and Land Development Ordinance and divide the different sections among themselves and work some parts in pairs. All information revised in prior months will be taken into consideration while looking at the Pottstown Ordinance.

Dale Kaufman - Part 4 – Plan Requirements (22-11 thru 22-13) and the 1st half of the Appendix A4-1 thru A4-10.

Brad Botchlet – Part 4 – Plan Requirements, 2nd half of the Appendix A41-1 thru A4-10 and Part 5 – Design section 503. Shade Tree Requirements (22-16 and 22-17).

Larry Shurr and Lee Potts - Part 5 – Design (22-15 thru 22-20) and the Appendix A5-1 thru A5-23.

Mary Dresser – Part 12 – Definitions (22-33 thru 22-58).

Wednesday May 2nd at 7:30 all tree members will attend the Strasburg Borough Planning Commission Special Meeting with great interest to Tom Hylton's presentation. The tree committee has a few questions about street trees, traffic lights and Tom Hylton's plan.

5. Main/Miller/Lancaster Intersection Improvements – One topic of review was the style of traffic signal. Dale will get a picture of the Fluted traffic lights along the streets at F & M. One suggestion the committee has to enhance the appearance of the intersection would be to place a double edge of slanted cobblestones around the center island.

Perhaps Blue Mist Spiria or Little Princess Pink Spiria outlined with Liriope could be planted inside the island. Both Spirias can grow to 3 feet in height. Blue Mist Spiria blooms from summer to fall. Little Princess Spiria blooms in spring. The Spirias and Liriope would be cut back at the end of the season. Another suggested improvement to the intersection would be to place 2 shade trees and Liriope in the North Island. A suggested addition to the intersection would be to purchase a replica of the fountain that once stood in the square of Strasburg. The fountain could be placed in a new island located in front of the Swan Hotel as the focal point. The committee feels that this west planting area should have new curb with cobblestone to tie the three islands together.

6. **Strasburg Borough Newsletter – Shade Tree Entry** – Street trees are shade trees in planting strips located between curb and sidewalk or placed anywhere within 12 feet of the curb line, or in pockets within the sidewalk itself. These trees greatly enhance the environment and quality of life in our town:

* Trees filter pollutants from the air. Street trees can attract and remove up to 75 percent of airborne dirt, dust, pollen and smoke from the air, binding it to their leaves until the rain washes it back to the earth.

* Trees lower ambient temperatures, making Strasburg cooler in the summer. One mature tree provides the cooling equivalent of five 10,000 BTU air conditioners running 20 hours daily.

Please call the Borough Office at 687-7732 or visit our web site at www.strasburgboro.org and click on Administration/Tree Committee for more information.

7. **Grant \$\$ Update** – Diana passed copies of the Green Communities Green Grant application instructions and approval procedures and the Arbor Day Grant Application to the committee for review. Emily Hornyak suggested these grants. Both grants needed to be submitted earlier this year. Reviewing them will give the committee a better idea of what is required to apply for the grants next year.

8. **Other Business** – None

9. **Citizens' Comments** - None

10. **Adjournment** - The meeting was adjourned at 9:43 p.m.

Respectfully Submitted,
Diana L. Hallman
Borough Clerk

May 23, 2007 - Meeting Cancelled

June 27, 2007 - Meeting Cancelled

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
July 25, 2007 - 7:30 P.M.**

Members Present: Mary Dresser Lee Potts Larry Shurr Brad Botchlet

Others Present: Diana Hallman

1. Call to Order - The meeting was called to order at 7:30 p.m. by Mary Dresser.

2. Citizens' Comments – None

3. Minutes of April 25, 2007 – Mary Dresser made a motion, seconded by Larry Shurr and passed unanimously to approve the minutes of April 25, 2007.

4. Review Pottstown's Subdivision and Land Development Ordinance, Zoning Ordinance, Shade Tree Ordinance – Larry Shurr and Lee Potts - Part 5 – Design (22-15 thru 22-20) and the Appendix A5-1 thru A5-23. Changes for page 75 in the Strasburg Borough Subdivision and Land Develop Ordinance as follows:

613.07 Shade Trees. Shade trees shall be provided in areas of any developed lot where there are no buildings. One shade tree shall be provided for every 2,500 square feet of total lot area. This shall be in addition to trees required for street trees and interior landscaping within parking lots.

613.07.1 The shade trees shall be nursery grown in a climate similar to that of the locality of the project. Varieties of trees shall be subject to the approval of the Borough. The applicant is encouraged to be creative in selecting trees and locations to achieve a pleasing appearance.

613.07.2 Shade trees shall have a normal habit of growth and shall be sound, healthy, and vigorous; they shall be free from disease, insects, insect eggs, and larvae.

613.07.3 All shade trees shall have a minimum trunk caliper of two (2) inches, measured at a height of six (6) inches above finish grade.

Definition of Shade Trees: Mary Dresser gave all members a list of definitions to be reviewed at the next meeting.

5. Other Business –

Charter Homes at Heritage Strasburg: Diana will inform Lisa Boyd that the required tree protection fence was never installed per the conditions and notes on the plan around the existing large tree located at the southwest corner of the site. The fence needs to be installed as soon as possible.

Strasburg Elementary School: There are more dead trees at the Strasburg Elementary School.

Trails at Strasburg: The trees in Trails need to be staked and appear to be damaged from beetles. They really should be monitored.

Members felt there was more time needed to get the revisions to the ordinance completed, so a workshop was scheduled for August 8, 2007 at 7:30 in the Borough Council Room.

6. Citizens' Comments - None

7. Adjournment - The meeting was adjourned at 9:07 p.m.

Respectfully Submitted,
Diana L. Hallman
Borough Clerk

August 8, 2007 - Meeting Cancelled

August 22, 2007 - Meeting Cancelled

STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
September 26, 2007 - 7:30 P.M.

Members Present: Mary Dresser Dale Kaufman Larry Shurr
Brad Botchlet Anne Harnish

Others Present: Diana Hallman

1. Call to Order - The meeting was called to order at 7:30 p.m. by Mary Dresser. All members welcomed Anne Harnish to the Tree Committee. Mary Dresser gave Anne Harnish an overview of the responsibilities of the members of the Tree Committee like working with the Street Tree Program, updating critical gaps in the Subdivision and Land Development Ordinance, revising the Zoning Ordinance, revising the Tree Ordinance to protect Borough trees using the Pottstown Ordinance as an example and offer comments after reviewing Preliminary Plans.

2. Citizens' Comments – None

3. Minutes of July 25, 2007 – Dale Kaufman made a motion, seconded by Larry Shurr and passed unanimously to approve the minutes of July 25, 2007.

4. Review Pottstown's Subdivision and Land Development Ordinance, Zoning Ordinance, Shade Tree Ordinance – These Ordinances will be discussed at the October 24th meeting.

5. Review Trails at Strasburg Phase 2 – Preliminary Subdivision Lot Add-On Plan – The Committee looked at the newly proposed plans of Trails and found that the plant materials, screening and fencing requested by the Tree Committee in the January and February minutes of 2006 were included in the new plans. Two of the three members who visited the Trails last year are no longer on the Tree Committee, so Dale Kaufman, Brad Botchlet and Anne Harnish are going to visit the site and email their assessment and suggestions to Mary Dresser. The members have 6 requests that they would like to see Keystone include in their plans.

1. Please provide evidence of permitting to cross the water courses with Susan Avenue.

2. Please provide consistency in conflicting existing and proposed 100 year floodplain lines, specifically on lot #3.

3. Please provide topography, wetlands, and existing and proposed 100 year floodplain illustrated on the same plan.

4. Label watercourse #2 correctly as Kendig Run.

5. The committee would like to see more usable yard space, consider going through zoning to allow lessened front yard setback.

The layout of Sunset Avenue on Phase #1 does not respect the natural features and topography specifically of Kendig Run and Water course #1 and related 100 year floodplain and wetlands. See section 602.01.

6. Fall Tree Planting – Fall tree planting has been tentatively set for November 3, 2007.

Brad Botchlet will submit a bid for the trees requested for the planting. Dale Kaufman will email the four new tree requests to Brad Botchlet, Mary Dresser and Diana Hallman.

Diana Hallman will confirm the date with the Public Works Department and ask if this is a good day for them to lend us a hand.

Diana Hallman will call all potential tree applicants and verify their tree choice and confirm the quantity they have asked for. She will then send them a letter asking them to be there the day of the planting to assist if possible, and so we can explain the care of the tree. Also, they will need to mark the place they wish their tree to be planted within 6' of the sidewalk, but not in an area where there are old existing roots.

Diana Hallman will make a poster to be hung at the Lancaster Christian School and the Lampeter Strasburg High School who gives credit to students who volunteer to help in their community.

Diana Hallman will see that Paul Miller receives a list of property addresses of the tree recipients so trees can be placed accordingly.

7. Other Business –

Planting Pockets at the Square: Lisa Boyd emailed Mary Dresser with a concern about the looks of the planting pockets at the Square. Dale Kaufman felt the Tree Committee's role should be as the design, maintenance, overseers and general caretakers of the planting areas. When or if a club, group, or business brings their design and plan for caring for the pockets the committee would review and approve the plantings and ongoing maintenance. The committee would make recommendations to Borough Council for design concerns for primarily the square for now and maintenance and design of the Miller Street and Main Street intersection; then they would oversee the maintenance of recommended plants and scrubs.

Potential Street Trees for the City of Lancaster List: Dale shared this list with all members of the Tree Committee. It will be looked at more closely at the October meeting.

Forestry Conference: Brad Botchlet gave everyone an application to the Fifteenth Annual PA Community Forestry Conference on November 1 & 2 to see if anyone would be interested.

Diana Hallman will email members with an updated email and phone number list.

8. Citizens' Comments - None

9. Adjournment - The meeting was adjourned at 9:23 p.m.

Respectfully Submitted,
Diana L. Hallman
Borough Clerk

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
October 24, 2007 - 7:30 P.M.**

Members Present: Mary Dresser Dale Kaufman Brad Botchlet
Anne Harnish

Others Present: Diana Hallman

1. **Call to Order** - The meeting was called to order at 7:30 p.m. by Mary Dresser.
2. **Citizens' Comments** – None
3. **Minutes of September 26, 2007** – Dale Kaufman made a motion, seconded by Anne Harnish to accept the minutes of September 26, 2007 as corrected.
4. **Subdivision and Land Development Ordinance** – Revisions suggested to Section 613

LANDSCAPING:

613.02.4 Street trees shall be planted between the street right-of-way line and the building setback line **no more than 6 feet from the back of the street right-of-way line**, at a **maximum spacing of 40 feet on center**. The following varieties are acceptable trees:

Blackgum	Columnar Oak	Sugar Maple
American Linden	Red Oak	Columnar Maple (Selected cultivars)
Silver Linden	Sawtooth Oak	Red Maple (Selected cultivars)
Greenspire Linden	Scarlet Oak	Green Ash (Selected cultivars)
Japanese Pagoda	Shingle Oak	Ginkgo (Male selections only)
Japanese Zelkova	Willow Oak	
Bur Oak	White Oak	
Black Oak		
Hybrid Elm (Disease resistant; Selected cultivars)		
Honey Locust (selected cultivars) a) Halka, b) Moraine, c) Shademaster		

Other tree species may be proposed provided acceptable information is submitted to indicate hardiness and suitability subject to the Tree Committee's approval.

5. **Trails at Strasburg Phase 2 – Preliminary Subdivision Lot Add-On Plan** – This plan will be discussed at the November 28th meeting.
6. **Fall Tree Planting** – Mary Dresser and Brad Botchlet will finalize the tree selection for the Washington/North Decatur Street location as well as for the Methodist Church Six trees will be planted November 3, 2007. Mary Dresser has a list of property addresses of all tree recipients and will finalize tree placement according to the stakes placed by the homeowners.

Brad Botchlet, as with other tree planting events, will provide trees requested for the Fall planting.

As with other tree planting events, the Borough will provide the truck with the mulch, auger, and supplies to help with the tree planting.

7. Other Business – None

8. Citizens' Comments - None

9. Adjournment - The meeting was adjourned at 9:10 p.m.

Respectfully Submitted,
Diana L. Hallman
Borough Clerk

November 28, 2007 - Cancelled
December 19, 2007 – Cancelled