

**STRASBURG BOROUGH SHADE TREE COMMITTEE**  
**WEDNESDAY, JANUARY 22, 2003 - 7:00 P.M.**

Members Present:    Dale Kaufman            Beth Retallack  
                          Harriet Miller            Mary Dresser  
                          Tony D Alessandro    Larry Shurr

Others Present:        Christine Drennen

1. Public Comment    None
2. Shade Tree Ordinance - Tony distributed additional pages to the draft Shade Tree Ordinance, and was reviewed by the Committee. Suggested changes were noted, and Tony will bring the revised ordinance and additional sections to the next meeting. Also discussed was possibly including leaf pickup in the Ordinance.
3. Funding/Tree Requests    In light of the word of the grant funds being temporarily frozen, the Committee requested a letter be forwarded to Council to ask if the budgeted \$1500 could be used without matching grant funds until grant funds become available.

Dale Kaufman will contact the gentleman who donated funds to the Tree Committee in the past to see if he is interested in donating again.

Tony D Alessandro will draft an article for the Strasburg Weekly News outlining the accomplishments of the Committee and asking for donations.

It was noted that there are currently 7 requests for trees, and they will be provided as the past trees have been provided. However, it was the consensus of the Committee to require a \$25.00 donation per tree for future tree requests, to generate some income to continue the program.

It was the consensus of the committee to include the tree request form in the 2003 tax bills, as has been done in the past, with the change of the \$25.00 donation per tree.

4. Other Business    Ron Harper s term on the Committee ended as of 12/31/2002 and he requested his term on the Committee not be renewed. The Borough is currently receiving letters of interest for citizens who wish to serve on the Tree Committee.
5. Adjournment    With no further business, the meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Christine Drennen  
Clerk

February 26, 2003 - Meeting Cancelled

**STRASBURG BOROUGH SHADE TREE COMMITTEE**  
**MARCH 26, 2003 - 7:00 P.M.**

Members Present:   H. Dale Kaufman     Mary Dresser     Cheryl Hershey  
                          Dick Kennell         Harriet Miller    Beth Retallack  
                          Larry Shurr

Others Present:     Christine Drennen

1. **Call to Order**   Dale Kaufman called the meeting to order at 7:00 P.M. and introduced the newest member appointed by Council, Cheryl Hershey.
2. **Public Comments**   None.
3. **Set Spring Planting Date**   April 26, 2003 was set as the spring planting date, with May 3, 2003, being a raindate. The Lampeter-Strasburg High School and the Scouts will be contacted to see if they are interested in assisting with the planting.
4. **Review Finances/Tree Requests**   Dale Kaufman reported that Strasburg Borough Council approved the \$1500 that was budgeted to be used without matching grants. Mary Dresser reported that she has been talking with Cheryl Charlesen regarding what type of tree she would like. A Red Oak will be suggested to the Deckmans at 306 Miller Street. It was also suggested to see if Schroeder Gardens had smaller trees at a less expensive price.

Dick Kennell reported that Fred DaLauro's tree went into early dormancy last fall because it needed watered. Dick offered to look at trees that look in distress and give his advice on its care.

Dale Kaufman encouraged members to locate properties where trees would be desired and discuss the program with them.

Beth Retallack stated that she will be taking down a Sweet Gum tree in her yard and paying for a replacement tree if the Committee will assist in its planting.

Dale Kaufman asked the members to think of creative funding ideas for future funds for the program.

5. **Shade Tree Ordinance**   Tony D Alessandro provided a draft of the Ordinance that has been worked on so far and also provided a new section regarding Heritage Trees to be considered. Dale Kaufman asked the members to review these documents and bring comments to a future meeting.

6. **Adjournment**   The meeting was adjourned at 7:35 P.M.

Respectfully Submitted,

Christine Drennen

**April 23, 2003 Meeting Cancelled**

**May 28, 2003 Meeting Cancelled**

**Strasburg Borough  
Shade Tree Committee Minutes  
June 25, 2003**

Members Present:

Dale Kaufman	Mary Dresser
Cheryl Hershey	Harriet Miller
Larry Shurr	

Others Present: None

**Shade Tree Ordinance** The members were asked to review the draft ordinance.

**Minutes** - The minutes from March 26, 2003 were approved.

**Inventory** - The completed Street Tree Inventory was reviewed and the streets that need inventoried were reviewed.

**Fall Planting** The only remaining request on the list is the Cheryl Charlesen, 245 Wallingford Rd, Mary Dresser is working with her to decide which type and if she wants 1 tree or 2 trees. Members were asked to talk to specific locations where trees are needed.

Mrs. Carlisi of 270 Wilton Drive (a corner lot) requested two additional trees through the program, to encourage homeowners to plant trees along the other street. It was the consensus to offer them 2 trees and notify them of the \$25 donation per tree.

Respectfully Submitted,

Christine Drennen  
Clerk

July 23, 2003 - Meeting Cancelled

August 27, 2003 - Meeting Cancelled

**Strasburg Borough Shade Tree Committee**  
**September 24, 2003**  
**Minutes**

Members Present:     Dale Kaufman             Mary Dresser             Harriet Miller  
                                   Beth Retallack             Cheryl Hershey

Others Present: Christine Drennen, Clerk

**Tree Requests:** It was the consensus of the Committee for Christine Drennen to contact the owner of the Clover Avenue Apartments, Clair Mummau, to see if he is interested in some trees through the Shade Tree Program since the landscaping at the apartments is complete.

**America the Beautiful Grant:** Christine Drennen reported that the Borough received a \$1,000 grant from the America the Beautiful grant that was filed in March 2002. The deadline for using the funds in the grant is June 2004.

**Tree Moving:** Rosanne Daecher of 150 Beddington Lane had received a Purple Leaf Plum tree through the Shade Tree Program in April 2001. She has decided that she no longer wishes to have the tree and was going to cut it down. She did offer that the Borough could move the tree to another location since she received it free of charge. Christine was asked to contact Penn Grant Services and obtain a price estimate to move the tree. The Committee authorized approximately \$175-\$200 to move the tree since that is the approximate cost of a new tree. Christine was asked to ask Mr. Mummau if he would like this tree or to find another location for the tree.

**Leaf Collection:** It was mentioned that a leaf collection program may be something to look into for the Borough for the future.

**Tree List:** Mary Dresser stated that we may need to review the trees that are currently on the tree list to verify that they are appropriate street trees.

**Storm Damaged Trees:** Ron Harper looked at 2 trees that were damaged in the Hurricane and provided the office with suggestions to save the trees.

**Tree Nuisances:** Mary Dresser offered to assist the Borough in the Nuisance Tree Inventory again this year.

**Fall 2003 Tree Planting:** The date for the fall planting was set for Saturday, November 1, 2003. There are currently 5 trees on the waiting list to be planted this date.

Respectfully Submitted,

Christine Drennen  
Clerk

October 22, 2003 - No Meeting

November 26, 2003 - No Meeting