



# STRASBURG BOROUGH STORMWATER FACILITIES INSPECTION & MAINTENANCE REPORTING FORM

\_\_\_\_\_  
Name of Landowner or Home Owner Association

\_\_\_\_\_  
Date Form Completed

\_\_\_\_\_  
Address where Stormwater Facilities are Located

\_\_\_\_\_  
Name of Person Completing this Form

\_\_\_\_\_  
Title (such as Owner, HOA President, etc.)

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Email Address (please print clearly)

Instructions for completing this form:

1. Identify your stormwater facilities and inventory them in Part 1 below.
2. Inspect your facilities and check for any damage or other potential problems.  
*To occur by a qualified person which may include the landowner or the owner's designee. Inspection to occur at the following minimum frequencies:*  
*i. Annually for the first 5 years, ii. Once every 3 years thereafter, iii. During or immediately after the cessation of a 10-year or greater storm (approximately 4.5 inches of rain over a 24 hour period), iv. As specified in the SWM Agreement and Declaration of Easement pursuant to Section 602 of the SWMO.*
3. Maintain your facilities as needed.  
*Do it yourself or with others, form a work party, or hire a qualified contractor.*
4. Summarize the current condition of facilities and recent maintenance work, in Part 2.  
*In the table, check all applicable boxes, circle conditions and write-in any other info.*
5. Submit this completed form to the Borough of Strasburg after inspection.

Mailing Address: Strasburg Borough  
145 Precision Avenue, Strasburg, PA 17579

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## PART 1: FACILITIES INVENTORY

Check the boxes to indicate which facility types you have on your property, and how many.

<u>Facility Type</u>	<u>Number Within Your Property</u>		
Wet Ponds / Constructed Wetlands:	<input type="checkbox"/> None	<input type="checkbox"/> One	<input type="checkbox"/> Two or more
Detention / Infiltration Basins:	<input type="checkbox"/> None	<input type="checkbox"/> One	<input type="checkbox"/> Two or more
Swales / Bio-swales:	<input type="checkbox"/> None	<input type="checkbox"/> One	<input type="checkbox"/> Two or more
Rain Garden / Bio-retention Area:	<input type="checkbox"/> None	<input type="checkbox"/> One	<input type="checkbox"/> Two or more
Inlets (private only, not in public road):	<input type="checkbox"/> None	<input type="checkbox"/> One	<input type="checkbox"/> Two or more
Other Drainage Features:	_____		

**PART 2: FACILITIES MAINTENANCE**

IDENTIFY	INSPECT	MAINTAIN	OBSERVE
Facility Type & Features	Current Condition (Good, Fair, Poor) (Yes, No)	Inspection and Maintenance Accomplished	Problems Noted
<b>Wet Pond or Constructed Wetland</b>			<input type="checkbox"/> No Problems Noted
Inflow System	G F P	<input type="checkbox"/> Pipe-End Area Cleared	<input type="checkbox"/> Pipe Damage
Erosion Protection	G F P	<input type="checkbox"/> RipRap Restored/Replaced	<input type="checkbox"/> Erosion
Slopes, Erosion	G F P	<input type="checkbox"/> Erosion Repaired	<input type="checkbox"/> Dumping of waste/debris
Trash & Yard Debris	G F P	<input type="checkbox"/> Trash/Debris Removed	<input type="checkbox"/> Water Level fluctuates
Impermeable Liner	G F P	<input type="checkbox"/> Liner completely covered	<input type="checkbox"/> Sediment accumulating
Outflow System	G F P	<input type="checkbox"/> Grate, Orifice or Weir Cleared	<input type="checkbox"/> Woody Vegetation Growth
Sediment / Silt Accumulation	Y N	<input type="checkbox"/> Sediment/Silt Removed	<input type="checkbox"/> Excessive native vegetation growth
Woody vegetation on embankment	Y N	<input type="checkbox"/> Woody Vegetation Removed	<input type="checkbox"/> Invasive Species
Native Vegetation Growth	G F P	<input type="checkbox"/> Periodic burn by professional (early spring and/or late fall)	<input type="checkbox"/> Dwindling Wetland Plants
Invasive Species	Y N	<input type="checkbox"/> Invasive Species / Problem Plants Removed	<input type="checkbox"/> Other:
Wetland Plants	G F P	<input type="checkbox"/> Supplement Wetland Plants	
<b>Detention / Infiltration Basin</b>			<input type="checkbox"/> No Problems Noted
Inflow System	G F P	<input type="checkbox"/> Pipe-End Area Cleared	<input type="checkbox"/> Pipe Damage
Erosion Protection	G F P	<input type="checkbox"/> RipRap Restored/Replaced	<input type="checkbox"/> Invasive plant growth
Grassy Bottom Area	G F P	<input type="checkbox"/> Mowed <input type="checkbox"/> Reseeded	<input type="checkbox"/> Not draining well
Slopes, Erosion	G F P	<input type="checkbox"/> Erosion Repaired	<input type="checkbox"/> Erosion <input type="checkbox"/> Moles
Trash & Yard Debris	G F P	<input type="checkbox"/> Trash/Debris Removed	<input type="checkbox"/> Dumping of waste/debris
Outflow System	G F P	<input type="checkbox"/> Grate, Orifice or Weir Cleared	<input type="checkbox"/> Sediment accumulating
Sediment / Silt Accumulation	Y N	<input type="checkbox"/> Sediment/Silt Removed	<input type="checkbox"/> Woody Vegetation Growth
Woody vegetation on embankment	Y N	<input type="checkbox"/> Woody Vegetation Removed	<input type="checkbox"/> Excessive native vegetation growth
Native Vegetation Growth	G F P	<input type="checkbox"/> Periodic burn by professional (early spring and/or late fall)	<input type="checkbox"/> Invasive Species
Invasive Species	Y N	<input type="checkbox"/> Invasive Species / Problem Plants Removed	<input type="checkbox"/> Other:
<b>Swale / Bio-Swale</b>			<input type="checkbox"/> No Problems Noted
Grass, Vegetation	G F P	<input type="checkbox"/> Mowed <input type="checkbox"/> Weeded	<input type="checkbox"/> Erosion <input type="checkbox"/> Moles
Side Slopes	G F P	<input type="checkbox"/> Reseeded	<input type="checkbox"/> Dumping of waste/debris
Trash & Yard Debris	G F P	<input type="checkbox"/> Trash/Debris Removed	<input type="checkbox"/> Sediment accumulating
Sediment / Silt Accumulation	Y N	<input type="checkbox"/> Sediment/Silt Removed	<input type="checkbox"/> Woody Vegetation Growth
Woody vegetation	Y N	<input type="checkbox"/> Woody Vegetation Removed	<input type="checkbox"/> Invasive Species
Native Vegetation Growth	G F P	<input type="checkbox"/> Periodic burn by professional (early spring and/or late fall)	<input type="checkbox"/> Excessive native vegetation growth
Invasive Species	Y N	<input type="checkbox"/> Invasive Species / Problem Plants Removed	<input type="checkbox"/> Other:
<b>Rain Garden / Bio-retention Areas</b>			<input type="checkbox"/> No Problems Noted
Inflow	G F P	<input type="checkbox"/> Inflow Path Cleared	<input type="checkbox"/> Erosion
Mulch and Soil	G F P	<input type="checkbox"/> Added new mulch	<input type="checkbox"/> Plants not healthy
Plants	G F P	<input type="checkbox"/> Pruned, weeded	<input type="checkbox"/> Invasive Species
Overflow Grate	G F P	<input type="checkbox"/> Grate Area Cleared	<input type="checkbox"/> Excessive native vegetation growth
Sediment / Silt Accumulation	G F P	<input type="checkbox"/> Sediment/Silt Removed	<input type="checkbox"/> Other:
Native Vegetation Growth	G F P	<input type="checkbox"/> Periodic burn by professional (early spring and/or late fall)	
Invasive Species	Y N	<input type="checkbox"/> Invasive Species / Problem Plants Removed	
<b>Inlets (NOT within public roads)</b>			<input type="checkbox"/> No Problems Noted
Grate	G F P	<input type="checkbox"/> Grates Cleared-off	<input type="checkbox"/> Grate Damage
Sump	G F P	<input type="checkbox"/> Sumps Cleaned-out	<input type="checkbox"/> Structure Damage
Pipe Outlet	G F P	<input type="checkbox"/> Pipe Outlet Cleared	<input type="checkbox"/> Pipe Damage
			<input type="checkbox"/> Other:
<b>Storm Pipes (NOT within public roads)</b>			<input type="checkbox"/> No Problems Noted
Trash & Yard Debris	G F P	<input type="checkbox"/> Trash/Debris Removed	<input type="checkbox"/> Dumping of waste/debris
Pipe Inlet	G F P	<input type="checkbox"/> Pipe Inlet Cleared	<input type="checkbox"/> Pipe Damage
Pipe Outlet	G F P	<input type="checkbox"/> Pipe Outlet Cleared	<input type="checkbox"/> Other: