

**HISTORICAL ARCHITECTURAL REVIEW BOARD  
MINUTES  
TUESDAY, FEBRUARY 2, 2021**

Members Present:     Tom Lainhoff                             Len Ferber  
                                 Lori Troiano                             Ryan Weaver  
                                 Chris Lainhoff (Zoom)             Steve VanOrmer (Zoom)

Others Present:       Christine Shipman, Admin. Asst.     Steven Echternach  
                                 Chester Millisock                         Colleen Eichelberger  
                                 Ken Andersen                             Marcia Andersen  
                                 Rick Waller                                 Denise Waller

**Call to Order and Pledge to the Flag:** The meeting was called to order at 7:30 p.m. by Chairman Tom Lainhoff, followed by the salute to the flag.

Chairman Lainhoff announced that the meeting is being audiotaped and maintained until the minutes are approved and that the HARB recommendations from this meeting will be voted on at the next Borough Council meeting that is scheduled for February 9, 2021.

**Public Comment:** None.

**Minutes of December 1, 2020:** A motion was made by Len Ferber, seconded by Ryan Weaver and passed unanimously to approve the minutes of the December 1, 2020 meeting as printed.

**11 West Main Street – Replace windows:** Tom Lainhoff stated that the applicant contacted the office and requested that their application be tabled until the next meeting.

**122 East Main Street – Replace front door and storm door:** Chester Millisock, owner of 122 East Main Street, and Colleen Eichelberger were in attendance and reviewed their application to replace the front door and storm door. The existing front door is 32” wide so they had a hard time finding a door and storm door. The proposed door is a Craftsman 6 lite stained mahogany wood prehung front door and the storm door is a self-storing aluminum storm door.

Tom Lainhoff stated that the existing wooden front door is not original and has been replaced in the past and that he believed the proposed replacement wooden door is an improvement.

A motion was made by Len Ferber, seconded by Ryan Weaver and passed unanimously to recommend Borough Council accept the application of Chester Millisock, owner of 122 East Main Street, to replace the existing front door with a 32” x 80” Craftsman 6 lite stained mahogany wood prehung front door and a Sandtone Universal Self-storing aluminum storm door as submitted, which is in accordance with the Secretary of the Interior’s Standards for Rehabilitation 36 CFR 67 Standard Number 9.

**43 East Main Street – Install fence and gate:** Ken and Marcia Andersen, owners of 43 East Main Street, were in attendance via Zoom and reviewed their application to install a three foot high wooden picket fence and gate to enclose their front yard, which will be painted white. They stated that the gate will be centered in front of their front door.

A motion was made by Steve VanOrmer, seconded by Lori Troiano and passed unanimously to recommend Borough Council accept the application of Ken and Marcia Andersen, owners of 43 East Main Street, to install a three foot high wooden picket fence to enclose their front yard which will be painted white, as submitted, which is in accordance with the Secretary of the Interior's Standards for Rehabilitation 36 CFR 67 Standard Number 9.

**135 East Main Street – Install ADA-compliant access ramp:** Richard and Denise Waller, owners of 135 East Main Street, were in attendance and reviewed their application to replace the existing access ramp with an ADA-compliant access ramp. They are proposing to reuse the existing railing on the East Main Street side of the ramp.

A motion was made by Len Ferber, seconded by Ryan Weaver and passed unanimously to recommend Borough Council accept the application of Richard and Denise Waller, owners of 135 East Main Street, to replace the existing access ramp with an ADA-complaint ramp as submitted, which is in accordance with the Secretary of the Interior's Standards for Rehabilitation 36 CFR 67 Standard Number 9.

**Approval of CLG Annual Report:** A motion was made by Chris Lainhoff, seconded by Lori Troiano and passed unanimously to approve the 2020 CLG Annual Report and forward it to Borough Council for approval and submittal to the PA Historic and Museum Commission.

**Other Business:** Tom Lainhoff thanked Len Ferber and Lori Troiano for their work and attendance at the Strasburg Township meetings which resulted in the house at 1533 Village Road being saved. Tom Lainhoff reported that he and Chris Lainhoff were contracted by a representative of the developer to inspect the exterior of the house and they found the German siding that is under the existing siding to be in very good condition. They did not get to look inside.

The Borough Manager stated that Borough Council has asked him to meet with every board this year to thank each board member, on behalf of Borough Council, for their service to the Borough. He reminded the members that if they ever have a need or concern to contact him directly at the office. He also reminded the members that if they are representing the Borough as a HARB member in the community, they should identify themselves, notify the office, and conduct public business during the daytime. He also stated that this board historically reorganized annually but it is not required and only needs to reorganize if desired by the board.

Tom Lainhoff stated that Council Members are always welcome at HARB meetings, and encouraged them to attend so they understand what happens at their regular meetings.

It was the consensus of the Board that there was no need to reorganize.

Chris Lainhoff stated he was concerned with the possible placement of natural gas meters and regulators if the gas lines are extended down Main Street. He reminded the members that Strasburg Borough was approached several years ago by representatives from Lancaster City to join with them and assist financially to oppose placement of gas meters on the front of houses in the Historic District, which we did not do. He added that he agrees that the shutoff needs to be outside but believes the meters can be in the basement. Steve VanOrmer stated that he owns

property in Lancaster City and his property used to have the big meter but they are replacing them with wireless meters.

The Borough Manager stated that the Borough and Authority have begun very preliminary discussions with UGI to possibly partner with street restoration if they would choose to extend their service area. He added that he will keep this concern in mind and voice the board's concerns if the project moves forward but reminded the members that Borough Council does not have any say regarding extending the gas lines because gas companies are a PUC-regulated utility.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** A motion was made by Chris Lainhoff, seconded by Dale Kaufman and passed unanimously to adjourn the meeting at 8:20 p.m.

Respectfully Submitted,

Christine D. Shipman  
Administrative Assistant