

**HISTORICAL ARCHITECTURAL REVIEW BOARD
MINUTES
TUESDAY, APRIL 6, 2021**

Members Present: Tom Lainhoff Len Ferber
 Ryan Weaver Steve VanOrmer
 Dale Kaufman (Zoom)

Others Present: Christine Shipman, Admin. Asst. Janette Frankford-Book
 Eldon Stoltzfus

Call to Order and Pledge to the Flag: The meeting was called to order at 7:30 p.m. by Chairman Tom Lainhoff, followed by the salute to the flag.

Chairman Lainhoff announced that the meeting is being audiotaped and maintained until the minutes are approved and that the HARB recommendations from this meeting will be voted on at the next Borough Council meeting that is scheduled for April 13, 2021. Lori Troiano and Chris Lainhoff contacted the office prior to the meeting to advise that they were unable to attend.

Public Comment: None.

Minutes of March 2, 2021: A motion was made by Len Ferber, seconded by Steve VanOrmer and passed unanimously to approve the minutes of the March 2, 2021 meeting as printed.

13 South Decatur Street – Sign: Janette Frankford-Book, new tenant at 13 South Decatur Street, was in attendance and reviewed her application to install a sign at her beauty salon. She stated that her sign company was unable to produce a printed design for consideration unless she made the order a rush order. She stated that she was proposing to hang the sign either between the front pillars or from a steel scroll bracket. Her sign will simply have her salon name and phone number and she is willing to consider a border around the sign. She is proposing an 18” x 24” sign but the Zoning Officer stated that she is allowed to have up to 10 square feet. Steve VanOrmer suggested that she hand draw the sign as proposed and hold it up to evaluate if she should consider a larger sign, adding that we want to be sure that our businesses can attract customers and thrive.

A motion was made by Len Ferber, seconded by Ryan Weaver and passed unanimously to recommend Borough Council accept the application of Robert Bachman/Decatur Street Partners LLC, owner of 13 South Decatur Street, to install an 18” x 24” sign (but allowed up to 10 square feet according to the Zoning Officer) and recommend but not require the sign to have a border, which is in accordance with the Secretary of the Interior’s Standards for Rehabilitation 36 CFR 67 Standard Number 9.

8-10 East Main Street – Signs: Eldon Stoltzfus, owner of 8 E Main Street, was in attendance and reviewed the detailed application for signs for Omen Tattoo, Dixon’s Kutz and Spring House Tavern.

A motion was made by Len Ferber, seconded by Dale Kaufman and passed unanimously to recommend Borough Council accept the application of 8 East Main Street LLC, owner of 8-10

East Main Street, to install signs as submitted, which is in accordance with the Secretary of the Interior's Standards for Rehabilitation 36 CFR 67 Standard Number 9.

Eldon Stoltzfus stated that the front door currently opens in but will be required to open out because of the occupancy they are proposing. He discussed his plans on how to modify the door functionality but keep the historic features of the door intact and asked for suggestions on other ways to make the modification.

Other Business: Tom Lainhoff asked Len Ferber to provide a status report regarding the spires at Massasoit Hall since he is their property manager. Len Ferber stated that one spire fell down during a windstorm and the Odd Fellows had the remaining three spires removed for safety reasons. He stated that they are being repaired and will be replaced.

Steve VanOrmer stated that the wood shake roof at 15 Miller Street was replaced and it was not replaced in-kind, noting that in one place there is a strip of brown metal flashing where the house roof meets the porch roof and it was previously all covered with the wood shakes. He stated that he talked with the owner and the owner is requesting HARB's assistance with sending a letter to the contractor stating that it was not replaced in-kind. It was the consensus of the board to check with the Borough Manager regarding this request and note that they are in support of sending a letter. Steve VanOrmer will obtain photographs and documentation regarding the work believed to not be done in-kind and provide it to the office.

Public Comment: None.

Adjournment: A motion was made by Steve VanOrmer, seconded by Ryan Weaver and passed unanimously to adjourn the meeting at 8:40 p.m.

Respectfully Submitted,

Christine D. Shipman
Administrative Assistant