

January 16, 2020 – Meeting Canceled

February 20, 2020 – Meeting Canceled

March 19, 2020 – Meeting Canceled

April 16, 2020 – Meeting Canceled

May 21, 2020 – Meeting Canceled

June 18, 2020 – Meeting Canceled

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
JULY 16, 2020 – 7:30 p.m.**

Members present: Brad Botchlet, Chairman Dale Kaufman
 Gil Pratt, Vice Chairman Mary Dresser

Others present: Kim Rubincam, Secretary
 Bruce Ryder

1. Call to Order – The meeting was called to order at 7:32 p.m.

2. Citizens' Comments – None.

3. Reorganization - On motion by Gil Pratt, second by Mary Dresser, the committee was reorganized with the same slate of officers (Chairman Brad Botchlet, Vice Chairman Gil Pratt).

3. Minutes of November 18, 2019 – On a motion by Dale Kaufman, second by Gil Pratt, the minutes of the November 18, 2019 meeting were approved as presented.

4. Finance Report – Reviewed, no objections to expenditures.

5. Center Square – Dale planted pansies this spring. There are still perennials with the exception of the creeping jenny. Dale will water the plants at the square if there is a dry spell. Fall planting will be discussed at the next meeting.

6. Unfinished Business – None.

7. New Business –

Possible Rules and Regulations Changes – Bruce Ryder attended the meeting to discuss the distance the trees must be planted from the sidewalk. The Borough removed two sweet gum trees in front of the scout house and he would like to have two trees planted, but not within 6 feet of the sidewalk. He would like to see a greater distance allowed in cases where there is a big front yard. He believes there would be more residents interested in the program if they could plant the trees back further from their sidewalk and prevent sidewalk damage and to keep from planting under powerlines. Mary said that the Committee guides residents in their tree selection to avoid such issues. Bruce suggested changing the rules to the trees must be planted no more than half way between the side walk and house and have a list of bigger shade trees for those planting the trees back further. Dale said he would welcome a little flexibility. Brad was concerned of grey area and turning into free landscaping. He asked if the scouts would be willing to

plant their own trees if they were donated. Bruce said that was not what he was looking for; he wants to make the program available to more residents. Brad would like to see a written proposal. Bruce will bring suggested wording to a future meeting.

Fall Tree Planting – Tentatively scheduled for Saturday, November 14, 2020. There are 8 trees to be planted, help will be needed if we do them all.

9. Citizen Comments – None

10. Adjournment – On motion by Dale Kaufman, second by Brad Botchlet, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

August 20, 2020 – Meeting Canceled

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
September 17, 2020 – 7:30 p.m.**

Members present: Brad Botchlet, Chairman Dale Kaufman
 Gil Pratt, Vice Chairman Mary Dresser

Others present: Kim Rubincam, Secretary

- 1. Call to Order** – The meeting was called to order at 7:40 p.m.
- 2. Citizens' Comments** – None.
- 3. Minutes of July 16, 2020** – On a motion by Dale Kaufman, second by Gil Pratt, the minutes of the July 16, 2020 meeting were approved as presented.
- 4. Finance Report** – Reviewed, no new expenditures.
- 5. Center Square** – There are mums and alyssum from last year, Dale may add a few plants for some more color and touch up the mulch. A fall clean up will be discussed at next meeting. The 3 Bradford Pears at the Square need trimmed again. The Borough arranged for Shull's to trim them the last few times. Kim will discuss with the Manager and schedule. Dale noted the trash can at the Creamery is not being emptied regularly and that there is trash over flowing at times.
- 6. Fall Tree Planting** – Planting is scheduled for November 14, 2020 at 8:30 a.m. Since there are 10 trees to be planted the committee would like the L-S FFA to be contacted to see if there would be volunteers to assist with planting. Kim will contact the school. The tree list was divided up among the 4 attending members to contact and verify tree types and placement on the properties.
- 7. Unfinished Business** – The Mayor's request from the previous meeting was briefly discussed. Dale stated there could be some room to explore possibilities. Mary said the purpose is to set a canopy over the sidewalk and street. Brad said it could be case by case instead of set in stone. The committee would still like to see something in writing.
- 8. New Business** – None
- 9. Citizen Comments** – None
- 10. Adjournment** – On motion by Brad Botchlet, second by Mary Dresser, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
October 15, 2020 – 7:30 p.m.**

Members present: Brad Botchlet, Chairman Dale Kaufman
Gil Pratt, Vice Chairman

Others present: Steve Echternach, Borough Manager
Kim Rubincam, Secretary

1. Call to Order – The meeting was called to order at 7:50 p.m.

2. Citizens' Comments – None.

3. Minutes of September 17, 2020 – On a motion by Dale Kaufman, second by Gil Pratt, the minutes of the September 17, 2020 meeting were approved as presented.

4. Finance Report – Reviewed, no new expenditures.

5. Center Square – Dale stated he has cleaned up some. He is still not happy with how the Creamery's corner is being maintained; he will talk to them. Gil and he will take care of final fall clean up at the square.

6. Fall Tree Planting – Planting is scheduled for November 14, 2020 at 9:00 a.m. L-S High School has been contacted and they will be sending students to assist with tree planting. The tree list was divided up at the September meeting but residents need contacted before trees are ordered. Once the sites are confirmed flags will be placed at the site to mark for PA One Calls. The Public Works Department will pick up the trees the week of planting and will place them and a bag of mulch at each site the day before.

7. Unfinished Business – The Mayor submitted, in writing, suggested changes to the Street Tree Program Requirements. This item was tabled since there were two members absent from the meeting.

8. New Business – Steve Echternach, Borough Manager, was in attendance to introduce himself in his new capacity as Manager. He stated he will come to the first meeting of each year moving forward to check in with the Committee and if there are any questions or concerns to reach out anytime. He stated that Borough Council supports the changes to the requirements. He also stated that there will be no Borough Recognition Banquet this year due to the ongoing pandemic.

9. Citizen Comments – None

10. Adjournment – On motion by Gil Pratt, second by Dale Kaufman, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

**STRASBURG BOROUGH
SHADE TREE COMMITTEE MINUTES
November 12, 2020 – 7:30 p.m.**

Members present: Brad Botchlet, Chairman Curt Reynolds
 Gil Pratt, Vice Chairman Mary Dresser

Others present: Kim Rubincam, Secretary

- 1. Call to Order** – The meeting was called to order at 7:42 p.m.
- 2. Citizens' Comments** – None
- 3. Minutes of October 15, 2020** – On a motion by Gil Pratt, second by Mary Dresser, the minutes of the October 15, 2020 meeting were approved as presented.
- 4. Finance Report** – Reviewed, no new expenditures.
- 5. Center Square** – None
- 6. Fall Tree Planting** – Planting is scheduled for November 14, 2020 at 9:00 a.m. L-S High School will be sending 8 students to assist with tree planting. Doughnuts and coffee will be here at 8:30 a.m. The Stoltzfus tree at 120 Beddington Lane will need to be rescheduled to Spring 2021 planting since the wrong tree was sent from the nursery.
- 7. Unfinished Business** – None
- 8. New Business** – Mary Dresser mentioned that the Deckman property plan will be going before Borough Council at their December meeting if anyone would like to attend and request the developer plant street trees.
- 9. Citizen Comments** – None
- 10. Adjournment** – On motion by Mary Dresser, second by Curt Reynolds, the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

December 17, 2020 – Meeting Canceled