

**STRASBURG BOROUGH AUTHORITY**  
**May 20, 2021 – 8:00 A.M.**  
**MINUTES**

**Members Present:** Ken Johnson Ray Reeder  
Ray Garraffa John Mroz  
Michael Wolgemuth

**Others Present:**  
F. Steven Echternach, Borough Manager Ed Zalewski, Public Works Director  
Andrew Prosser, ELA Group Dan Gerber, Gerber Forestry

**Call to Order:** Ken Johnson, Chairman, called the meeting to order; followed by the salute to the flag. He announced that the meeting is being audiotaped and maintained until the minutes are approved.

**Watershed Timbering Bids:** Ken Johnson opened the bids and Ray Garraffa read the bids aloud as follows:

Stoltzfus Forest Projects	Peach Bottom, PA	\$540,200.00
Beiler’s Sawmill, LLC	Quarryville, PA	\$720,100.00
White Oak Sawmill	Strasburg, PA	\$535,040.00
Black Country Forestry, LLC	Leola, PA	\$341,072.00
Lapp Lumber Co.	Paradise, PA	\$583,705.00

Dan Gerber stated he has worked with Beiler’s in the past and had no problems. He can’t stress enough how perfect the timing of this bid was.

A motion was made by Ray Garraffa, seconded by Ray Reeder and passed unanimously to award the timber bid to the highest bidder, Beiler's Sawmill, LLC, for a bid of \$720,100.

**Request to be Heard:** None

**Minutes of April 15, 2021:** A motion was made by Ray Garraffa, seconded by John Mroz, and passed unanimously to approve the minutes of the April 15, 2021 meeting as printed.

**Reports:**

**Manager:** The monthly Borough Manager’s report was reviewed.

**Engineer:** The monthly Engineer’s Report dated May 20, 2021 was reviewed with mention of the following items:

Fisher Well Allocation: Plans are submitted to SRBC. Notices will be mailed to residents within a half mile radius of the well and to other agencies by SBA staff.

Meadows of Strasburg: The Prospect Road waterline extension is now scheduled to start on May 24. Receiving materials has been an issue.

Springs Monitoring: The second cell survey was completed and easily passed. Materials have been ordered.

Pump Station #5: Flow issues have been resolved and SLSA has been given “read only” access to OmniSite.

R. A. Stonerook, Medical Clinic: ELA gave approval for the water/sewer plans.

**Public Works:** The monthly Public Works report was reviewed.

**W/S Billing:** The monthly Water/Sewer Billing Report was reviewed.

**Consent Agenda:** A motion was made by Ray Garraffa, seconded by Ray Reeder and passed unanimously to approve the following items on the Consent Agenda, with a note that Ray Reeder has reviewed the checks for April 2021.

Payment of Bills dated 4/13, 4/15, 4/21, 4/27, 4/29, 5/6, & 5/11/2021

**Unfinished Business:**

**Hirneisen Payment Application No. 3:** A motion was made by Ray Reeder, seconded by John Mroz and passed unanimously to approve Hirneisen Payment Application No. 3, and issue a payment of \$4,724.00.

**East Main/South Decatur Water Main Discussion:** The Borough Manager stated that the borough is looking into options for including stormwater with this project. This could include creating a stormwater authority or adding stormwater to this authority. Further information will be provided once more research is done.

Twelve inch verses eight inch water line was discussed. 12 inch line makes sense up to Shenk Avenue, which is where the line cuts down to Strasburg Commons. Beyond Shenk Avenue there is no need for a twelve inch line and an eight inch line would be sufficient.

**New Business:**

**Sewer Leak I&I Issue, Trails:** A motion was made by Michael Wolgemuth, seconded by Ray Garraffa and passed unanimously to authorize the manager to enter into an agreement with Mr. Rehab in the amount of \$3,800.00 to make the repairs.

**Irrigation Policy:** The Borough Manager inquired about SBA's intentions with regards to an irrigation policy. It could be seen as encouraging the use of water when SBA should be promoting conservation of our water. There isn't much demand for irrigation meters; only two irrigation meters have been installed in the borough at this point. Andrew Prosser suggested setting the bar high enough to limit the desire for an irrigation meter, possibly by having the consumer add a sewage meter instead of an irrigation meter. SBA staff will provide a draft policy for the next meeting.

**Other Business:**

**Hartman Bridge Village Change** – The engineer on record for this project is ELA. This was prior to being hired as SBA's engineer. At the time Bill Cassidy was aware of this and didn't see it as a problem. Hartman Bridge Village is proposing changes to their project due to not having enough commercial interest. They would like to change the number of residential units from 113 to 200. Sewer capacity is separate and through Hershey Farms. However, the water capacity is through SBA. The capacity has been paid for, but they may need to ask for more capacity because of the project change. If the developer wants to argue a different capacity, then ELA may be in an awkward position. ELA would rather have another engineer, like Dan Hershey, do the water capacity portion so there is no

conflict. Andrew Prosser will get more information and consult with the Borough Manager and Solicitor on the topic.

**1533 Village Road** – This project is in the urban growth boundary so SBA is required to provide service. This project has gained traction in Strasburg Township and they are planning to submit Preliminary/Final plans at the June Strasburg Township meeting.

**Line of Credit** – The ENB line of credit on the 1305 Village Road property was discussed. It was put in place because budget numbers were tight at one point and was for use in case of emergencies. SBA authorized the Borough Manager to have a discussion with ENB about the fee and talk to Len Ferber about possible change in status when tenants change.

**Sewer System:** OmniSite, the software also used by SLSA, is now being used on Pump Station #5. The consumers in West Lampeter Township pay a flat fee sewer, which is less than Borough consumers, and it is the same system, but SLSA owns their system. SBA could consider giving the sewer system to SLSA if they take over the sewer debt. Consumer rates could potentially go down and SBA wouldn't have the maintenance of the system. SBA would like the borough manager to explore the option.

The borough manager noted that the next two meetings he will not be in physical attendance, but may come in by Zoom. There is potential for one of the meetings to be canceled.

**Citizen Comment:** None

**Adjournment:** A motion was made by Ray Garraffa, seconded by John Mroz, and passed unanimously to adjourn the meeting.

Respectfully Submitted,

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Steven Echternach, Borough Manager