

STRASBURG BOROUGH CIVIL SERVICE COMMISSION
February 3, 2020 – 7:00 P.M.
MINUTES

Members Present: H. Dale Spaulding, Chairman
J. R. Johnson, Vice Chairman

Others Present: F. Steven Echternach, Chief of Police

Dale Spaulding called the meeting to order at 7:00 p.m.

REORGANIZATION:

On motion by J. R. Johnson, second by Dale Spaulding, and unanimously approved, Dale Spaulding was elected Chairman.

On motion by Dale Spaulding, second by J. R. Johnson, and unanimously approved, J. R. Johnson was elected Vice Chairman.

On motion by J. R. Johnson, second by Dale Spaulding, and unanimously approved, Lee Potts was elected Secretary.

On motion by Dale Spaulding, second by J. R. Johnson, and unanimously approved, Kim Rubincam was elected Clerk.

On motion by J. R. Johnson, second by Dale Spaulding, the minutes of the August 6, 2018 meeting were approved.

On motion by J. R. Johnson, second by Dale Spaulding, the 2019 Year-End Report to Council was approved.

OTHER BUSINESS: None.

NEW BUSINESS:

On motion by J. R. Johnson, second by Dale Spaulding, and unanimously approved, the Civil Service will meet, as necessary, on May 4, August 3, & November 2, 2020

The promotional testing for Chief/ Succession Plan was discussed. Chief Echternach was directed to continue to pursue the “Strasburg Borough Police Leadership Academy” to ensure it meets the goal for non-competitive testing for the next Chief.

On motion by J. R. Johnson, second by Dale Spaulding, and unanimously approved, the meeting was adjourned at 7:25 p.m.

The next meeting is scheduled for May 4, 2020 at 7:00 p.m.

Respectfully submitted,

Kim Rubincam, Clerk

May 4, 2020 – Meeting Canceled

STRASBURG BOROUGH CIVIL SERVICE COMMISSION
AUGUST 3, 2020 – 7:00 P.M.
MINUTES

Members Present: H. Dale Spaulding, Chairman
J. R. Johnson, Vice Chairman
John Imhof

Others Present: F. Steven Echternach, Chief of Police
Bruce Ryder, Mayor

CALL TO ORDER: Dale Spaulding called the meeting to order at 7:00 p.m.

NEW MEMBER: John Imhof was sworn in to serve on the Civil Service Commission by Borough of Strasburg Mayor, Bruce Ryder, to fulfill the remaining term of the late Lee Potts.

MINUTES OF FEBRUARY 3, 2020: On a motion made by J.R. Johnson, seconded by John Imhof, the minutes of the February 3, 2020 meeting were approved with John Imhof abstaining from the vote.

UNFINISHED BUSINESS: Chief Echternach reviewed the Chief succession process for new member, John Imhof, and updated the commission on the status of the Chief succession planning.

NEW BUSINESS: On a motion by J.R. Johnson, seconded by John Imhof, John Imhof was unanimously appointed as secretary to the Commission.

ADJOURNMENT: On motion by John Imhof, seconded by J. R. Johnson, and unanimously approved, the meeting was adjourned at 7:10 p.m.

The next meeting is scheduled for November 2, 2020 at 7:00 p.m.

Respectfully submitted,

Kim Rubincam, Clerk

STRASBURG BOROUGH CIVIL SERVICE COMMISSION
November 2, 2020 – 7:00 P.M.
MINUTES

Members Present: H. Dale Spaulding, Chairman
J. R. Johnson, Vice Chairman
John Imhof

Others Present: F. Steven Echternach, Chief of Police

Call to Order: Dale Spaulding called the meeting to order at 7:00 p.m.

Minutes of August 3, 2020: On a motion made by John Imhof, seconded by J. R. Johnson, the minutes of the August 3, 2020 meeting were unanimously approved.

Unfinished Business: None.

New Business: On a motion by John Imhof, seconded by J. R. Johnson, and unanimously approved, Nicholas Ferretti was accepted and certified as meeting the Civil Service requirements for Chief of Police.

Adjournment: On motion by J. R. Johnson, seconded by John Imhof, and unanimously approved, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Kim Rubincam, Clerk