

Strasburg Borough

145 Precision Avenue
Strasburg, PA 17579

Phone: 717-687-7732
Fax: 717-687-6599

Date Received:

Building / Zoning Permit Application

- ☐ Dwelling ☐ Addition / Renovation ☐ Finished Basement ☐ Commercial ☐ Deck
☐ Garage ☐ Shed ☐ Hot Tub ☐ Demolition ☐ Change of Commercial Tenant
☐ Pool (__ Above Ground __ In-Ground) ☐ Patio ☐ Electrical ☐ HVAC ☐ Plumbing
☐ Fence ☐ Other _____

Project Description: _____

Applicant Name: _____ Phone: _____

Mailing Address: _____ Cell #: _____

Fax #: _____

Email Address: _____

Project Address: _____ City _____ State _____ Zip _____

Subdivision: _____ Phase _____ Lot #: _____

Property Owner's Name (if different from above) _____

Owner's Phone Number: _____

Property Owner's Address: _____ City _____ State _____ Zip _____

Project Cost: _____ **Total Square Footage:** _____

Contractor: _____ **Federal / ID#:** _____

Contractor License #: _____

Proof of contractor's workers' compensation Insurance? ☐ Yes* ☐ No (if no, please complete exemption form)

*Your insurance company must provide a Certificate of Insurance listing Strasburg Borough as the certificate holder.

Office Use Only

Parcel # _____ Permit # _____

Building Inspector Review / Approval: _____ Date: _____

Zoning Officer Review / Approval: _____ Date: _____

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I hereby authorize the designated Strasburg Borough official to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Strasburg Borough Zoning Ordinance and to determine the accuracy of the statements contained herein.

I am aware that I cannot occupy the Property for the purpose of conducting the use set forth herein and cannot commence excavation or construction until a Zoning Permit has been issued by the Borough of Strasburg. I am aware that I cannot change the use of the Property herein until I have applied for and receive a Zoning Permit for such proposed use. **By signing this Application, I certify that all facts in the Application and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of Strasburg Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.**

The issuance of a Zoning Permit is based upon the facts stated and representations made in this Application. A Zoning Permit may be revoked if the use and/or structure for which it has been issued violates any applicable Borough, County, State or Federal law or regulation, including but not limited to the Strasburg Borough Zoning Ordinance. This Permit may also be revoked if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

The permit holder is advised that persons aggrieved by a use or development permitted on the land of another may file an appeal with the Strasburg Borough Zoning Hearing Board seeking revocation of any permits issued or approvals granted within thirty (30) days from the issuance of such permit, or at a later date if such aggrieved person alleges and proves that he had no notice, knowledge or reason to believe that such approval had been given.

Notice is hereby given that if the property described in this permit will require access to a highway under the jurisdiction of the Pennsylvania Department of Transportation, a Highway Occupancy Permit is required pursuant to Section 420 of the Act of June 1, 1945, P.L. 1242, No. 428, known as the State Highway Law, before driveway access to a state highway is permitted. Access to a state highway shall be only as authorized by the Highway Occupancy Permit issued by the Pennsylvania Department of Transportation.

The Zoning Officer does not guarantee or give opinions relating to the proposed construction under the Permit and does not warrant compliance with applicable laws or regulations by the issuance of a Zoning Permit. The Applicant bears all responsibility for insuring compliance with all applicable laws and regulations, including, but not limited to, the Strasburg Borough Zoning Ordinance, the Borough of Strasburg Stormwater Management Ordinance and the Strasburg Borough Subdivision and Land Development Ordinance. Applicant acknowledges that he has not relied upon any oral or written statements of officials of Strasburg Borough in making this application.

I acknowledge that the holder of a zoning permit is responsible to insure compliance with all applicable Borough Ordinances during and at completion of the work authorized by the permit. I acknowledge that the Borough may require that a final inspection be performed by the Zoning Officer and that the Zoning Officer issue a certificate of use and occupancy before the structure/use which is authorized by this permit may be occupied for such use. It is my responsibility to insure that this inspection is scheduled and the certificate of use and occupancy obtained before the structure may be occupied for the use requested. I acknowledge that if I occupy or permit the occupancy of this structure prior to the issuance of a certificate of use and occupancy, I will have committed a violation of the Zoning Ordinance and will be subject to the penalties and remedies in the Zoning Ordinance. I also acknowledge that, if the structure is occupied prior to the final inspection, work may have to be removed and reexecuted in order that it may be adequately inspected. If the Borough is required to perform an inspection after the structure is occupied, intending to be legally bound hereby, I agree to pay the fee established by the Borough for delinquent inspections.

Nothing contained in this Application shall be construed to relieve or limit the obligations of Applicant to comply with all provisions of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Borough ordinances or to estop the Borough from enforcing Borough ordinances, including but not limited to the Zoning Ordinance.

- ☐ I am the owner of this property and I am assuming all insurance responsibilities for this permit.
- ☐ I understand that by submitting this application to be reviewed, I am responsible for plan review fees and inspection fees even if I do not proceed with the project, including any and all legal fees incurred by the Borough associated with the collection of these fees. **(This box must be checked when the application is submitted or the application is considered incomplete.)**
- ☐ If this property is in the Historic District (East Main Street, West Main Street, Miller Street, or 2-127 South Decatur Street), I understand that the erection, reconstruction, alteration, restoration, painting or sealing of masonry structures, demolition or razing of a building, structure or sign in whole or in part visible from a public way within the boundaries of the Historic District is prohibited unless a Certificate of Appropriateness is approved by Borough Council and I am responsible to apply for the necessary permits. **(This box must be checked when the application is submitted or the application is considered incomplete.)**

Property Owner Signatures (all required)

Date

Property Owner Names (please print)



If the plans are larger than 11" x 17", three complete sets of detailed site plans (must show property lines and easements); three complete sets of detailed building construction plans; and one electronic copy must be submitted for review and approval. If the plans are 11" x 17" or smaller, one set of each is required. Water, sewer and highway permits must also be submitted, if required.