



145 PRECISION AVENUE, STRASBURG, PENNSYLVANIA 17579  
(717) 687-7732

## APPLICATION FOR USE OF BOROUGH PROPERTY

\_\_\_\_\_ FRONT YARD

\_\_\_\_\_ SIDE YARD (area beside the park pavilion)

**There is a \$250.00 Tent Fee for non-residents who plan to place a tent on borough property. Fee is due at time of application, made payable to Strasburg Borough.**

### CONDITIONS:

1. Thirty (30) days' notice in advance is required for use of the Borough yard.
2. You and/or your organization are required to have insurance to cover liability in the amount of \$1,000,000.00. Please attach a copy of your Certificate of Insurance ["ACORD" certificate] listing the Borough of Strasburg, 145 Precision Avenue, Strasburg 17579, as an Additional Insured. Contact your insurance agent or provider for assistance in obtaining this form. **Your application will not be processed until a correct certificate is provided.**
3. If a tent will be placed on the lawn, a PA One Call **must** be done prior to your event.
4. Area must be returned to condition as found before use, or fees may apply.

DATE OF REQUEST: \_\_\_\_\_

APPLICANT/ORGANIZATION: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

PROPOSED ACTIVITY (list details): \_\_\_\_\_

\_\_\_\_\_

DATE OF ACTIVITY: \_\_\_\_\_

TIME OF ACTIVITY: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

APPROVED: \_\_\_\_\_

Borough Manager