

**Strasburg Borough**

Date Received: \_\_\_\_\_

145 Precision Ave  
Strasburg, PA 17579

Phone: 717-687-7732  
Email: info@strasburgboro.org

# SIGN PERMIT APPLICATION

No Electric     Electric     Foundation w/ footer     Temporary     Special Event

Other (please describe) \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell #: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

**Project Address:** \_\_\_\_\_

Property Owner's Name (if different from above) \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Installer/Contractor:** \_\_\_\_\_ **Federal / ID#:** \_\_\_\_\_

**Sign Dimensions:** Length \_\_\_\_\_ Width \_\_\_\_\_ **Total Sq. Ft:** \_\_\_\_\_

**Facade Dimensions:** Length \_\_\_\_\_ Width \_\_\_\_\_ **Total Sq. Ft:** \_\_\_\_\_  
(complete if sign will be attached to a building)

**Cost of Sign:** \_\_\_\_\_

**The following information must be provided with all permit applications:**

**Detailed site plans showing the proposed location of sign(s), distance to all property lines and right of ways, sign design and wording, sign height above grade, materials, and all electrical connections (all electric signs must be U/L listed). If the plans are 11" x 17" or smaller, one complete set is required. If the plans are larger than 11" x 17", three complete sets and one electronic copy (emailed to info@strasburgboro.org) must be submitted.**

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**Office Use Only**

Zoning Classification: \_\_\_\_\_

Parcel # \_\_\_\_\_ Permit # \_\_\_\_\_

Building Inspector Review / Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Officer Review / Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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I hereby authorize the designated Strasburg Borough official to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Strasburg Borough Zoning Ordinance and Building Code and to determine the accuracy of the statements contained herein.

I am aware that I cannot commence excavation or construction until a Zoning Permit (and Building Permit, if applicable), have been issued by the Borough of Strasburg and I have paid for and picked up the permits. I am aware that I cannot change the use of the Property herein until I have applied for and received a Zoning Permit (and Building Permit, if applicable), for such proposed use. **By signing this Application, I certify that all facts in the Application and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of Strasburg Borough, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.**

The issuance of a Zoning Permit (and Building Permit, if applicable), is based upon the facts stated and representations made in this Application. Permits may be revoked if the use and/or structure for which it has been issued violates any applicable Borough, County, State or Federal law or regulation, including but not limited to the Strasburg Borough Zoning Ordinance. This Permit may also be revoked if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

The permit holder is advised that persons aggrieved by a use or development permitted on the land of another may file an appeal with the Strasburg Borough Zoning Hearing Board seeking revocation of any permits issued or approvals granted within thirty (30) days from the issuance of such permit, or at a later date if such aggrieved person alleges and proves that he had no notice, knowledge or reason to believe that such approval had been given.

The Zoning Officer does not guarantee or give opinions relating to the proposed construction under the Permit and does not warrant compliance with applicable laws or regulations by the issuance of a Zoning Permit. The Applicant bears all responsibility for insuring compliance with all applicable laws and regulations, including, but not limited to, Borough, County, State, or Federal laws or regulations, including but not limited to the Strasburg Borough Zoning Ordinance, the Borough of Strasburg Stormwater Management Ordinance and the Strasburg Borough Subdivision and Land Development Ordinance. Applicant acknowledges that he has not relied upon any oral or written statements of officials of Strasburg Borough in making this application.

**I acknowledge that the holder of a Zoning Permit (and Building Permit, if applicable), is responsible to insure compliance with all applicable Borough Ordinances and Building Codes during and at completion of the work authorized by the permit. I acknowledge that the Borough may require that a final inspection be performed by the Zoning Officer (and Building Inspector, if appli-**

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cable), and if a Building Permit is required, the Building Inspector to issue a Certificate of Completion before the sign which is authorized by this permit may be used. If a Building Permit is required, I acknowledge that it is my responsibility to insure that this inspection is scheduled and the Certificate of Completion be obtained and that if I use or permit the use of this sign prior to the issuance of a Certificate of Completion, I will have committed a violation and will be subject to penalties and remedies. I also acknowledge that work may have to be removed and reexecuted in order that it may be adequately inspected. If the Borough is required to perform an inspection after the structure is occupied, intending to be legally bound hereby, I agree to pay the fee established by the Borough for delinquent inspections.

Nothing contained in this Application shall be construed to relieve or limit the obligations of the Applicant to comply with all provisions of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Borough ordinances or to estop the Borough from enforcing Borough ordinances, including but not limited to the Zoning Ordinance.

I am the owner of this property and I am assuming all insurance responsibilities for this permit. **(This box must be checked when the application is submitted or the application is considered incomplete.)**

I understand that by submitting this application to be reviewed, I am responsible for plan review fees and inspection fees even if I do not proceed with the project, including any and all legal fees incurred by the Borough associated with the collection of these fees. **(This box must be checked when the application is submitted or the application is considered incomplete.)**

If this property is in the Historic District (East Main Street, West Main Street, Miller Street, or 2-127 South Decatur Street), I understand that the erection, reconstruction, alteration, restoration, painting or sealing of masonry structures, demolition or razing of a building, structure or sign in whole or in part visible from a public way within the boundaries of the Historic District is prohibited unless a Certificate of Appropriateness is approved by Borough Council and I am responsible to apply for the necessary permits. **(This box must be checked when the application is submitted or the application is considered incomplete.)**

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**Property Owner Signatures (all required)**

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**Date**

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**Property Owner Names (please print)**