

STRASBURG BOROUGH SHADE TREE COMMITTEE

March 21, 2024

MINUTES

Members Present: Brad Botchlet, Chairman
Mary Dresser
Curt Reynolds
Gil Pratt, Vice Chairman
Dale Kaufman

Others Present: Kim Rubincam, Secretary

Call to Order: The meeting was called to order at 7:05 p.m.

Citizens' Comments: None

Minutes of October 19, 2023: A motion was made by Curt Reynolds, seconded by Gil Pratt, and passed unanimously to approve the meeting minutes of October 19, 2023 as presented.

Reports:

Finance Report - The 2023 Year-End and 2024 Finance Reports were reviewed.

Unfinished Business:

Follow Up Notes/Comments on Fall Tree Planting – It was the overall consensus that fall planting went well. Two items noted were 1) Private Utilities – For future plantings be sure to check with homeowners about their private underground utilities 2) Tree Size – For future plantings be sure trees purchased aren't too large.

New Business:

Spring Tree Planting – Spring tree planting was discussed and scheduled for April 20th at 8:30 a.m., with a rain date of April 27th. There are potentially 7 trees to be planted. Requests were assigned to members, as follows, so they can discuss and confirm tree placement and selections. Mary – 102 S. Jackson St., Dale – 119 W. Main St., Gil – 205 Shenk Ave., and Curt – 300 Heritage Ave. Members were asked to confirm their tree requests by April 6th and place white flags for PA One Calls by April 13th. The secretary will contact FFA and/or L-S High School for volunteers.

Square Cleanup/Planting – Square planting was discussed and scheduled for May 4th at 9 a.m., with a rain date of May 18th. Dale and Gil will be mulching next week. Mary will purchase annuals and perennials for the planting. Gil will arrange for the hanging baskets to be planted.

National Night Out August 6, 2024 – The Committee was made aware that National Night Out will be held again this year if they are interested in having a stand. The Committee will discuss it closer to the date.

Other Business: None

Citizen Comments: None

Adjournment: A motion was made by Dale Kaufman, seconded by Mary Dresser, and passed unanimously to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

STRASBURG BOROUGH SHADE TREE COMMITTEE

May 16, 2024

MINUTES

Members Present: Brad Botchlet, Chairman
Dale Kaufman
Gil Pratt, Vice Chairman
Curt Reynolds

Others Present: Kim Rubincam, Secretary
Mike & Marilyn Martin, Residents

Call to Order: The meeting was called to order at 7:05 p.m.

Citizens' Comments: Mike and Marilyn Martin were in attendance to get clarification on and ask questions about the program requirements. They also asked the tree committee members for tree suggestions for their North Decatur Street property. They were loaned a tree book to help them decide on a tree variety.

Minutes of March 21, 2024: A motion was made by Curt Reynolds, seconded by Dale Kaufman, and passed unanimously to approve the meeting minutes of March 21, 2024 as printed.

Reports:

Finance Report - The 2024 Finance Report was reviewed.

Unfinished Business:

Spring Tree Planting Follow Up – Spring tree planting was discussed. The work flow schedule will be reviewed at the next meeting since the last few tree plantings have been rushed. It was also mentioned that there should be more tarps or trash cans available for the extra dirt from the holes.

Dale Kaufman noted that the tree on West Main Street was planted on the wrong property. The neighbor notified committee members when they were planting the tree. They were fine with it, but did have concerns about an old well that was located where the digging was and possibly getting water in their basement if it was disturbed.

Square Planting Follow Up – Square planting/mulching was completed by Dale, Mary, & Gil.

New Business:

Potential New Tree Plantings – There is one new request for Wallingford Road. Dale Kaufman said he knows of 6 potential tree plantings. He will try and have the residents fill out the request form.

Program Marketing Ideas – Ideas were placing signs when plantings take place, door hangers, and having a table at National Night Out.

Square Watering Schedule – Mary created the watering schedule, and it was shared via text.

Other Business:

Additional Members – Dale Kaufman asked if more members could be added to the committee so there would be more help available. The secretary will ask the Borough Manager about the request and report back to the committee.

Citizen Comments: None

Adjournment: A motion was made by Gil Pratt, seconded by Curt Reynolds, and passed unanimously to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

Adjournment: A motion was made by Dale Kaufman, seconded by Curt Reynolds, and passed unanimously to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Kim Rubincam, Secretary

