**HISTORICAL ARCHITECTURAL REVIEW BOARD**
**MINUTES**
**TUESDAY, JANUARY 6, 2026**

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| Members Present: | Ryan Weaver | Len Ferber |
| | Lori Troiano | Eldon Stoltzfus |
| | Pete Kingsley | |
| Others Present: | Christine Moore, Admin. Asst. | Lisa Frankford |
| | Ellianna Weaver | |

**Call to Order and Pledge to the Flag:** The meeting was held at the Strasburg Borough Municipal Offices, 145 Precision Avenue, Strasburg PA and was called to order at 7:00 p.m. by Chairman Ryan Weaver, followed by the salute to the flag. Chairman Weaver announced that the meeting is being audiotaped and maintained until the minutes are approved and that recommendations from tonight's meeting will be considered at the January 13, 2026 Council meeting.

**Opportunity to Reorganize – Nominate Chair and Vice Chair:** A motion was made by Pete Kingsley, seconded by Lori Troiano, and passed unanimously to reappoint Ryan Weaver as Chair and Len Ferber as Vice Chair.

**Public Comment:** None.

**Consider a motion to approve the minutes of December 2, 2025:** A motion was made by Len Ferber, seconded by Pete Kingsley, and passed unanimously to approve the minutes of the December 2, 2025 meeting as printed.

**Consider a motion regarding the application of 11 East Main Street for a sign:** Lisa Frankford, new tenant for 11 East Main Street, was in attendance and reviewed her application for a sign. She stated that she does not have a final drawing of her proposed sign yet but it will be 54" x 20" which is the same size as the one for her New Creations Studio business next door, will be hung over the door, will be made of wood, will have "Created Timeless Treasures" on it using the same font that she used for her temporary sign, will have a picture of a treasure box with a clock in it similar to her temporary sign, and will have a pinstripe border.

Eldon Stoltzfus made a motion, seconded by Pete Kingsley and passed to recommend Borough Council approve the sign permit application for Lisa Frankford, tenant at the IOOF Building at 11 East Main Street, for a 54" x 20" wooden sign with a painted border in a similar design to the New Creations sign, to be hung from the existing beam over the door, which is in accordance with the Secretary of the Interior's Standards for Rehabilitation Standard 36 CFR 67 Standard Number 9. Member Ferber abstained from voting because he is the property manager for the IOOF.

**Consider a motion to approve the 2025 Certified Local Government Annual Report:** A motion was made by Len Ferber, seconded by Pete Kingsley, and passed unanimously to approve the 2025 Certified Local Government Annual Report and forward it to Borough Council.

**Other Business:** Ryan Weaver reported that he recently met with the owner of 6 East Main Street regarding the front windows. He stated that he advised her that the windows are in

repairable condition and she could apply for a permit to repair the windows and repair/reinstall the storm windows.

**Public Comment:** None.

**Adjournment:** A motion was made by Len Ferber, seconded by Pete Kingsley, and passed unanimously to adjourn the meeting at 7:30 p.m.

Respectfully Submitted,

Christine Moore, Administrative Assistant