2026-20

STRASBURG BOROUGH AUTHORITY (SBA)
July 16, 2026 – 8:00 A.M.
MINUTES

Members Present: Ken Johnson, Ray Garraffa, John Mroz, Mike Wolgemuth

Others Present: Steve Echternach, Borough Manager; Tom Devenney, ELA Group; Curt Reynolds

Call to Order: The meeting was held at the Strasburg Borough Municipal Office, 145 Precision Avenue, Strasburg, PA. Ken Johnson, Chairman, called the meeting to order, followed by the salute to the flag. He announced that the meeting is being audiotaped and maintained until the minutes are approved.

Request to be Heard: Curt Reynolds was in attendance and submitted a Prospective Board Member Information Sheet.

Minutes of June 18, 2026: A motion was made by Ray Garraffa, seconded by John Mroz, and passed unanimously to approve the minutes of the June 18, 2026 meeting.

Reports:

Manager: The monthly Borough Manager's Report was reviewed.

Engineer: The monthly Engineer's Report was reviewed.

Public Works: The monthly Public Works Report was reviewed. The Fisher Well was discussed, as it may need a new well pump. SBA staff is waiting on an estimate.

W/S Billing: The monthly Water/Sewer Billing Report was reviewed.

Payment of Bills: A motion was made by John Mroz, seconded by Mike Wolgemuth, and passed unanimously to approve the payment of monthly bills, with a note that checks and bank statements have been reviewed.

Unfinished Business:

Old Springs/DEP Water Source Update – Timberline Church is looking to work with The Factory Ministries, and possibly the High Foundation, to add cottages. However, they keep coming back to the boil water advisory issue and the need to have potable water. Since it will be low-income housing it is possible there may be funds/grants available to them to help cover costs of backflowing from the treatment plant or using a well that is already located on their property to supply the cottages with potable water. SBA and ELA staff are working with them and exploring options.

Remote Metering Project – There are currently 197 out of 1455 meters completed.

Stormwater Project – There are a few houses on a boil water advisory due to moving the waterline yesterday. It should be lifted early next week. There are four inlet boxes that need installed and a few hundred feet of pipe. South Decatur Street should be open by the end of month. There will be three additional inlet boxes installed on East Main Street and one on South Decatur Street, but they were six weeks out when ordered.

Options for street paving were also discussed. Due to asphalt price increases, the delayed boxes, and ground settling, it may be better to wait until early spring to do the final paving. No decisions were made and paving will be discussed further at the next SBA meeting.

Pump Station Upgrades – A pre-construction meeting was held yesterday. The two contactors involved are already working on another similar pump station project together. That job has been going well, and they will try and have same foremen on this project.

Creation of Formal Documented Water & Sewer System Operations & Maintenance (O&M) Plan – An update to the Water System O & M Plan was reviewed.

SBA White Oak Road Property, Daniel King – This project was on Eden Township's June Planning Commission Agenda, but was tabled until the July meeting. Ken Johnson will be attending July 23rd Eden Township Planning Commission meeting. Their recommendation will go to the supervisors at their meeting on August 10th, which Steve Echternach will attend. If approved, SBA staff will contact the solicitor to begin the process to transfer the property.

Strasburg Jaycee Park Water & Sewer Connection – No update at this time.

Eshelman Run Streambank Stabilization Phase II – Preparation work for the project continues.

Grease Trap Discussion – SBA staff is currently working with two businesses, Helm Distilling Co. and Skip's Chicken. The Fireside just had a sewer backup issue this past weekend.

New Business:

D.H. Funk & Sons, LLC Payment Application #6 – A motion was made by Mike Wolgemuth, seconded by John Mroz, and passed unanimously to approve D. H. Funk & Sons, LLC Payment Application #6 in the amount of $140,802.60.

D.H. Funk & Sons, LLC Change Orders - A motion was made by Mike Wolgemuth, seconded by John Mroz, and passed unanimously to approve the following D.H. Funk & Sons, LLC Change Orders.

1. Change Order #4, in the amount of $15,778.53 for a sewer conflict at house #32.
2. Change Order #5, in the amount of $2,205.00 for stormwater conflict MH-5 & I-39.
3. Change Order #6, in the amount of $2,207.00 for a sewer conflict at house #138.
4. Change Order #7, in the amount of $24,148.75 for curb & asphalt sidewalk repairs.

Prospect Road Associates, LLC (Meadows) Bond Swap – A motion was made by John Mroz, seconded by Mike Wolgemuth, and passed unanimously to accept the Prospect Road Associates, LLC bond swap from Berkley Insurance Company Bond #246191 in the amount of $95,030.00 to Great Midwest Insurance Company Bond #GM264313 in the same amount of $95,030.00.

Other Business:

Master Stormwater Plan - Phase Two – The Borough Manager would like SBA to begin thinking about moving on to Phase Two of the Master Stormwater Plan and what that might look like. This phase would include North Jackson Street and SBA may want to consider replacing the water main and sewer force main along with the stormwater infrastructure and street reconstruction. The Manager will check into funding options, including bonds, and report back with information.

Citizen Comment: None

Adjournment: A motion was made by John Mroz, seconded by Mike Wolgemuth, and passed unanimously to adjourn the meeting.

Respectfully Submitted,

_____
Steven Echternach, Borough Manager