2026-23

STRASBURG BOROUGH AUTHORITY (SBA)
August 20, 2026 – 8:00 A.M.
MINUTES

Members Present:	Ken Johnson	Ray Garraffa
	John Mroz	Mike Wolgemuth
	Curt Reynolds	
Others Present:	Steve Echternach, Borough Manager	Tom Devenney, ELA Group

Call to Order: The meeting was held at the Strasburg Borough Municipal Office, 145 Precision Avenue, Strasburg, PA. Ken Johnson, Chairman, called the meeting to order, followed by the salute to the flag. He announced that the meeting is being audiotaped and maintained until the minutes are approved.

Request to be Heard: None

Minutes of July 16, 2026: A motion was made by John Mroz, seconded by Ray Garraffa, and passed unanimously to approve the minutes of the July 16, 2026 meeting.

Reports:

Manager: The monthly Borough Manager's Report was reviewed.

Engineer: The monthly Engineer's Report was reviewed.

Public Works: The monthly Public Works Report was reviewed.

W/S Billing: The monthly Water/Sewer Billing Report was reviewed.

Consent Agenda: A motion was made by Ray Garraffa, seconded by Mike Wolgemuth, and passed unanimously to approve the items listed under the Consent Agenda, which included Payment of Bills and 2027 Budget Calendar, and note that checks and bank statements have been reviewed.

Unfinished Business:

Old Springs/DEP Water Source Update – The Manager reminded SBA that they discussed the Timberline Church and their well at last meeting. The well is 35 feet to the top of the water and 300 feet to bottom of the well. Timberline Church is interested in partnering with SBA with the well if it is a viable source for potable water. They would give SBA a long-term lease to the well so that SBA could be the well license holder. This proposal would allow SBA staff and Read & Associates, LLC to take the next steps for testing the well since not much is known about its history or water quality.

A motion was made by Mike Wolgemuth, seconded by John Mroz, and passed unanimously to accept the Read & Associates, LLC Proposal to investigate the Timberline Church Well as a potential source and/or location for a new well at a cost of $2,840.00.

Remote Metering Project – There are currently 197 out of 1455 meters completed.

Stormwater Project – With the exception of paving, 95% of the project is complete. Trench restoration on South Decatur Street will begin next week and the detour will be removed before Labor Day weekend. The contractor plans to pave Center Square before the detour is down, so they only have to manage traffic from three directions.

Tom Devenney noted that with the current paving index, the cost of paving will be about 24% higher than the bid price. That equates to about $80,000.00. SBA and the contractor share the cost of the increase so SBA will be responsible for a little over half the cost increase. There will be some savings on rock.

Pump Station Upgrades – A motion was made by Ray Garraffa, seconded by John Mroz, and passed unanimously to authorize payment to Envirep, as contracted, in the amount of $89,915.00.

Upon payment, the expected delivery date is September 21st. The item will be sent to Barrasso's shop so they can familiarize themselves with it before installation. The electrical contractor has been making submittals on time. Tom Devenney noted that two electrical items may need to be adjusted for emergency power. Current plan provisions allow emergency power for 24-48 hours, but SBA may want to opt for changes so emergency power could run for many days if needed. Site work cannot begin before Sept. 7th, but a schedule has not been provided yet.

Creation of Formal Documented Water & Sewer System Operations & Maintenance (O&M) Plan – An update to the Water System O & M Plan was reviewed.

SBA White Oak Road Property, Daniel King – The Borough Manager attended the Eden Township Supervisors meeting. Mr. King's subdivision was conditionally approved and is moving along.

Strasburg Jaycee Park Water & Sewer Connection – No update at this time.

Eshelman Run Streambank Stabilization Phase II – This project is scheduled to start in the beginning of October. There will be a pre-construction meeting in mid-September.

New Business:

Second Quarter Treasurer Report & Fiscal Update – A motion was made by Mike Wolgemuth, seconded by John Mroz, and passed unanimously to accept the Second Quarter Treasurer Report and file for audit.

D.H. Funk & Sons, LLC Payment Application #7 – A motion was made by John Mroz, seconded by Ray Garraffa, and passed unanimously to approve D. H. Funk & Sons, LLC Payment Application #7 in the amount of $179,985.51.

D.H. Funk & Sons, LLC Payment Application #8 – A motion was made by John Mroz, seconded by Mike Wolgemuth, and passed unanimously to approve D. H. Funk & Sons, LLC Payment Application #8 in the amount of $74,268.32.

Fisher Well Proposal – Kohl Brothers has not provided their written proposal yet. They are Costars vendor, and will be providing Costars pricing. The proposal is to replace the 20 hp well pump at Fisher Well with a compatible 20hp well pump, at a cost around $20,000.00. Kohl Brothers does not think there is any benefit to installing a VFD (cost about $25,000.00) or soft start since the pump typically only runs twice daily. Kohl Brothers also recommended replumbing the well pit at a cost of $11,000.00. Fisher Well is SBA's largest well with the highest yield. The Fisher Well was put in service in 1985, and the current pump was installed in 2017.

A motion was made by John Mroz, seconded by Curt Reynolds, and passed unanimously to authorize the Borough Manager to proceed with the Kohl Brothers Fisher Well Costar Proposal once it is received to replace the Fisher Well pump and replumb the well pit.

Other Business: The Borough Manager announced that Tim Rinner will be retiring at the end of this year. A job listing was posted to the Borough's website and Facebook page. Applications are due August 31st, and there are currently three applicants. Curt Reynolds suggested once a new employee is hired, to have them test the Water and Sewer O & M Plan.

Citizen Comment: None

Adjournment: A motion was made by Ray Garraffa, seconded by Curt Reynolds, and passed unanimously to adjourn the meeting.

Respectfully Submitted,

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Steven Echternach, Borough Manager